University of Colorado Boulder

Office of the Registrar
Regent Administrative Center 101
20 UCB
Boulder, Colorado 80309

t 303 492 6970
f 303 492 8748
registrar@colorado.edu

Social Security Number/Taxpayer Identification Number Update Form

This form is used by the University of Colorado Boulder to add or update a student's or applicant's Social Security number (SSN) or Taxpayer Identification number (TIN).

SSNs are required by various offices on campus for processing of financial aid, tuition statements for tax purposes, student employment, selective service verification, College Opportunity Fund (COF), and other credential matching. Personally identifiable information is secured and accessed only by school officials with a legitimate educational interest per university policy and federal law.

Please complete this form and submit it to the Office of the Registrar with a copy of your SSN or TIN card. **Do not email documentation containing your SSN or TIN; email is not secure.**

Part I – Student Information

_____   _____   _____   _____
First Name   Middle Initial   Last Name   Student ID Number (if known)

_____   _____
Address   Date of Birth (MM/DD/YYYY)

Social Security or Individual Taxpayer Identification number:

SSN: _____ - _____ - _____   OR   TIN: _____ - _____ - _____

Part II – Student Authorization

I certify that the number provided on this form is my correct Social Security or Taxpayer Identification number.

_____   _____
Student Signature   Date

OR

Part III – Refused Authorization

☐ I am a foreign national/nonresident alien and do not have a Social Security or Taxpayer Identification number. I do not plan to file an income tax return in the U.S.

☐ I do not wish to provide my Social Security or Taxpayer Identification number to the University of Colorado Boulder at this time. I understand that I may be subject to an IRS fine of $50 for failure to do so. I further understand that the IRS will not be able to use the Form 1098-T filed by the University of Colorado to confirm my eligibility for certain education tax benefits without my Social Security or Taxpayer Identification number.

_____   _____
Student Signature   Date