

Withdrawal Calendars / Refund and Assessment Schedule

Summer 2017

Students are responsible for knowing the refund and assessment schedule, and for paying tuition and fees. Faculty and staff using the tuition benefit have a different schedule; see [Withdrawal & Dropping Classes](#).

Term	No Fee	No Refund, W Grade	Last Day to Withdraw	Dean's Signature Required After
Maymester	May 16	May 17 – June 1	June 1	May 25
A	June 8	June 9 – July 6	July 6	June 23
B	July 14	July 15 – Aug. 10	Aug. 10	July 31
C	June 12	June 13 – July 27	July 27	July 6
D	June 14	June 15 – Aug. 10	Aug. 10	July 18
D (900–999)	July 14	July 15 – Aug. 10	Aug. 10	July 31
E & F (2 weeks or less)	Through the 2 nd day of class	3 rd day – last day of class	Day before last day of class	2 nd day – 3 rd day of class
Augmester	Aug. 8	Aug. 9 – Aug. 23	Aug. 23	Aug. 17
BS1 1 st 6 weeks	June 2	June 3 – July 6	July 6	June 22
BS2 2 nd 6 weeks	July 13	July 14 – Aug. 16	Aug. 16	Aug. 2

How to Withdraw

Summer withdrawals are unique: Students may withdraw from summer sessions separately. To withdraw from a summer session:

1. Complete the Office of the Registrar's [withdrawal form](#).
2. Read this publication and the [withdrawal checklist](#) for the possible impacts of withdrawing.
3. Use the calendar above to find related deadlines dates.

Requirements

Students in Arts and Sciences, Business, Education, Engineering, Journalism and the Graduate School **do not** require a dean's signature in order to withdraw from a session.

Students in Environmental Design, Music, Law and MBA require a dean's signature from a session after the date marked in the **Dean's Signature Required After** column.

Deadlines

Refer to the summer withdrawal assessment calendar above for financial penalty periods, deadlines to withdraw without a W grade, dean signature requirement dates and the last day to withdraw.

The last day to withdraw is always the day before the last day of class; the last day of class is reserved for finals.

No exceptions are made for missing these deadlines.

Summer 2017 Withdrawal Information

Withdrawal Procedure

To officially withdraw from the university, students should submit a [withdrawal form](#) online. For more information, see [Withdraw from CU](#).

Withdrawal Checklist

To ensure a withdrawal is complete, refer to the [withdrawal checklist](#).

International Students

International students **MUST** consult with International Student and Scholar Services (ISSS) **BEFORE** they withdraw. Failure to do so could endanger the student's immigration status. Contact: 303-492-8057 or adviser@colorado.edu.

Student Athlete

Student athletes must contact the [Herbst Academic Center](#) **BEFORE** withdrawing. Contact: 303-492-6591.

Continuing Education (CE)

Students enrolled only in CE classes must contact CE to withdraw. Contact: 303-492-5148 or ceregistration@colorado.edu.

Active Duty or Emergency Personnel

Students called to active duty for military or emergency services should contact the Office of the Registrar and provide a copy of their orders. After providing orders, the student may be placed on a leave of absence.

Health and Wellness Information

For information about insurance or billing, contact [Wardenburg Health Services](#), 303-492-5101.

The following offices offer counseling services to all CU Boulder students:

Counseling & Psychiatric Services

[CAPS](#) offers confidential counseling up to 30 days from withdrawing. Contact: Center for Community S440, 303-492-6766 or Wardenburg Health Center, 303-492-5654.

Center for Unity & Engagement

[CUE](#) offers free counseling. Contact: Center for Community N320, 303-492-5667.

The Office of Victim Assistance (OVA)

[OVA](#) offers free and confidential advocacy and trauma counseling. Contact: Center for Community S440, 303-492-8855, assist@colorado.edu.

Disability Services (DS)

[DS](#) offers services for students with disabilities. Contact: Center for Community N200, 303-492-8671, dsinfo@colorado.edu.

Financial Information

Refund/Assessment Schedule

A withdrawal calendar/refund and assessment schedule for Main Campus classes is available on page 1. For more information, see [Withdraw from CU](#).

Tuition Dispute Process

The [tuition dispute process](#) is available for students with extenuating circumstances. The deadline to dispute charges is the last day of classes. Contact: 303-492-5381 or bursar@colorado.edu.

Federal Perkins Loans

Students with Federal Perkins loans or a short-term loan must complete the loan exit interview. Contact: Student Loan Department, [Bursar's Office](#), 303-492-5571.

College Opportunity Fund

In-state undergraduate students who withdraw by the drop deadline will not have their authorized COF hours deducted from their lifetime hours. After the drop deadline, COF authorized hours will be deducted from the 145 lifetime hours.

Out-of-State Guaranteed Tuition Rate

Out-of-state students who withdraw from the term do not have their [four-year guaranteed tuition period](#) extended. Contact: Bursar's Office, 303-492-5381 or bursar@colorado.edu.

Financial Aid

Students who received financial aid may be responsible for returning some or all funding. Students with aid should contact the Office of Financial Aid before withdrawing. Contact: 303-492-5091 or financialaid@colorado.edu.

RAs and TAs

Graduate students who receive an RA/TA appointment and withdraw within the first 12 weeks of the term will have their RA/TA appointment reversed, and will be responsible for tuition charges according to the refund/assessment schedule.

Faculty and Staff

Faculty and staff using the tuition waiver benefit should contact the Office of the Registrar and Bursar's Office about withdrawing. Contact: 303-492-5381 or bursar@colorado.edu.

VA Education Benefits

If you are receiving Veteran's education benefits, contact [Veteran's Services](#) at veterans@colorado.edu or 303-492-7322 before you withdraw to ensure they are aware of your situation.

Housing Information

Residence hall residents must notify the residence hall director of their withdrawal and complete the housing checkout procedure within 48 hours of withdrawing. For more information, contact Student Housing at 303-492-6673 or studenthousing@colorado.edu.

Bear Creek residents must notify the Bear Creek office of their withdrawal at 303-735-2275.

Family housing residents must notify the Family Housing Office of their withdrawal at 303-492-6384, and provide 45 days' notice before they move out.

Residential Academic Program (RAP)

Students in a residential academic program (RAP) must contact their RAP advisor to withdraw from their RAP.

Student Selected Opportunities

Athletic Tickets

Purchased athletic tickets remain valid for the semester. To return tickets, contact the athletic ticket office at 303-492-8337.

Student Opportunity Fees

Students who selected [student opportunities](#) are billed based on their selections. To request a refund, contact the office providing the service by the posted deadline (see the [Academic Calendar](#)).

CU Recreation Center

Withdrawn students are not eligible to use the Recreation Center. Students on an official [leave of absence](#) may purchase a recreation center pass. For refunds or exceptions, contact the CU Recreation Center at 303-492-6880.

Planning to Return to CU?

Degree-seeking undergraduate students may take a leave of absence of up to two semesters plus one summer from their last graded semester without reapplying. Please refer to the [return chart](#). While away, students can register with the same priority as before. Their CU email and MyCUInfo accounts remain active. Undergraduate students may access certain CU Boulder benefits while away by applying for a leave of absence. For more information, call 303-492-6970 or see [Withdraw from CU](#).

Graduate, Law and MBA students must [apply](#) in order to take a leave of absence. They will register with the same priority as before and are able to access certain benefits while away. Approval signatures are required.