![CU Office of the Registrar — University of Colorado BOULDER]

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Fall 2016 Grade Processing Calendar
Web Grading opens 12/7/2016 – Grades due 12/20/2016

Final Exam Date:	Web Grading Due Date:	Time:
Sunday, December 11	Thursday, December 15	11:59 PM
Monday, December 12	Friday, December 16	11:59 PM
Tuesday, December 13	Saturday, December 17	11:59 PM
Wednesday, December 14	Monday, December 19	11:59 PM
Thursday, December 15	Tuesday, December 20	11:59 PM

Date:	Time:	Event:
12/6/2016 Tuesday	5:00 PM	Grade rosters available. All faculty, instructors, TAs, etc. must be correctly assigned to their classes in Campus Solutions by 5:00 p.m., or they will not have access to their grade rosters for web grading.
12/7/2016 Wednesday	8:00 AM	Web grading opens. Grade rosters available via MyCUInfo Teaching Tools tab. Any student added to a class after December 6 will NOT appear on the grade roster and requires submission of a Change of Record form, complete with all signatures, required fields, INCLUDING the final course grade. As faculty post rosters, students can immediately see grades in MyCUInfo. Their GPA updates each time a new grade posts to their record, although each student's GPA is not final for the term until all their grades are posted.
12/20/2016 Tuesday	11:59 PM	**Final grading deadline!**
12/21/2016 Wednesday	5:00 PM	I to F conversion. Doctorate degrees posted.
12/22/2016 Thursday	1:00 PM	Below 2.0, and 3.0 transcripts available. Academic standing report available. Dissertation titles for doctorate degrees posted.
12/23 and 12/26 Friday and Monday		**University holiday. Campus closed.**
12/30/2016 Thursday		End-of-term transcripts available to departments. Send a request to transcriptinfo@colorado.edu.
1/27/2017 Friday	5:00 PM	Honors, class rank, and all remaining degrees post to records.
1/30/2017 Monday		Transcripts with degrees posted available for order. Direct any degree questions to 303-492-6970 or diplomas@colorado.edu.

Please visit www.colorado.edu/registrar/faculty-staff/grading for step-by-step instructions on posting grades in the web grading system, including video tutorials, FAQs, and D2L upload instructions.