

Office of the Registrar Regent Administrative Center 101 20 UCB Boulder, Colorado 80309

Spring 2015 Academic Calendar

Continuing Education students should refer to Continuing Education Dates and Deadlines.

Date:	Title/Description:
Oct. 13 (Mon.)	Spring 2015 Course Listings Available in MyCUInfo
Oct. 27 (Mon.) – Oct. 31 (Fri.)	Spring 2015 Course Reservation Registration Period for Eligible Students See Course Reservation for more information.
Nov. 3 (Mon.) – Nov. 30 (Sun.)	Spring 2015 Registration Period for Continuing Degree Students (By Assigned Appointment) Check MyCUInfo for enrollment appointment. Students are encouraged to register as soon as possible after their enrollment appointment begins. Enrollment appointments are assigned Nov. 3–21, but registration remains open through Jan. 8.
Nov. 3 (Mon.)	Spring 2015 Continuing Education Registration Begins
Dec. 1 (Mon.) – Jan. 8 (Thu.)	Spring 2015 Schedule Adjustment Period for Continuing Degree Students All continuing degree students may register and make schedule adjustments during this time.
Dec. 1 (Mon.) – Jan. 8 (Thu.)	Spring 2015 Registration Period for New Graduate Students, Readmitted Undergraduates and Eligible New Undergraduates New graduate students and eligible readmitted undergraduate students can register for Spring courses. NOTE: New undergraduate students either register via orientation or are notified of registration procedures by their college.
Jan. 1 (Thu.)	Spring 2015 Deadline to Set Up Direct Deposit Deadline to <u>set up mandatory direct deposit</u> to receive the financial aid refund on or around Jan. 10. Check with your bank for availability of funds.
Jan. 1 (Thu.)	New Year's Day Holiday (No Classes; University Closed)
Jan. 2 (Fri.)	Spring 2015 Last Day to Withdraw with 100% Refund (11:59 p.m.) Last day for continuing students to <u>withdraw</u> from the university and receive a full refund, less any outstanding charges (including students in the <u>Time-Off</u> or <u>StayConnected</u> program). New and readmitted students are not eligible for a refund of the \$200 enrollment deposit.
Jan. 9 (Fri.)	Spring 2015 Open Enrollment Begins All students can add or drop classes during open enrollment via MyCUInfo.
Jan. 9 (Fri.)	Spring 2015 ACCESS Registration Begins See <u>ACCESS</u> for more information.
Jan. 12 (Mon.)	Spring 2015 Classes Begin

Date:	Title/Description:
Jan. 12 (Mon.)	Spring 2015 Faculty & Staff Registration Opens
	Visit <u>Tuition Benefit</u> and <u>Register for Courses</u> for more information.
Jan. 14 (Wed.)	Spring 2015 Tuition and Fees Posted Online
	Email notifications are sent to colorado.edu addresses and authorized payers. See the <u>Bursar's Office</u> for more information. Payment is due Feb. 5.
Jan. 19 (Mon.)	Martin Luther King, Jr. Holiday (No Classes; University Closed)
Jan. 20 (Tue.) – Jan. 21 (Wed.)	Spring 2015 Space-Available Registration for Senior Auditors (ages 55 and older)
	Registration occurs at the Koenig Alumni Center, 8 a.m.–3 p.m. See <u>Senior Auditors</u> for more information.
Jan. 21 (Wed.)	Spring 2015 Last Day to Add a Course via MyCUInfo (11:59 p.m.)
	Last day to add a course, including independent study and thesis, via <u>MyCUInfo</u> . After this date, the instructor's approval is required through Apr. 27, and course adds are processed by the instructor's department. Contact the instructor or the instructor's department for more information.
Jan. 21 (Wed.)	Spring 2015 Last Day to Add Name to a Course Waitlist via MyCUInfo (11:59 p.m.)
	Deadline for students to add their name to a <u>course waitlist</u> . Students whose names are added by this date and who do not get enrolled may be eligible for <u>Course Reservation</u> the next term the course is offered.
Jan. 21 (Wed.)	Spring 2015 Last Day to Apply for Time-Off or StayConnected (5 p.m.)
	Deadline to turn in <u>Time-Off</u> and <u>StayConnected</u> applications to the Office of the Registrar and be eligible to purchase university-sponsored insurance.
Jan. 21 (Wed.)	Spring 2015 Last Day to Waive Health Insurance
	Deadline to select or waive university-sponsored health insurance. Decision is due by either 5 p.m. in person at Wardenburg Health Center or 11:59 p.m. on <u>MyCUInfo</u> .
Jan. 28 (Wed.)	Spring 2015 Last Day to Drop a Course without Tuition/Fee Charges and without a W Grade (11:59 p.m.)
	Courses dropped after this date appear with a W grade on the transcript, and no refunds for tuition or fees are given for dropped courses.
Jan. 28 (Wed.)	Spring 2015 Last Day to Withdraw without Tuition/Fee Charges and without a W Grade (11:59 p.m.)
	Last day to <u>withdraw</u> from the university and be assessed a \$200 processing fee. After this date, 100% of tuition and fees will be assessed for students who withdraw (students may receive a partial refund during later refund periods by submitting the withdrawal form to the Office of the Registrar). W grades are posted to transcripts.
	After this date, Environmental Design, Law and MBA students require a dean's signature on their withdrawal requests.
	New, transfer and readmitted students who drop at this time will be discontinued, must reapply to return to the university, and are ineligible for the <u>Time-Off</u> or <u>StayConnected</u> programs.
Jan. 28 (Wed.)	Spring 2015 Last Day to Request Refund for Student Opportunities (5 p.m.)
	Deadline to request a refund of any <u>Student Opportunities</u> fees you selected. Contact the department offering the program for more information.

Date:	Title/Description:
Jan. 30 (Fri.)	Spring 2015 Last Day to Add a Course for COF Funding (5 p.m.)
	Last day for undergraduate Colorado residents to add a course to receive <u>College Opportunity Fund</u> (COF) funding. Instructor's approval is required to add a course, and course adds are processed by the instructor's department.
Jan. 30 (Fri.)	Spring 2015 Last Day for Students Not Currently Enrolled to Register without a Late Fee
	After this date, registration is on a space-available basis and a \$100 late fee will be charged. See the Register after the Enrollment Deadline section on <u>How to Register for Courses</u> for more information.
Jan. 30 (Fri.)	Spring 2015 Last Day to Change Variable Credit Hours and Pass/Fail & No-Credit Status via MyCUInfo (11:59 p.m.)
	After this date, students with extenuating circumstances may petition their dean. See <u>Student Grades</u> or contact the dean's office for more information.
Feb. 4 (Wed.)	Spring 2015 Deadline to Sign Up for Payment Plan via MyCUInfo (11:59 p.m.)
	See Payment Plan for more information. No grace periods.
Feb. 5 (Thu.)	Spring 2015 Tuition & Fees Payment Due
	Payment deadline for tuition and fees for spring semester. Payment is due before midnight on the due date if paid online. Past due balances will prevent registration for summer and/or fall semesters.
	NOTE: If the 5th falls on a weekend, payment in person or by mail is due by 5:00 p.m. Mountain Time on the last business day before the 5th. Postmarks are not honored. If enrolled in a payment plan, automatic deduction will occur on the first business day following the 5th.
Feb. 5 (Thu.)	Spring 2015 Last Day to Submit Private Scholarship Checks without Late/Service Charges (5 p.m.)
	Submit all private scholarship checks to Scholarship Services within the Office of Financial Aid. See <u>Sending in your Scholarship Money</u> for more information.
Feb. 11 (Wed.)	Spring 2015 Last Day to Withdraw with 40% Tuition Assessment (11:59 p.m.)
	Last day to <u>withdraw</u> from the university and be assessed 40% of tuition and fees (60% refund). W grades are posted to transcripts. After this date, Music students (in addition to Environmental Design, Law and MBA students) require a dean's signature on their withdrawal requests.
Feb. 12 (Wed.)	Spring 2015 Last Day to Waive CU Student Government Fees (5 p.m.)
	Deadline to petition to waive <u>CU Student Government</u> (CUSG) student fees. Petitions may be picked up and turned in at the CUSG office in UMC 125, and must include documentation of the reasons for waiving the fees. Contact the Bursar's Office for more information.
Feb. 18 (Wed.)	Spring 2015 Last Day to Submit Selective Service Forms before Registration Hold (11:59 p.m.)
	See <u>Register with the Selective Service</u> for more information. Failure to comply with Selective Service at CU-Boulder results in a registration hold.
Feb. 25 (Wed.)	Spring 2015 Last Day to Withdraw with 60% Tuition Assessment (11:59 p.m.)
	Last day to <u>withdraw</u> from the university and be assessed 60% of tuition and fees (40% refund). W grades are posted to transcripts. After this date, all withdrawals are assessed 100% tuition and fees. After Feb. 11, Music, Environmental Design, Law and MBA students require a dean's signature on their withdrawal requests.

Date:	Title/Description:
Mar. 4 (Wed.)	Summer 2015 Registration Available for Continuing Degree Students (By Assigned Appointment)
	Check MyCUInfo for enrollment appointment. Students are encouraged to register as soon as possible after their enrollment appointment begins. See <u>Summer Session</u> for more information.
Mar. 4 (Wed.)	Fall 2015 Course Listings Available via MyCUInfo
Mar. 5 (Thu.)	Spring 2015 Tuition & Fees Payment Due
	Payment deadline for tuition and fees for spring semester. Payment is due before midnight on the due date if paid online. Past due balances will prevent registration for summer and/or fall semesters.
	NOTE: If the 5th falls on a weekend, payment in person or by mail is due by 5:00 p.m. Mountain Time on the last business day before the 5th. Postmarks are not honored. If enrolled in a payment plan, automatic deduction will occur on the first business day following the 5th.
Mar. 9 (Mon.)	Summer 2015 Registration Begins for New and Readmitted Students
Mar. 16 (Mon.) –	Fall 2015 Course Reservation Period
Mar. 26 (Thu.)	Students who remained on a waitlist during Spring 2015 registration may be eligible to use the <u>Course</u> <u>Reservation</u> program and must visit the Office of the Registrar to add the waitlisted course for Fall 2015.
Mar. 20 (Fri.)	Spring 2015 Last Day to Drop a Course via MyCUInfo (11:59 p.m.)
	Last day for students to drop a course via MyCUInfo. All dropped courses are assessed 100% of tuition and fees (\$0 refund), and a W grade is posted to transcripts.
	After this date, all dropped courses require the instructor's and dean's signatures on a Special Action Form, available at the instructor's department. Additional approval, such as petitioning the dean, may be required for some colleges (check with your school or college). See <u>Drop/Add</u> for more information.
	After this date, Education students (in addition to Music, Environmental Design, Law and MBA students) require a dean's signature on <u>withdrawal</u> requests.
Mar. 20 (Fri.)	Spring 2015 Last Day to Change Final Exam Schedule
	Last day for students to make arrangements with their instructor if they have three or more final exams on the same day or two final exams scheduled to meet at the same time.
Mar. 23 (Mon.) – Mar. 27 (Fri.)	Spring Break (No Classes; University Closed on Fri., Mar. 27)
Mar. 30 (Mon.) –	Fall 2015 Registration Period for Continuing Degree Students (By Assigned Appointment)
Apr. 26 (Sun.)	Check MyCUInfo for enrollment appointment. Students are encouraged to register as soon as possible after their enrollment appointment begins. Registration remains open through May 29.
Apr. 1 (Wed.)	Spring 2015 Last Day for Spring/Summer Graduates to Apply for Graduation to Have Name Printed in Spring Commencement Program (11:59 p.m.)
	Students may apply to graduate via MyCUInfo. See Graduation for more information.
Apr. 1 (Wed.)	Spring 2015 Last Day for Grad and Law Students to Change, Update or Cancel a Graduation Application via MyCUInfo (11:59 p.m.)

Date:	Title/Description:
Apr. 5 (Sun.)	Spring 2015 Tuition & Fees Payment Due
	Payment deadline for tuition and fees for spring semester. Payment is due before midnight on the due date if paid online. Past due balances will prevent registration for summer and/or fall semesters.
	NOTE: If the 5th falls on a weekend, payment in person or by mail is due by 5:00 p.m. Mountain Time on the last business day before the 5th. Postmarks are not honored. If enrolled in a payment plan, automatic deduction will occur on the first business day following the 5th.
Apr. 27 (Mon.)	Spring 2015 Last Day to Add a Course without Petitioning Dean
	Course adds are processed by the instructor's department. Contact the instructor or the instructor's department for more information.
	After this date, course adds require instructor's and dean's signature on a Change of Record Form, which must include the student's final course grade. Additional approval may be required (see your school or college).
Apr. 27 (Mon.)	Fall 2015 Registration Begins for Readmitted and Eligible New Students (By Assigned Appointment)
	Check MyCUInfo for enrollment appointment. Students are encouraged to register as soon as possible after their enrollment appointment begins. Registration remains open through May 29.
May 1 (Fri.)	Spring 2015 Last Day of Classes
May 1 (Fri.)	Spring 2015 Last Day to Withdraw (5 p.m.)
	Last day for students to <u>withdraw</u> from the university for Spring semester. Students in Environmental Design, Education, Law, MBA and Music require a dean's signature on their withdrawal requests. All withdrawals are assessed 100% of tuition and fees (\$0 refund) and W grades are posted to transcripts.
May 1 (Fri.)	Spring 2015 Last Day to Change, Update or Cancel an Undergraduate Graduation Application via MyCUInfo
	Last day for undergraduates to apply to graduate or to modify or cancel a Spring graduation application. See <u>Graduation</u> for more information.
May 1 (Fri.)	Spring 2015 Last Day to Apply for Time-Off Program (5 p.m.)
	Last day for students to turn in <u>Time-Off Program</u> applications to the Office of the Registrar for Spring semester.
May 1 (Fri.)	Spring 2015 Last Day to Apply for or Waive COF
	Last day to complete a <u>College Opportunity Fund (COF) Application</u> or <u>Institutional COF Waiver</u> <u>Request</u> .
May 2 (Sat.)	Spring 2015 Reading Day (No Classes; No Exams)
May 3 (Sun.) – May 7 (Thu.)	Spring 2015 Final Exam Period (Begins on Sunday at 4:30 p.m.)
	See Final Exam Schedules for more information.
May 7 (Thu.)	Spring 2015 Last Day to Dispute Tuition
	See <u>Tuition Dispute</u> for more information.
May 7 (Thu.)	Spring 2015 Last Day to Authorize COF via MyCUInfo (11:59 p.m.)
	Last day to authorize the College Opportunity Fund (COF) via MyCUInfo.

Date:	Title/Description:
May 9 (Sat.)	Spring 2015 Commencement (Folsom Stadium, 8:30 a.m.)
May 25 (Mon.)	Memorial Day Holiday (No Classes; University Closed)
May 29 (Fri.)	Fall 2015 Registration Period Closes for Continuing Students and Readmitted Undergraduates via MyCUInfo (11:59 p.m.)
	The schedule adjustment period is August 3–14.
Jun. 1 (Mon.)	Spring 2015 Deadline to Update Name or Mailing Address for Diploma via MyCUInfo (11:59 p.m.)
	See Graduation for more information.
Jun. 12 (Fri.)	Spring 2015 Degrees Post to Transcripts
Jul. 10 (Fri.)	Spring 2015 Diplomas Mailed