University of Colorado Boulder

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Fall 2015 Grade Processing Calendar

Web grading opens 12/9/2015 – Grades due 12/22/2015

Final Exam Date:	Web Grading Due Date:	Time:
Sunday, December 13	Thursday, December 17	11:59 p.m.
Monday, December 14	Friday, December 18	11:59 p.m.
Tuesday, December 15	Saturday, December 19	11:59 p.m.
Wednesday, December 16	Monday, December 21	11:59 p.m.
Thursday, December 17	Tuesday, December 22	11:59 p.m.

Date:	Time:	Event:
12/8/2015 Tuesday	5:00 p.m.	Grade rosters created. Faculty, instructors, TAs, etc. must be assigned correctly to their classes in Campus Solutions by 5:00 p.m., or they will not be able to access their grade rosters for web grading.
12/9/2015 Wednesday	8:00 a.m.	**Web grading opens. Grade rosters available through MyCUInfo Teaching Tools tab.** Any student added to a class after December 8 will NOT appear on the grade roster and requires submission of a Change of Record Form, complete with all signatures and required fields, INCLUDING the final course grade. As faculty post rosters, students can immediately see grades in MyCUInfo. The GPA updates each time a new grade posts to a student's record, but the GPA is not final for the term until all grades are posted for that student.
12/22/2015 Tuesday	11:59 p.m.	**Grading deadline at 11:59 p.m. Tuesday night.**
12/23/2015 Wednesday	5:00 p.m.	I to F conversion. PhD degrees posted.
12/24–12/25 Thursday–Friday	5:00 p.m.	**University closed for holiday.**
12/28/2015 Monday	1:00 p.m.	Below 2.0 and 3.0 transcripts available. Academic standing report available. Dissertation titles for PhD degrees posted.
12/30/2015 Wednesday	9:00 a.m.	End-of-term transcripts available to departments by request.
1/29/2016 Friday	5:00 p.m.	Degrees, class rank and honors posted to Campus Solutions.
2/1/2016 Monday	–	Transcripts with degrees posted available for order. Direct any degree questions to 303-492-6970 or diplomas@colorado.edu.

Visit www.colorado.edu/registrar/registration-grades/web-grading for step-by-step instructions on posting grades in the web grading system, including video tutorials, FAQs and D2L upload instructions.