

# Special Session Withdrawal Calendar

### Fall 2017

#### Students are responsible for knowing the refund and assessment schedule, and paying tuition and fees.

- Military personnel ordered to active duty, or national or state emergency relief workers: see <u>Military Withdrawal</u> <u>Procedures</u>.
- Faculty and staff using the tuition benefit have a different schedule. See Withdrawal & Dropping Classes.
- Students enrolled in the full 16-week term: see the Withdrawal Calendar / Refund Assessment Schedule.

| Session                              | No Fee;<br>100%<br>Refund <sup>1</sup> | \$200 Withdrawal<br>Fee; 100%<br>Refund² | W Grades<br>Posted;<br>No Refund | Last Day to<br>Drop Class in<br>MyCUInfo <sup>3</sup> | Last Day to<br>Withdraw |
|--------------------------------------|--|--|----------------------------------|---|-------------------------|
| 8-Week Session 1<br>Aug. 28–Oct. 18  | Aug. 18                                | Aug. 19–Sept. 5                          | Sept. 6–Oct. 17                  | Sept. 27  | Oct. 17                 |
| 8-Week Session 2<br>Oct. 19–Dec. 15  |  | Aug. 19–Oct. 26                          | Oct. 27–Dec. 14                  | Nov. 20   | Dec. 14                 |
| 5-Week Session 1<br>Aug. 28–Sept. 29 |  | Aug. 19–31                               | Sept. 1–28                       | Sept. 15  | Sept. 28                |
| 5-Week Session 2<br>Oct. 2–Nov. 3    |  | Aug. 19–Oct. 5                           | Oct. 6–Nov. 2                    | Oct. 20   | Nov. 2                  |
| 5-Week Session 3<br>Nov. 6–Dec. 14   |  | Aug. 19–Nov. 9                           | Nov. 10–Dec. 13                  | Nov. 28   | Dec. 13                 |
| 4-Week Session 1<br>Aug. 28–Sept. 21 |  | Aug. 19–30                               | Aug. 31–Sept. 20                 | Sept. 11  | Sept. 20                |
| 4-Week Session 2<br>Sept. 25–Oct. 18 |  | Aug. 19–Sept. 27                         | Sept. 28–Oct. 17                 | Oct. 9  | Oct. 17                 |
| 4-Week Session 3<br>Oct. 19–Nov. 13  |  | Aug. 19–Oct. 23                          | Oct. 24–Nov. 12                  | Nov. 2  | Nov. 12                 |
| 4-Week Session 4<br>Nov. 14–Dec. 14  |  | Aug. 19–Nov. 16                          | Nov. 17–Dec. 13                  | Nov. 30   | Dec. 13                 |

For details, see the corresponding row in the refund key on page 2:

- <sup>1</sup> "No Fee; 100% Refund Period" row.
- <sup>2</sup> \*\$200 Withdrawal Fee; 100% Refund Period" row.
- <sup>3</sup> <sup>"</sup>Dean's Approval Required for Specific Programs" row.

## Fall 2017 Refund Key

| Refund Period                                     | Refund and Assessment Schedule   |  |  |
|---|--|--|--|
| No Fee;<br>100% Refund Period                     | <b>Continuing</b> students who drop <b>all</b> Main Campus classes during this period are eligible for a full refund of their tuition, fees and confirmation deposit.  |  |  |
|   | <b>New, readmit &amp; transfer</b> students who drop <b>all</b> Main Campus classes are <b>not</b> eligible for a refund of their confirmation deposit.  |  |  |
| \$200 Withdrawal Fee;<br>100% Refund Period       | <b>New, readmit &amp; transfer</b> students are <b>not</b> eligible for a confirmation deposit refund, and will <b>not</b> be charged the withdrawal fee.  |  |  |
|   | <b>Continuing Education</b> students are <b>not</b> assessed a financial penalty if they withdraw by the end of this period.   |  |  |
|   | <b>All other students</b> are required to pay a \$200 withdrawal fee if they withdraw from <b>all</b> Main Campus classes during this period. The confirmation deposit is automatically credited toward the fee.   |  |  |
|   | Students may be eligible to receive a refund of tuition and fees depending on their enrollment in special sessions:  |  |  |
|   | • <b>In-state students</b> who withdraw from a special session may be eligible for a refund of tuition and fees. In-state students will only receive this refund if they withdraw from the whole semester, or if their withdrawal from a special session changes their enrollment status at CU Boulder (e.g., from enrolled to withdrawn, or from full-time to half-time).   |  |  |
|   | • <b>Out-of-state students</b> who withdraw from a session but remain enrolled<br>in other Main Campus sessions will not receive a refund of tuition and<br>fees. Out-of-state students are billed a flat rate regardless of the number<br>of credit hours in which they're enrolled, and will not receive a refund if<br>they stay enrolled in any number of credit hours (1–18). Nonresidents will<br>only receive a refund of tuition and fees if they withdraw from all sessions<br>by the end of the \$200 withdrawal fee period. |  |  |
| Important Financial Aid<br>Deadline: Oct. 25      | The semester is 60 percent complete. If attendance is confirmed, students who drop <b>all</b> Main Campus classes on or after this date will have earned 100 percent of their financial aid award. See the <u>Financial Aid Withdrawal Policy</u> for details.   |  |  |
| Dean's Approval Required<br>for Specific Programs | <b>Environment, Law, Music</b> and <b>MBA</b> students require a dean's approval to drop <b>all</b> Main Campus classes or a special term class after this date.   |  |  |

### How to Withdraw

### To withdraw from the current term in progress:

- 1. Review the current term's withdrawal calendars and <u>Withdraw from CU</u> webpage to understand the potential impacts of withdrawing. We strongly recommend that students check with their advisor to determine degree requirements that may be unfulfilled if they withdraw.
- 2. Submit a <u>withdrawal form</u> to Office of the Registrar.
- 3. Use the <u>withdrawal checklist</u> to complete your withdrawal (e.g., if you live in a residence hall, complete the checkout procedures; if you receive financial aid, contact the Office of Financial Aid).
- 4. Review the <u>Leave of Absence</u> webpage and submit an application, if needed.