



Recreation Board Meeting Agenda

January 13th, 2015

- I. Call to Order
 - 5:32pm at 1/13/15
- II. Roll Call
 - Patty McConnell, Gabbie Krupp, Gary Chadwick, Pauline Olivias, Richard Bateman, James Bradbury, Spencer Murphy, Alec Parkin, Ellesse Spaeth, Nan Lu, Chelsea Canada, Levi Dexel, Dan Rummel, George Hoey, Tim Jorgensen
- III. Public Forum (15 minutes)
- IV. 5 Minute Talks About Program Areas
 - Levi Dexel with the Outdoor Program spoke about the Outdoor Program. OP has introduced the new section of the OP called the Adventure Planning Center. The opening has helped improve the customer base and awareness. Levi also stated that equipment rentals have increased as well. The Challenge Course now has a new indoor program and there are currently 500 climbing wall members for the spring semester and numbers will continue to increase.
 - Question about feedback for the climbing wall: Levi stated that he has heard many positive things about ratings and generally positive.
 - Question about resetting routes: Levi stated that the walls are reset 2 days a week, one on ropes and one bouldering.
- V. Reading & Approval of Minutes
 - It was decided that the approval would be discussed next meeting.
- VI. Changes/Approval of Agenda Items
 - Added: Discussion of Be Fit pass for Bear Creek

- VII. Old Business
- VIII. CUSG Report
- IX. New Business

- Budget Presentation
 - Alec stated that the Rec Center has had a full year in the renovated building and CUSG feels pressure to keep costs low. Examples of unduckables were presented which include: debt services, salary benefit changes, utilities, insurance premiums, etc. and all get taken out of budgets from every department.
- First Reading of Budget
 - Nan recapped the total unduckables are \$213,236 currently and after an increase in revenue will be \$133,869.
 - James asked where do enhancement requests come from. Nan replies that they come from Rec Board, Rec staff, IT support, marketing, Club Sports, etc.
 - Nan stated there is a fund balance of half a million dollars. Gary stated that he will bring in a report with more detail at the next meeting.
 - Nan plans to present to finance board the pool deck project and the installation of sheet metal. Fund balance is positive and is looking like a pretty good year. Main administration budget includes general expenses, administration payroll/salaries, insurances, travel, and health insurances.
 - Gary explained that the initial budget for the expansion had four new positions, but he choose not to fill these positions and reassigned responsibilities to others. The future plan is to increase custodial staff to account for expansion with creating staggering shifts. There is still a need to find more support for Club Sports and help with payroll and HR.

- Tim: Annie is in charge of marketing. She has hired more student staff. Expenses have increased due to offering more services, and adding more student staff and increased paper usage.
- Nan: IT has been hired to help with desk top support issues while the Rec IT staff works with special software and contracts with Fusion.
- Dan is responsible for the maintenance budget. Maintenance budget includes utilities, supplies, equipment and out-sourced work. Dan has increased cleaning, morning staff, and student staff. Requesting more funding for the operations budget to include: landscaping (outdoor pool), outdoor pool security system (outside company monitoring right now), utilities—may not save as much as originally thought due to increased size of Rec Center expansion. Though, after everything is dialed in, Rec should see a decrease in cost—due to solar and improved energy model. However, the new power plant will increase cost of utilities.
- Alec asked if the utility costs will affect the Leed Platinum certification. Gary stated that the certification is based on a point system and this could affect the certification, but the Rec Center is ahead.
- Dan stated that toilets need to be fixed which would also add to increased costs. Ice Rink has a slight increase in expenses, though Barb is trying to increase activities and use. Compressors are also serviced often. During free week of winter the ice rink was full and the numbers high. Pool is asking for same budget allocation—didn't use all their budget since the pool opened late.

- Patty discussed the Building Services budget. The fee for those who transfer their ID and are confiscated is \$15 and this fee is now being generated by the membership budget. Building Services staffs facility supervisors and there will be an hourly increase for next budget year since the added square footage of the building. The Operations Supervisor position will be eliminated next year since there was not a need. Weight and facility equipment services will be seeing an hourly increase due to a new in-house certification for staff that will lead to increased hourly wages.
- Patty discussed the training room. There will be an increase in cost for supplies for med kits.
- Patty discusses locker services. Locker rentals have surpassed projected revenue. As for hourly, locker room managers are needed for few hours, so the hourly budget will be decreasing next fiscal year. Operations are on target. Patty also talked about membership. There is an increased projection of membership sales for next year. Student hourly was under projection this year and next year will be higher due to the increased minimum wage. As for events and facility operations, the revenue projection is expected to be lower due to the loss of Franklin field and mission to keep space for open recreational use. Operations are expected to be lower than projected and hourly will be minimal (for special events).
- Tim discussed fitness and wellness. Stating that passes are increasing and overall fit-well is doing well. Mind-body, group fitness, personal training are all continuing to increase in revenue. Quality of instructors is also improving. Be fit pass sales are seeing an increase.

Intramurals are doing well, especially basketball.

Participation is consistent throughout all years. The main problem is the lack of recreational space. There were 8,000 participants in the fall. As for the Outdoor Program, the Challenge Course saw a big increase in revenue. Climbing wall has had very satisfied patrons. Rental equipment has seen a boost in revenue from inner tubes.

- Nan stated that the OP budget for climbing wall incorporates a fifty percent reduction in price to keep student fees lower.
- Tim stated that Club Sports is a strong program and with some changes in branding and staffing occurring. Intramurals and Club Sports may be overseen by the same manager in the future to reduce scheduling issues. The possibility of Club Sports being allowed to have outside accounts is being discussed in a meeting on January 16th. A report regarding clubs versus athletics is to be made towards the middle of the semester. There is no change in the budget for club sports. Tim stated that the special events budget is good as projected.
- Nan stated that the vending and pro-shop budget was projected low for current year, but generated more revenue than what was expected because vending machines were not in the original program plan.
- Patty discussed Bear Creek. The hourly budget will be slightly above projection and next year will even out. Adjustments will be made to mirror main rec center operating hours and minimum wage will be increasing. Plan to add another opening student staff on weekends to help with cleaning. The operations budget will conclude

this year over budget because of a broken washer and dryer.

- Nan discussed the expansion bonds. Next year's budget will include \$317,500 R&R and \$70,920 to repay internal loans. Did not generate as much as expected, but will depend on student fees. As for student fee revenue, it is projected lower than the approved \$637,661 versus \$645,820.
- Richard asked for a motion to approve second reading. Passed 5 in favor.
- Bear Creek Be-Fit Pass: Nan stated a request to reduce the cost of the pass from \$50 to \$25. Because of the reduced classes at Bear Creek in comparison to main rec center, this was the reason to decrease the price.
- Board voted on a motion to approve new Be Fit price at Bear Creek and it was approved.

X. Chair's Report

- Chair's report will be made the following Tuesday.

XI. Directors Report

- Gary stated that he had nothing for today.

XII. Executive Team Reports

- Dan Rummel plans to send an email out with regards to new tile for pool deck; choose between the same tile as Buff pool or grey with a gold stripe.
- Both Gary and Dan recommended the tile with the gold stripe,
- Ellesse states that there will be a vote Thursday.

XIII. Announcements

XIV. Adjournment

- 7:31pm

