



Parking Services

UNIVERSITY OF COLORADO **BOULDER**

www.colorado.edu/pts

Parking Services
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PTS Credit Card Vendor/Service Provider Policy

Effective Date: March 1, 2024
Topic: Credit Card Vendor/Service Provider Policy
Prepared by: Tracy Humphrey, Asst Dir Finance
Approved by: Tom McGann, Director, Parking Services
Applies to: All PS Employees

POLICY

1. All documents to prospective service or product vendors or providers (including, but not limited to documented quotes, requests for information, and requests for proposals) for products or services involving credit card transactions will include a statement informing prospective service or product vendors or providers that they will be required to demonstrate appropriate Payment Card Industry (PCI) compliance to be awarded any work or bid
2. All contracts or agreements for service or products relating to credit card transactions will include applicable PCI requirements and evidence of PCI compliance by service or product vendors or providers.