



SAMPLE YOUTH-MENTOR MEETING AGENDA

This sample agenda from the STEMCC project can give you ideas for how to structure your mentor-youth interactions. This was a virtual experience where multiple mentors met with a class of STEM middle school students during the school day. Each youth joined the meeting from their own laptop.

Student focusing question for 2nd meeting:

- » What have I figured out, and where am I stuck?

Mentor goals for 2nd meeting:

- » Be a source of encouragement and acknowledge the work that students are doing as they practice having a voice in STEM.
- » Connect the student process with your own work, including how to find solutions when challenges arise.
- » Sharing about your career path (if you haven't exhausted this topic already); How did I get where I am today?

Agenda

Topic	Details
Welcome (3 min)	<ul style="list-style-type: none"> Instructions for today's meeting
Breakout rooms	
Reconnect with your mentees (5 min)	<ul style="list-style-type: none"> Maybe ask what they remember about you from the first meeting and consider sharing something else about yourself (a hobby or interest you have outside of work) Have the kids take turns sharing something about themselves too
Group Sensor Updates (20 min)	<ul style="list-style-type: none"> Each group takes turns sharing what they have been working on using their Group Sensor Update. Ask clarifying questions and make connections between your work and what the students are doing. Decide if you'd like students to ask their questions now or come back to questions after every group has had a chance to share.
Mentor sharing (5 min)	<ul style="list-style-type: none"> Share something that you are working on Share a need that your field of work has that could benefit from advances in sensor technology
Make a plan to exchange emails with your mentees before the 3rd meeting (5 min)	<ul style="list-style-type: none"> You could ask them to send you a picture or video once they finish their current work. You could ask them to think of an idea that could help you with your work and send it to you. You could offer to send them a link to a cool resource or a picture of something you are working on that they seemed interested in.
Share about your career path (5 min)	<ul style="list-style-type: none"> How did you get where you are today? Ask students if they have ideas about what they might like to do for a career.
Whole Group	
Wrap-Up (2 min)	<ul style="list-style-type: none"> What's the plan for the next meeting?