

#### DTSC 5930 Professional Internship Course Enrollment Policy Effective: Spring 2025

# **Eligibility Requirements**

# Completion of Coursework:

- Domestic students: Must complete at least 1 semester in the MS-DS program before enrolling in DTSC 5930.
- International students: Must complete at least 1 full academic year in the MS-DS program before enrolling in DTSC 5930.
  - 1 academic year is defined as a Fall and Spring semester. If you started the program in Fall 2024, the first time you will be eligible for internship is Summer 2025.

## Internship Relevance:

• The internship must include a significant data science component, allowing students to apply their academic knowledge to real-world business environments.

#### **Internship Duration and Credit Allocation**

The number of credits students can earn for DTSC 5930 will depend on the length of their internship and the total number of hours worked. Students must meet **both** the weekly duration and total hour requirements to qualify for the corresponding credit registration:

## Weekly Duration Requirements (Fall/Spring):

- 1 credit: Internships of 6 weeks
- 2 credits: Internships of 7-9 weeks
- 3 credits: Internships of 10 weeks or more

# **Total Hour Requirements (Fall/Spring):**

- 1 credit: Minimum of 40 hours worked during the semester.
- 2 credits: Minimum of 80 hours worked during the semester.
- 3 credits: Minimum of 120 hours worked during the semester.

# Weekly Duration Requirements (Summer):

- 1 credit: Internships of 4-6 weeks
- 2 credits: Internships of 7-9 weeks
- 3 credits: Internships of 10 weeks or more

#### **Total Hour Requirements (Summer):**

- 1 credit: Minimum of 40 hours worked during the semester.
- 2 credits: Minimum of 80 hours worked during the semester.
- **3 credits:** Minimum of 120 hours worked during the semester.



#### **Enrollment Deadlines**

#### Standard Enrollment:

• Students must have an offer letter and enroll for DTSC 5930 by the last day to add a course deadline posted on the CU Academic Calendar.

## Late Enrollment Requests:

- Requests due to late internship offers will be considered on a case-by-case basis during the Fall and Spring semesters, pending faculty and advisor approval.
- No late enrollment requests will be considered for the Summer semester and students must enroll in DTSC 5930 by the last day to add a course deadline posted on the <u>CU</u> Academic Calendar.
- Students requesting late enrollment for DTSC 5930 in the Fall or Spring semester must submit a special enrollment form through their advisor to the Registrar's office.