ODECE Student Assistant Job Posting

Job Posting Date: 08/18/23
Job Posting Closed: 09/15/23

Type of Student Employment:

☐ On-Campus Hourly
☐ On-Campus Work Study

Job Title: Precollege Program Student Assistant
Program Name: Morgan Precollege Program
Pay rate or range: $17.00-$19.50

Job Duties/Description/Responsibilities:

Description:
This position and the work carried out will be located in Fort Morgan, CO. This is a 15-25 hour maximum student position. The student staff member will be hired as a Mentor of the Morgan Precollege Program, and will be responsible for carrying out duties

Responsibilities:
* Support Rural Precollegiate Site Coordinator with recruitment events and application collection.
* Attend and support Rural Precollegiate Site Coordinator with student meetings and academic and precollege workshops.
* Provide support for all precollege programming happening in Morgan County.
* Support office needs at the College Access Navigator building a needed.
* Some weekends and evenings will be required.
* The student hire will need to pass a background check.
Minimum Qualifications:

Must be currently enrolled in a post-secondary institution.

Preferred Qualifications:

Estimated number of hours a week: 15-25

Number of positions available: 2

Job Location: Fort Morgan

Job’s Duration: Ends May 2024

Job Contact: To apply, please provide Current academic schedule to: valeria.morales @colorado.edu

Benefits:

All Undergraduate and Graduate Student Positions are hired as Student Hourly, and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked. Additional information can be found here: https://www.cu.edu/employee-services/benefits-wellness/student-employee