

## Precollege Student Assistant Job Posting

Job Posting Date: 08/01/23

Job Posting Closed: 08/08/23

### Type of Student Employment:

☒ On-Campus Hourly

☒ On-Campus Work Study

Job Title: Student Assistant II

Program Name: Partnership Outreach Office (POP)

Pay rate or range: \$15-\$20/hr

### Job Duties/Description/Responsibilities:

Provide campus tour to middle school & some high school groups  
Be available for student panels for school visits  
Some office work when needed  
Be available for some Saturday events throughout the semester

**Minimum Qualifications:**

Experience working with first generation students, specifically middle school students.  
Ability to communicate well with others, including visitors, students, families, and overall team.  
Flexibility in class schedule

**Preferred Qualifications:**

Experience working with middle school and high school students.

Estimated number of hours a week:

Number of positions available:

Job Location:

Job's Duration:

Job Contact: To apply, please fill form

**Benefits:**

All Undergraduate and Graduate Student Positions are hired as Student Hourly, and are not eligible for tuition remission. Work Study is used, if awarded and available, but not required for hire.

Benefits are limited, but include possible Student Retirement, and Sick Leave that accrues at a rate of 0.034 sick hours per every 1 hour worked. Additional information can be found here:

<https://www.cu.edu/employee-services/benefits-wellness/student-employee>