



Job Title: Finance Intern

Location: Remote with occasional in-person work in the Denver metro area

Compensation: \$500/month

Hours: Flexible schedule of 20 hours/week

Job Description: A top-tier Democratic congressional campaign is hiring Finance Interns. This position will play an integral role in the campaign's fundraising operation that will add a new Democratic seat in Congress representing Colorado's 8th congressional district. You will learn the ins and outs of political fundraising, build your network, and join an all-star team. Duties include:

- Donor research and call time preparation
- Data entry and tracking
- Occasionally staffing community and fundraising events
- Creating branded materials such as event invitations and fundraising webpages
- Other related tasks

Job Qualifications: Studies show that those from historically underrepresented groups often do not apply for roles where they do not meet 100% of the qualifications. All interested candidates are encouraged to apply. We are looking for the best candidates for the job, and successful fundraisers come from all kinds of backgrounds. We will be looking for the following characteristics:

- Interest in Democratic politics and electing Chaz Tedesco to Congress
- Attention to detail and organizational skills
- Excellent written and verbal communication skills
- Track record of taking initiative and getting results
- Comfort in a fast-paced work environment
- Eager to learn and grow
- Proficiency in Google Workspace
- Reliable access to a computer

Application Instructions: Please send your resume or any questions about the role to claire@tedescoforcongress.com with "Finance Intern Application" in the subject line. We will review applications on a rolling basis, so please apply as soon as possible. For more information about Chaz Tedesco's candidacy, please visit tedescoforcongress.com.

Paid for by Tedesco for Congress