



**Let's build a movement for
progressive foreign policy.**

We're building a better U.S. Foreign Policy that favors peace, not militarism.

Fall 2020 Policy and Advocacy Intern, Remote **(WWW is based in Washington, DC)**

For more information and to apply:

<https://winwithoutwar.org/career/current-job-openings/#op-401258-fall-2020-policy-and-advocacy-intern>

Who We Are

Win Without War is a diverse network of activists and organizations working for a more peaceful, progressive U.S. foreign policy.

We believe that by democratizing U.S. foreign policy and providing progressive alternatives, we can achieve more peaceful, just, and common sense policies that ensure that all people — regardless of race, nationality, gender, religion, or economic status — can find and take advantage of opportunity equally and feel secure.

The Win Without War network is composed of organizations representing a diverse and inclusive movement to radically shift United States foreign policy away from a violence-first approach. We want our team to include leaders who recognize the communities and movements our policies impact and reflect the diversity of the United States. Communities disproportionately harmed by the militaristic nationalism driving U.S. foreign policy and underrepresented in the broader field of foreign policy - including women, people of color, persons with disabilities, immigrants, refugees, Muslims, veterans, and LGBTQ candidates - are strongly encouraged to apply. We can't wait to hear from you!

The ideal candidates for any internship with Win Without War will:

- Have a passionate commitment to progressive values and to a U.S. foreign policy rooted in those values.
- Have the ability to work independently when necessary and execute multiple simultaneous tasks on tight deadlines.
- Have the ability to accept constructive feedback in meaningful, productive ways.
- Be excited about working with a fast-paced, small team in an activist environment.
- Be heart-driven, positive, collaborative, fun, and kind – and want to be part of a team and network that feels that way too.

Duties

- Updating Congressional and legislative trackers on a daily basis
- Assisting with research and drafting policy memos and Congressional education resources such as fact sheets, backgrounders, messaging guidance, and hearing questions
- Learning about public policy and the legislative process by assisting staff and attending and reporting on legislative hearings, briefings, rallies, and related events
- Monitoring legislative and news developments on Afghanistan, Iraq, Iran, Syria, Yemen, North Korea, arms sales, the defense budget, nuclear weapons policy, climate security, international development, peacebuilding, civilian protection, global public health, refugee and asylum policies, border militarization, and related issues
- Supporting content drafting, editing, and QC (Congressional advocacy emails, op-eds, press releases, messaging guides, and newsletters)
- Supporting staff with organizational data and software management
- Supporting staff with other programmatic work when necessary

Qualifications

- Ability to work independently and take initiative
- Interest in/knowledge of U.S. legislative and political processes
- Interest in/knowledge of issues, policies, and political actors on which Win Without War focuses
- Interest in progressive movements and building advocacy coalitions
- Impeccable attention to detail; excellent writing, organizational, and communication skills

Experience with one or more of the following areas isn't required, but is a plus:

- Previous experience with Congress and/or elected officials
- Previous experience with grassroots advocacy and/or political organizing, such as canvassing, phone banking, organizing town halls, etc.
- Previous experience with public affairs software such as Quorum

Application materials should include:

- A cover letter (please include your desired start date, end date, and weekly schedule)
- Your resume
- If currently or recently enrolled in school, an unofficial copy of your transcript
- A list of 2-3 references (please include their name, relationship to you, and contact information)
- A short (3-5 pages) writing sample on a relevant foreign policy or progressive moment topic if possible.