Travel Funding Application Form

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| --- | --- | --- | --- | --- | --- | --- |
| **Student information** | | | | |  |  |
| First name |  | | | | Last name |  |
| **Event information[[1]](#footnote-1)** | | | | | | |
| Name and venue of the conference you wish to go to | | |  | | | |
| Conference dates | | |  | | | |
| In what capacity are you participating? | | | Speaker Commentator | | | |
| Is the conference on the department’s “priority” list? | | | Yes No | | | |
| If not, do you think it should be added? Explain. | | |  | | | |
| **Projected expenses** | | | | | | |
| Travel expenses | |  | | | | | |
| Lodging | |  | | | | | |
| Other | |  | | | | | |
| Total | |  | | | | | |
| **Funding** | | | | | | |
| Have you applied for external funding? If yes, what funding did you apply for? | | | |  | | |
| If not, why not? | | | |  | | |
| Have you received travel funding from the department this year? If yes, give details. | | | |  | | |
|  | | | |  | | |
| **Department Use Only**  Pre-approved for: | | | |  | | |

1. If you are traveling to the APA, please indicate whether your participation is on the Main Program. [↑](#footnote-ref-1)