

Definitions used in PBA enrollment snapshots and much other reporting

Updated September 2011 -- See later pages for fall 2010 notes and pre-2010 definitions

And for fall 2010 here vs. posted in <http://www.colorado.edu/pba/records/snap/107097/index.htm>

Most recent fall pair of terms:

<http://www.colorado.edu/pba/records/snap/21172107/index.htm>

Census is the official counting date, at the end of the third week of classes. Fall 2011 census: Sept 9, 2011.

The enrollment snapshots cover **ONLY students with state-reportable hours**.

The snapshot counts **exclude**

- Students who are enrolled in CU-Boulder study abroad programs -- over 350 in fall '11, excluded because study abroad is an auxiliary enterprise; the hours are considered "main campus" hour but are not state reportable
- Students enrolled in credit courses only through continuing education or extended studies (around 1700 -- includes Boulder evening and correspondence). Continuing education course hours are not reportable because it's an auxiliary enterprise.
- Students taking non-credit courses only, around 250 in fall '11
- *Note: Faculty and staff enrolled through the faculty-staff tuition waiver program (around 100 per term) are not excluded, per a policy change effective fall 2010.*

Students in the **ACCESS program** are not seeking degrees and have not been admitted to degree programs. They have last priority in enrollment. Most ACCESS students do have state-reportable hours. They are included in the snapshot counts, and are listed as "non-degree." Enrollments of some ACCESS students, primarily non-residents, are not counted as state-reportable hours (for tedious technical reasons); these students are not reported here.

Within students with reportable hours, we make the following categorizations:

Degree-seeking students are pursuing Boulder campus bachelor's, master's, law, or doctoral degrees, or teacher licensure. (Plus a handful in a Music post-master's certificate program.) There are two groups of **non-degree students**. Some are Boulder campus students not pursuing a formal degree or award; most of these are enrolled through the ACCESS program administered by Continuing Education and Professional Studies (CEPS). The other group is students from CU-Denver, and CU-Colorado Springs, enrolling concurrently in home-campus and Boulder campus courses.

Level: Undergraduate includes students seeking bachelor's degrees (including second bachelor's in some cases), non-degree students without bachelor's degrees, and teacher licensure students. All **graduate** level students have

bachelor's degrees already. Most are pursuing master's, doctoral, and law degrees; some are non-degree students with bachelor's degrees.

As in fall 2010, combined bachelor's/master's students (BAMA's) are classified as graduate level when they reach 130 hours (145 in Engineering). They are now identified by subplans starting with 'C-'. In fall 2011: 82 BAMA students classified as Grad, 148 as UG. By college: A&S 27 (17 UG, 10 grad); Business 69 (61 UG, 8 grad), Engineering 134 (70 UG, grad 64).

The "**enrollment management population**" is shown in Table 0, but is the same as degree-seeking total in other tables. The enrollment management population is Boulder degree/licensure seeking students with state reportable hours. Press releases and many other public listings characterize the enrollment management population.

Tables 1.0 and higher characterize all students with state reportable hours, including degree-seeking (the enrollment management population) and non-degree (cross-campus concurrent and non-degree).

Residency: Generally the same as status for tuition. **Residents** are charged in-state tuition rates; **non-residents** are charged rates for out of state students. In a very few cases, state reporting rules dictate that we report students (to the state, and in our tables) as non-residents who pay resident tuition. N = Under 5 in fall '11, from Canadian military and a CEPS agreement with NAROPA. Most students who are charged resident rates due to an exception like "honorably discharged vets," are (again, by state rules), reported to the state as residents.

New freshmen are students entering an undergraduate degree program for the first time. They may have taken college courses while in high school, or in the summer after high school graduation, but not after. They may also have earned college credit through Advanced Placement or International Baccalaureate programs. Some new freshmen have enough credit at entry to have sophomore or junior class standing (but they are still called new freshmen).

Transfers are bachelor's degree students, newly admitted to a CU-Boulder in a degree- or licensure-seeking status, who have earned college credit some time after the summer after their high school graduation. This credit may have been earned at a community college, at another university, or as a non-degree student enrolled through CU-Boulder's continuing education program.

New graduate-level students are entering a master's, doctoral, or professional (law and LLM only) degree program for the first time.

The **school or college** is responsible for the student's program. (In the enrollment snapshots, we do not count enrollment in a second college separately.) All Boulder non-degree students are grouped together, as are

cross-campus concurrent as “From Other CU Campuses.” The Graduate School no longer appears in the tables – it represents all graduate-level degree-seeking students except those in Law and in the MBA program in Leeds Business. For students with two or more active school/colleges, selection is made based on which is (or are) term activated (generally the one with the highest tuition rate), then based on other system and IR choice algorithms. Handling of multiple school/colleges should be similar to pre-ISIS handling.

Diversity

- **Gender** is self-reported at time of application for admission
- **International** students are those who are NOT US citizens or permanent residents. A few such international students (up to 100 in a term) have Colorado resident status for tuition purposes; usually these are students who accompanied their parents or spouses to the US, with the parents or spouses coming to the US to work (e.g., at HP). Through fall 2001, these international-but-Colorado-resident-for-tuition students were reported as "unknown" ethnicity, not as "international," per CCHE. Starting in fall 2002 we are allowed, and have, reported them as international.
- **Race/ethnicity** is also self-reported at time of application for admission. In these tables, race/ethnicity is a single dimension or mutually exclusive categorization. Students entering in 2011 were invited to select multiple categories. Roughly 10% of new freshmen and transfers, and 5% of new graduate-level students, did select more than one; their multiple choices are not shown here. Instead, we create a single dimension as follows
 - If international, label as international (see definition above)
 - Else, if selected Hispanic/Latino, so categorize
 - Else, if selected American Indian (documented and undocumented), so categorize
 - Else, if selected Black/African American, so categorize
 - Else, if selected Asian American or Pacific/Hawaiian Islander, categorize as Asian American for comparability to previously collected data (Pacific/Hawaiian is a newly available option)
 - Else if selected white, so categorize. This must be the only selection to appear as categorize for a student.
 - Else, student made no selections, categorize as Unknown
- **US students of color** combines Asian American (and Pacific/Hawaiian), American Indian, Black/African American, and Hispanic/Latino.
- **Domestic (U.S.) students** excludes international.

Class level is on ISIS with master's and doctoral students differentiated based on their major/plan, grad and undergrad non-degree differentiated, law and LLM grouped, undergraduate licensure/certificate differentiated, grad certificate (post-master's music only) differentiated.

Full time status in this report is defined from the ISIS field “load.” Full time is generally 12+ hours for undergraduates, 10+ hours for law, and 5+ hours for grad and grad non-degree. Load is a function of career, and may be misleading for students with two simultaneous careers. Note that this definition is for this report and does not match the definitions used in IPEDS reporting, and may not match definitions used by financial aid, Graduate School, or others. This definition of full/part is different than that used prior to fall '10, where fulltime included **undergraduates** with 12 or more credit hours and **graduate-level students** with any thesis or dissertation hours (grad status B or E), doctoral candidates (grad status D) with 7 or more hours, and other graduate-level students with 5 or more hours.

Enrollments of **students with no state-reportable hours** are not reported in the snapshots at all. They have never been counted in fall enrollment reports. Final counts of these students are not available until after the end of the term. All are reported to IPEDS, the Integrated Postsecondary Education Data System of the U.S. Department of Education. For a look at our prior-year IPEDS enrollment see <http://www.colorado.edu/pba/ipeds/>. Through fall 1998, students in the program now called ACCESS generated no reportable hours and were not included in fall enrollment counts. The program was called SAVE at that time.

See following pages for Fall 2010 notes (first year on ISIS) and for definitions prior to ISIS.

Fall 2010 notes

Fall 2010 was the first term on our new ISIS (integrated student information system) or Campus Solutions (aka PeopleSoft, Oracle) student information system. The student counts we report are affected by the system, business offices' use of the system, extraction to data warehouse, and more. All Fall 2010 figures were PRELIMINARY through December 2010 – even census figures – as we learned about and accommodated all these factors. Even those reported in December 2010 were subject to very minor changes as we created the '10 to '11 comparisons.

The posted snapshot for fall 09 vs. fall 10

<http://www.colorado.edu/pba/records/snap/107097/index.htm> (“initial”)

differs from fall 10 in the 10 vs. 11 snapshot as follows

- Education undergrad fall '10 223 in initial, 90 in 10 vs. 11. The 90 is correct.
- Undergraduate class levels fall '10: 331 missing and no “undergraduate certificate”/licensure in initial; no missing and 90 licensure in 10 vs. 11.
- There are minor other differences in grad/UG, res/NR, even totals, but none exceed 2 or 3 students. What's posted in 10 vs. 11 should be regarded as correct.

Following is a list of some of the known areas where 2010 counts were not comparable to 2009 and prior years because of system, business practice changes.

- **Faculty-staff benefit:** We are no longer excluding students (and hours) covered by faculty/staff benefit, from state reportable hours. This is per agreement with UCD and UCCS, and approval of Boulder CFO, all from a re-visiting of the CDHE FTE reporting policy. Effect: about 50 degree-seeking students each fall had hours covered entirely by faculty/staff benefit. They are now IN the enrollment management population. See historical counts at <http://www.colorado.edu/pba/records/allug.xls> (for undergrads) and <http://www.colorado.edu/pba/records/allgrads.xls> (for grad level).
- **Combined bachelor's/master's degree:** To comply with federal financial aid regulations we are now classifying combined bachelor's/master's students (aka BAMA students) as graduate when they pass 130 hours (145 for engineering), rather than at student request. In the past many BAMA students remained classified as undergraduates until graduation. This change will increase the N of graduate-level students, and decrease the N of undergraduate. Based on fall 2009, the effect would be about 40 students in Engineering, 15 in Business, and under 5 in A&S, for around

50 total classified fall 2010 as graduate, who we think would have been classified as UG if the policy had not changed

- **Primary college or program.** We did not pick up program changes made between 8/24/10 and 9/10/10 in our initial census counts. Nor did we pick up any college/program affiliations other than primary. We did both later in the term.
- **Teacher education students:** Over 200 undergraduates in A&S are also pursuing teacher licensure. In all years before 2010 their “primary college” was A&S. Preliminary census counts put them in Education as primary for 2010. This was changed during the term. What were in the past “undergraduate certificate students,” class level UCR, are shown in preliminary counts primary-college Education with class levels freshmen through senior; this also was be changed.
- **Primary plan or major.** We did not pick up any of the roughly 900 major changes made between 8/24/10 and 9/10/10 in our initial census counts. Worse, students making changes were liable to be listed with NO major at all. In addition, many students have multiple plans or majors, and we didn't get any of those. Therefore ANY numbers for a major for fall 2010 are a MINIMUM.
- **International student status** is the result of a tricky business practice. We caught most errors prior to census.
- **What we ARE pretty confident in:** N in enrollment management population; grad/undergrad distinction. Degree-seeking/not.
- **Race/ethnic.** New federal data collection requirements went into effect this year (the “two question” format) enabling students to classify themselves in multiple categories; this was not possible before. About 9 percent of new freshmen and transfers did so, and the percentage opting not to answer dropped from 5 percent to 1 percent. Both of these factors serve to increase, modestly, the counts of students of color and in specific groups, particularly Hispanic and American Indian. Only 3% of new graduate level students selected multiple categories (some probably did not have the opportunity). Effects on overall enrollment stats are negligible.

Definitions of terms used in enrollment snapshots THROUGH FALL 2009

Census is the official counting date, at the end of the third week of classes.

The enrollment snapshots cover **ONLY students with state-reportable hours**. The snapshot counts **exclude** students who are enrolled in CU-Boulder study abroad programs (around 250 per term), faculty and staff enrolled through the faculty-staff tuition waiver program (around 100 per term), students taking English as a second language only (less than 5), and students enrolled only through continuing education or extended studies (around 1700 -- includes Boulder evening and correspondence).

Students in the **ACCESS program** are not seeking degrees and have not been admitted to degree programs. They have last priority in enrollment. Most ACCESS students do have state-reportable hours. They are included in the snapshot counts, and are listed as "non-degree." Enrollments of about 150 ACCESS students, primarily non-residents, are not counted as state-reportable hours (for tedious technical reasons); these students are not reported here.

Within students with reportable hours, we make the following categorizations:

Degree-seeking students are pursuing Boulder campus bachelor's, master's, law, or doctoral degrees, or teacher licensure. There are two groups of **non-degree students**. Some are Boulder campus students not pursuing a formal degree or award; most of these are enrolled through the ACCESS program administered by Continuing Education. The other group is students from CU-Denver, CU-Health Sciences, and CU-Colorado Springs, enrolling concurrently in home-campus and Boulder campus courses.

Level: Undergraduate includes students seeking bachelor's degrees (including second bachelor's in some cases), non-degree students without bachelor's degrees, and teacher licensure students. All **graduate** level students have bachelor's degrees already. Most are pursuing master's, doctoral, and law degrees; some are non-degree students with bachelor's degrees.

Residency: Same as status for tuition. **Residents** are charged in-state tuition rates; **non-residents** are charged rates for out of state students.

New freshmen are students entering an undergraduate degree program for the first time. They may have taken college courses while in high school, or in the summer after high school graduation. They may also have earned college credit through Advanced Placement or International Baccalaureate programs. Some new freshmen have enough credit at entry to have sophomore or junior class standing (but they are still called new freshmen).

Transfers are bachelor's degree students, newly admitted to a CU-Boulder degree program, who have earned college credit some time after the summer after their high school graduation. This credit may have been earned at a community college, at another university, or as a non-degree student enrolled through CU-Boulder's continuing education program.

New graduate-level students are entering a master's, doctoral, or law degree program for the first time.

Roster college is the school or college responsible for the student's primary program. (In the enrollment snapshots, we do not count enrollment in a second college separately.) Note that all degree-seeking graduate-level students have the Graduate School as their roster college except those in MBA programs (Graduate Business roster college) and in law (Law School).

Discipline college is the same as roster college for undergraduates and law students. Graduate school and MBA students are classified, based on their major, in the corresponding undergraduate college. For example, philosophy students are counted in Arts and Sciences, chemical engineering students in Engineering.

Diversity

- **Gender** is self-reported at time of application for admission
- **Race/ethnicity** is also self-reported at time of application. Our tables combine documented and undocumented American Indian categories. The categories listed are the standard federal reporting categories. These may be expanded in the coming years.
- **Unknown race/ethnicity** combines students who simply did not complete the race/ethnicity question on the application with those who indicated that they did not wish to answer.
- **International** students are those who are NOT US citizens or permanent residents. A few such international students (up to 100 in a term) have Colorado resident status for tuition purposes; usually these are students who accompanied their parents or spouses to the US, with the parents or spouses coming to the US to work (e.g., at HP). Through fall 2001, these international-but-Colorado-resident-for-tuition students were reported as "unknown" ethnicity, not as "international," per CCHE. Starting in fall 2002 we are allowed, and have, reported them as international. In the fall 2002 to fall 2001 snapshots we reclassified the fall 01 cases to "international." Therefore any changes in international numbers between fall 01 and 02 shown in the snapshots are real, not due to the bookkeeping change.
- **US students of color** combines Asian American, American Indian, Black/African American, and Hispanic/Latino.
- **Domestic (U.S.) students** excludes international.

Full time status in this report is defined as **undergraduates** with 12 or more credit hours, **graduate-level students** with any thesis or dissertation hours (grad status B or E), doctoral candidates (grad status D) with 7 or more hours, and other graduate-level students with 5 or more hours. Note that this definition is for this report and does not match the definitions on SIS, Financial Aid or IPEDS reporting.

Enrollments of **students with no state-reportable hours** are not reported in the snapshots at all. They have never been counted in fall enrollment reports. Final counts of these students are not available until after the end of the term. All are reported to IPEDS, the Integrated Postsecondary Education Data System of the U.S. Department of Education. For a look at our prior-year IPEDS enrollment see the [CU-Boulder Common Data Set site](#); once there pick "B. Enrollment & persistence."

Through fall 1998, students in the program now called ACCESS generated no reportable hours and were not included in fall enrollment counts. The program was called SAVE at that time.