



Letter of Commitment for Subawards

In August 2016, CU Boulder joined a pilot program for outgoing subawards through the Federal Demonstration Partnership (FDP). The pilot phase of the FDP Expanded Clearinghouse is over and the Expanded Clearinghouse is now an ongoing FDP Initiative. What this means for CU Boulder:

- The FDP Clearinghouse is only for select universities. No non-university or for-profit partners are part of the FDP Clearinghouse.
- For all outgoing and incoming subs on a proposal, Proposal Analysts, PIs and others pulling together information should check the FDP website, www.fdpclearinghouse.org/organizations, to see if the entity is part of the FDP Clearinghouse.
- If the other institution is on the FDP Clearinghouse website, OCG does not request or provide subcommitment forms.
- All entities on the FDP Clearinghouse website request a letter of commitment from the other institution. This letter of commitment provides information not on the entity profile.
- For all other institutions that are not listed on the FDP website, we collect or provide a subcommitment form.

The letter of commitment follows below. This letter may be used by institution in the FDP Clearinghouse. If you have a question about whether to use the letter of commitment or subrecipient commitment form, please contact your Proposal Analyst or Subcontract Officer. The [OCG Unit Directory](#) provides all OCG staff assigned to each department.



Subrecipient Statement of Collaborative Intent

Subrecipient (Sub) Legal Name:	
Sub DUNS:	

Sub Principal Investigator:		Lead Principal Investigator:	
PI Phone:			
PI Email:			
PI Dept and Division:			
PI Address:			

Project Title:			
Prime Awarding Agency:		Project Period	<i>Start:</i> <i>End:</i>
Total Proposed Amount for Project Period:	\$	Cost Sharing Amount for Project Period:	\$

Project Use Information - "Yes" should be checked only if Human and/or Vertebrate Subjects will be at your institution

Human Subjects at Sub Location	Yes	No	Vertebrate Subjects at Sub Location	Yes	No
Protocol Number			Protocol Number		
Expiration Date			Expiration Date		

Administrator:

Name/Title:	
Phone:	
Email:	
Email for Awards (if different from above):	

Place of Performance, if different than entity address:

Street 1:		Street 2:	
City, State, Zip Code:		Congressional District:	

This proposal has been reviewed and approved by the appropriate official(s) of Subrecipient, and certified to its accuracy and completeness. The appropriate programmatic and administrative personnel of Subrecipient involved in this application are aware of the prime awarding agency's policies, agree to accept the obligation to comply with award terms, conditions and certifications, and are prepared to establish the necessary inter-institutional agreement consistent with that policy.

The following documents are attached to this Statement of Intent:

- | | |
|-------------------------------|--------------------------|
| Sub Statement of Work | Sub Budget Justification |
| Sub Detailed Line Item Budget | Other: _____ |

Signature of Subrecipient's Authorized Official

Date

Name and Title of Authorized Official