Subagreement/Vendor/Consultant Decision Tree

Is the recipient a foreign entity? If Yes, confirm sponsor allowability before moving to the next question.

Is the recipient an individual acting on their own behalf rather than on behalf of an entity, or will the recipient of funds be a paid Employee/Research Affiliate of CU Boulder at the time of the project?

No

Is the recipient responsible for adherence to applicable Sponsored program requirements specific in the Sponsored award?

Might the work of the recipient result in development of Intellectual Property?

Does the work represent an intellectually significant portion of the overall programmatic effort?

Is performance measured against the objectives of the program?

Is there an identified principal investigator for the recipient who has responsibility for making programmatic decisions?

Will the recipient be included as an author or co-author of publications resulting from the work?

Will there need to be animal or human subject approval for the recipient’s work?

Are the recipient’s activities under the direction of the CU Principal Investigator, such that their work requires little or no discretionary judgement?

Yes

Is it a payment for goods or services within the recipient’s normal business operations, and can/does the recipient provide similar goods or services to others?

No

Is it a payment for only material goods or general services?

Yes

Is this for a professional service rendered by a person with specialized skills?

Yes

Will the person performing the services use the resources of another university or organization?

No

Vendor*

Yes

Consultant*

*To use a simplified example, the difference between a consultant and a vendor is this: A consultant will tell you what color you should paint your house and a vendor will paint it the color you choose.