



**NASA SPACE TECHNOLOGY GRADUATE RESEARCH OPPORTUNITIES  
FALL 2022 (NSTGRO22) - 80HQTR21NOA01-22NSTGRO-B4  
Appendix to the SpaceTech-REDDI-2021 NRA**

**NSTGRO22 Application Procedure**

**Important Dates**

	<b>Date</b>	<b>Comments</b>
<b>Initial Proposal Due</b>	Nov 2, 2021 (4pm MT)	Submitted by OCG through Nspires
<b>Letters of Recommendation Due</b>	Nov 5, 2021 (4pm MT)	Submitted directly by the Letter Writers via Google Forms
<b>Selection Notification</b>	Apr 8, 2022 (target)	via Nspires
<b>Intent to Accept Due</b>	Apr 29, 2022 (target)	Emailed by student
<b>Post-Selection Proposal Update (w/ budget) Due</b>	May 12, 2022 (target)	Submitted by OCG through Nspires
<b>Continuation package Due</b>	Annually	Progress report, assessment by advisor, academic progress, budget/justification
<b>Fellowship Start</b>	Aug 15, 2022 (target)	Start date between 8/01 and 9/12 is permitted

**[NSTGRO22 documents](#)**

**PI & Student Actions**

- Student and faculty advisor must be registered in Nspires. Faculty advisor must be affiliated with the University. (Student affiliation optional.)
- Faculty advisor (Principal Investigator/PI) creates proposal in Nspires; adds student as team member – assigns role of Graduate/Undergraduate Student with edit privileges.
- Student clicks Nspires-emailed link, edits cover pages (coordinates with PI on response to Program Specific Data Question #4, C&P support), and uploads proposal.
- Student arranges for 3 letters of recommendation to be submitted separately. Guidelines are provided in NSTGRO22 LOR Guidelines.
- PI coordinates with Proposal Analyst (AOR) to ensure the proposal is submitted to NASA prior to the submission deadline.
- No budget information is provided at this phase.
- **NO PSR, China Assurance Form, or record in InfoEd is required.**

**Required Elements of the NSTGRO22 Proposal**

<b>Submitted via NSPIRES</b>	<b>PI</b>	<b>Student</b>
Program Specific Data Question #4: Please briefly provide Project Narrative-relevant current and pending support of the faculty advisor (proposal PI).	✓	✓
NSPIRES Proposal Cover Page proposal information - Proposal Summary (recommended 100 – 300 words) - Business Data - Team Member: U.S. Government Agency & International Participation questions - Program Specific Data Questions (#1 through 35)		✓



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Submitted via NSPIRES, cont.	PI	Student
<p><u>Proposal Document Attachment</u> - One PDF, sections labeled and in this order:</p> <ul style="list-style-type: none"> <li>- <b>Personal Statement</b> (2 pages) - 12-point font, 1” margins.</li> <li>- <b>Project Narrative</b> (5 pages; additional reference pages allowed) - 12 point font, 1” margins. Figure captions may use 8- or 10-point font. Must be titled “Project Narrative: &lt;Proposal Title&gt;”.</li> <li>- <b>NSTGRO Schedule</b> (1 page) - year-by-year schedule stating the proposed start and completion dates and anticipated academic degree program and research milestones. Must be entitled “NSTGRO Schedule”.</li> <li>- <b>Curriculum Vitae</b> for student (2 pages; 3rd page allowed for publications &amp; presentations).</li> <li>- <b>Transcripts</b> (entire college career; official or unofficial; <b>remove date of birth, SSN, and GRE scores</b>).</li> </ul>		✓
<b>Submitted to Google forms</b>	<b>3 Letter Writers</b>	
Letters of Recommendation – 2 pages per letter. See NSTGRO22 LOR Guidelines.		✓

## Award Acceptance:

1. Selected student confirms intent to accept offer no later than April 29, 2022 (target date). Send email to [hq-nstgro-call@mail.nasa.gov](mailto:hq-nstgro-call@mail.nasa.gov).
2. PI/DRA completes and sends a Proposal Submission Request (PSR) to Proposal Analyst (PA). The 2020 and later versions of the PSR contains a China Assurance certification. (If a previous PSR version is used, the PA will route a China Assurance form for PI signature.)
3. PI/DRA and PA work out the 1-year budget and justification per NASA funding request template instructions. The OCG NSTGRO budget template may be helpful for determining costs.
4. In the **Submitted** Nspires record under Supplementary Documents, PI or PA uploads Faculty Advisor CV and Revised Proposal Budget (NASA funding request form).

Supplementary Documents				Approvals
Type	Uploaded	AOR Approval	PO Approval	
Faculty Advisor Curriculum Vitae	(missing)	No	No	<a href="#">Upload</a>
Revised Proposal Budget	(missing)	No	No	<a href="#">Upload</a>

  

PI Selection Information Package ( 04/06/2020 04:16 PM EDT )
Type
<a href="#">Notification Letter</a>
<a href="#">NSTGRO20 Funding Request Template</a>
<a href="#">Technical Evaluations</a>



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5. PA (AOR) approves the Nspires uploads no later than May 12, 2022 (target) and sends an email to the NSTGRO Program Office. (The NASA Program Officer (PO) will approve at a later time.)

**Budget information – For Post-Selection Proposal Update**

- Grant covers stipend, conference attendance, laboratory supplies, tuition and fees, visiting technologist experience allowance, faculty advisor allowance, health insurance.

<b>Category</b>	<b>Maximum value (annual)</b>
Student Stipend	\$36,000
Faculty Advisor Allowance	\$11,000
Visiting Technologist Experience Allowance	\$10,000
Health Insurance Allowance	\$2,500
Tuition and Fees Allowance	\$20,500
<b>TOTAL</b>	<b>\$80,000</b>

- Visiting Technologist Experience at NASA centers: target 10 weeks per year.
- Maximum amount of grant is \$80,000 per year
- No indirect costs permitted by sponsor. IDC Addendum not required for NASA fellowships.
- Equipment, including computers, may NOT be purchased with NSTGRO funds.
- The transfer of funds between budget categories is not permitted, except in limited instances.