Submitting NOAA RPPRs in eRA Commons

On the Status page, enter the NOAA award number in the **Project Number** field and click on Search at the bottom of the page.

E Cera	Commons	_(, <mark>NIH</mark>)	National Institutes of Hea	lth	
me					
Search	Type: Gene	ral	~ 3		
Туре	Activity Code	IC/Institute	Serial #	Support Yr.	Suffix
ex: 5	ex: R01 🔻	ex: GM 🔹	ex: 123456	ex: 01	ex: A1
ex: 5 Project Num		ex: GM	ex: 123456 Awarding Offic		ex: A1
NA22SEC00	80002		Change Selec	tions None	

When the Search Results returns the award, click on the award number in the **Application/Award ID** column.

Status Result - General Search 🛿										
Filter Table	□ ▼ 1 Results					1		1 of 1 👻 >		
Application/Award ID 🗘	Grants.gov Tracking # 🌲	Proposal Title 🌲	PD/PI Name \$	Application Status ≑	Project Period Start 👻	Project Period End ≑	Budget Period Start \$	Budget Period End ≑		
INA22SEC0080002-T1-01	GRANT13530529	HEART Force - Resilient Colorado	Gold, Anne	Awarded. Non-fel- lowships only	10/01/2022	09/30/2025	10/01/2022	09/30/2025		

This will take you into the Grants Folder page.

int Folder 🧏 🗾 Office of Extr	Institutes of Health amural Research			
Contacts	Status Information	3		
dministration: Grants Management	Filter	×		Expand All Collapse All 🕒 Prin
pecialist (GMS) lame: Brookins, Mikayla	NA22SEC0080002-T1-01			
'hone: mail: <u>mikayla.brookins@noaa.gov</u>	Status Application awarded.		Project Title HEART Force - Resilient Colorado	
atest Update	Pi Name Gold, Anne		NIH Appl. ID 10966679	Application ID NA22SEC0080002-T1-01
pplication Source: Grants.gov)pportunity Number: [NOAA-SEC-OED- 022-2006995] -	Partner Grant ID NA22SEC0080002-0			
RA Service Desk	✓ Status			
lours: Monday-Friday, 7:00 AM-8:00 PM DT/EST	Status Application awarded.		Last Status Update Date 10/19/2023	
/eb: <u>https://www.era.nih.gov/need-help</u>	PI Name Gold, Anne		Institution Name UNIVERSITY OF COLORADO AT BOULDER	NIH Appl. ID 10966679
Toll-free: 866-504-9552			School Name School Category	

Scroll down the page until you see the **Award Terms**. The list of deliverables will show there. Click on the link for <u>View Term Tracker</u>.

~ A	ward Terms									
View	Term Tracker									
Quic	Quick Filters : Tracked Only									
Filt	er Table	5 Res	sults			*	< 1 of 1 v >			
	Term Name ▲	Rev# ≑	Task Description 🗘	Due Date ≑	Due Date Status ≑	Submission Date ≑	Grantee Attachments/Comments \$			
•	Performance Progress Report (PPR)		Reporting Period 04/01/2023 - 09/30/2023. See Specific Award Conditions and CD- 450/CD-451.	10/30/202 3	Unresolved					
•	Performance Progress Report (PPR)		Reporting Period 10/01/2023 - 03/31/2024. See Specific Award Conditions and CD-	04/30/202 4	Unresolved					

This will take you to the View Term Tracking Details page.

View Terms Tracki	ing Details 🕜					
Organization Name UNIVERSITY OF COLORADO	Core Grant Number NA22SEC0080002	Current Assignments				
Project Period 10/01/2022 - 09/30/2025	Project Title HEART Force - Resilient Colorado	Grant Specialist (GMS) Mikayla Brookins	Program Official (PO)			
Grant Program (PCC)		Program Director/Principal Investigator (PD/PI) Anne Gold	Business Official (BO) Dr. Gold, Anne ,			
Budget Period 01 (MYF) (10/01/2022 - 09/30/2025)	Project Period (10/01/2022 - 09/30/2025)					
No Terms from the Terms and C	ionditions module.					

Click on **Project Period**. This will bring up a list of current reports that are due.

Budget Period 01 (MYF) (10/01/2022 - 09/30/2025)	Project Period (10/01/2022 - 09/30/2025)						
Quick Filters : Tracked Only	,						
Filter Table 1	Results						1 of 1 🗸 🕨
🗢 🛛 Term Name 🗖	Programmatic ≑	Award Number ≑	Next Due Date 🌲	Next Task Description ≑	Next Submission Date ≑	Next Removal Date ≑	Next Due Date Status ≑
Performance Progress Repo	ort (PPR) 🛛 Yes	NA22SEC0080002-T1-01 늘 🧏	04/30/2024	Reporting Period 10/01/2023 - 03/31/2024. See Specific Award Conditions and CD-450/CD-451.			Unresolved

Click on the down arrow immediately to the left of the Performance Progress Report (PPR). This will expand the Term Content. Click on the three dots at the end of the Task Description for the report you wish to submit. This will bring up a dropdown menu. Select **Prepare Documentation**.

¢	Term Name 🔺	Programmatic 🌲	Award Number 🌻	Next Due Date ≑	Next Task Des		Date ≑	kemovai Date ≑	Date Status 🗘
•	Performance Progress Report (PPR)	Yes	NA22SEC0080002-T1-01 🕿	• 🔰 04/30/2024	Reporting Period 03/31/2024. See Conditions and C	Specific Award			Unresolved
	> Term Content								
	Task Description	Due Date Sta	tus Due Date	Submission Status	Submission Date	Removal Date	Gran	tee Attachments/Co	omments
	Reporting Period 04/01/2023 - 09/30/2 See Specific Award Conditions and C 450/CD-451.		10/30/2023	In Progress					
_	Reporting Period 10/01/202 See Specific Award Condi	are Documentation	04/30/2024	No Submissions					

This will take you to the Terms and Conditions (Additional Materials) page. This is where you will upload your report documents and provide additional comments.

Terms and Conditions (Additional Materials) @

Grant Information		
Core Grant Number: NA22SEC0080002 Grant Program (PCC): PD/PI Name: Anne Gold Org Name: UNIVERSITY OF COLORADO	Award Number: NA22SEC0080002-T1-01 Project Period: 10/01/2022 - 09/30/2025 Project Title: HEART Force - Resilient Colorado	Term Name: Performance Progress Report (PPR) Term Due Date: 10/30/2023 Task Description: Reporting Period 04/01/2023 - 09/30/2023. See Specific Award Conditions and CD-450/CD-451.
Submission Content		
Please provide additional materials:		± Upload
File Name	Date Uploaded	Uploaded By
No documents have been uploaded		
Please provide comments:		
BIU ↓= == d⊨ d⊨		

After you have completed uploading all documents and providing additional comments as needed, click on the **Submit** button at the bottom of the page. Note: If you click on **Save**, your information will be saved but you will exit the page and return to the View Tracking Terms Details page and you will need to navigate back to the Terms and Conditions (Additional Materials) page in order to submit your report.

Once you are back on the View Tracking Terms Details page you will see that the status of the Task/Report has been updated to **Submitted**. You will also see the file attachment and an abbreviated version of the comments.

> Term Content						
Task Description	Due Date Status	Due Date	Submission Status	Submission Date	Removal Date	Grantee Attachments/Comments
Reporting Period 04/01/2023 - 09/30/2023. See Specific Award Conditions and CD- 450/CD-451	Unresolved	10/30/2023	Submitted	11/01/2023		NA22SEC0080002_Semi-Annual Report_20231.pdf Please see Anne Gold's attached

Click on the three dots at the end of the Task Description to bring up the dropdown menu. Select View Submission. This will open up a PDF version of the submitted report. Save a copy of the PDF file and forward it to <u>ocgreports@colorado.edu</u> so that the deliverable can be marked complete.

> Term Content				
Task Description	, C	Oue Date Status	Due Date	Submission Status
Reporting Period 04/01/2023 - See Specific Award Conditio 450/CD-451	ns and CD-	Unresolved	10/30/2023	Submitted
Reporting Period 10/01/202 See Specific Award Condi	❷ View Submissio	n resolved	04/30/2024	No Submissions
450/CD-451				