Signature Authority at CU Boulder Video Transcript

June 28, 2017

The University is extremely careful about who can sign on behalf of the Regents and legally bind the institution to obligations.

Well, the company said I just need to sign this paper and they'll send the money over and ship the equipment to my lab. I wonder if I should. Why not?

Gosh! I might as well sign this Grant agreement too, and then I'll sign that Nondisclosure Agreement. I mean, why even bother with the Office of Contracts and Grants anyway?

Stop! Just stop. Researchers, Faculty, and Department Staff cannot sign agreements, proposals or sub contracts. And you may be personally liable for anything you sign.

And, if someone wants you to sign a document, Stop, and send it to the Office of Contracts and Grants.

Signing any document without an authorized delegation from the Regents of the University is UNETHICAL and wrong. It violates Regent Law 3, Policy 2005 and the Code of Conduct.

The Office of Contracts and Grants is the Authorized Official Representative with the delegation of signature authority for all sponsored projects, including services and research.

The Office of Contracts and Grants is here to help and to ensure proposals and agreements are entered properly.

Find the name, phone number and email of your Proposal Analyst and grant and contract Officers in the Directory on our website at [www.colorado.edu/ocg](http://www.colorado.edu/ocg).