

## Graduate Student Grievance Form

Please read the Graduate Student Grievance Process and Procedures (“Grievance P&P” or “P&P”) before completing this form. Be sure to observe the time limits specified in the procedure, and carefully consider whether the matter is covered by the jurisdiction and scope of the P&P, along with your desired outcome(s).

Name:

Student ID number:

Colorado.edu email address:

Graduate Program:

Please select one:

### Graduate Program Level Grievance

Please provide the information requested in 1-4 below. Submit to the Director of Graduate Studies in your program via e-mail, and copy the Graduate School at: [graduate.school@colorado.edu](mailto:graduate.school@colorado.edu).

### Graduate School Grievance Appeal

If the action being appealed occurred in your program, institute, or lab, you must complete the process at that level before requesting consideration under this appeal procedure. If you wish to file an appeal after that process is complete, please provide the information requested in 1-4 below and attach a copy of the program grievance report. Submit to the Graduate School via e-mail at: [graduate.school@colorado.edu](mailto:graduate.school@colorado.edu).

1. Please provide the names of the individuals whose actions give rise to your complaint:
  
2. Please state the specific grounds upon which your complaint is based (see the Grievance P&P, II.C.):
  
3. Please provide any other information you deem relevant to the matter, attaching documents as necessary:
  
4. Please specify the outcome or action you are requesting as a result of this grievance:

For a Graduate School grievance appeal only, please attach a copy of the program’s written decision along with this form and submit via e-mail to: [graduate.school@colorado.edu](mailto:graduate.school@colorado.edu).

Do you wish to be heard before the Grievance Committee?            Yes            No

In what way would you like to be heard?      In person      By phone      other means (specify below)

If yes, will you be accompanied by counsel or other advisor? If so, what is the name and title of that person? Name: \_\_\_\_\_ Title: \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_