**DRAFT**

**University of Colorado Boulder Policy**

**Topic: POLICY PROPOSAL AND ADOPTION**

Original Revised \_\_x\_

Approved by:

Philip P. DiStefano

Chancellor

Policy Contact: Office of Integrity and Compliance

Effective Date:

**I. Purpose**

This policy establishes a uniform and consistent practice for developing, documenting, recommending and adopting campus-wide policies for the University of Colorado Boulder (“University”).

Policies are adopted to ensure that the University operates in accordance with its statutory mission and values and in compliance with applicable law, Regent requirements, System administrative policy statements (hereinafter, “Requirements”).

**II. Policy**

Each University policy shall be drafted to promote an understanding of rights and responsibilities by impacted University faculty, staff, students and visitors.

**Proposal**:The Chancellor, the Executive Vice Chancellor for Academic Affairs and the Senior Vice Chancellor (“Cabinet Members”) as well as any current staff members, faculty and/or students may propose a University policy at any time, in accordance with the University Policy Development Procedures associated with this policy.

Proposed University policies will be effective only after adoption by the Chancellor, or another authorized Cabinet Member, as more fully described in the immediately following paragraph.

**Adoption**:The Chancellor has final discretion and authority to adopt any University policy, whether it impacts students, faculty, staff and/or visitors. Similarly, subject only to the Chancellor’s objection, the Executive Vice Chancellor for Academic Affairs and Senior Vice Chancellor each has the authority to adopt any University policy, so long as it is limited in scope to those areas of responsibility delegated to each of them by the Chancellor.

As more fully described in the University Policy Proposal and Adoption Procedures associated with this policy, Cabinet Members shall seek input from members of University faculty, staff and student governance groups prior to final adoption of non-interim proposed University policies.

**Interim University Policy**: The Chancellor may adopt an interim policy, effective for up to six months from its adoption date, to ensure that the University operates in compliance with applicable Requirements and in accordance with its mission and values, or to respond to exigent circumstances, as deemed necessary in the Chancellor’s sole and reasonable discretion. Any such interim policy shall expire and cease to be effective, unless reviewed and renewed or reviewed and finally approved prior to expiration.

**Legal Validity**: Any conflict among Requirements, University policy and unit documents shall be resolved in accordance with [Regent Law 1.C](http://www.cu.edu/regents/law/1), in favor of the superseding directive.