

How to Register for CU Summer Jazz Academy Using RegOnline

Welcome to RegOnline, a more streamlined way for you to register for CU Summer Music Academies this year! Using this system, your registration will be processed right away – no more shuffling paperwork around and waiting on snail mail. Payment is processed via card (debit or credit); neither check nor cash will not be accepted for registration. Please refer to this guide to walk you through the registration process.

1. First, navigate to the registration page by clicking on the “**Register Here!**” link on the Summer Music Academy home page. You will be taken to RegOnline’s site to complete the registration process.
2. To start your registration, select your registrant type.

Start Your Registration

★ **Select registrant type:**

Resident: Stay on CU's beautiful campus for the entire camp! This option includes camp tuition, services, all overnight housing, and all meals.

Commuter: If you live locally or would otherwise prefer to provide your own housing, this option is for you! Includes camp tuition, services, and all lunches and dinners.

3. Then, enter your email address. If you have already registered, you can also view your registration or change your registration from this page. Click continue to proceed to the next page.

★ **Email Address:**

★ **Verify Email Address:**

[View or Change Your Existing Registration](#)

4. The next page is the **profile** page, where you provide your student’s information to register for the camp.
5. The performances page lists the performance(s) that friends and family can attend. If you know ahead of time how many people would like to attend the performance(s), you may RSVP here. If you don’t know, don’t worry about it. There will room for everyone
6. The next page is the **merchandise** page. Here, you can preorder CDs and/or DVDs of your student’s performances. You can choose to preorder them now, and combine this purchase with your registration payment; or you can order them at any time during the camp with cash or check payment. The finalized CDs and DVDs will be shipped to you following the conclusion of the camp.

7. The **checkout** page will allow you to review your registration before submitting, and to submit your payment to hold your student's spot. The minimum deposit is \$150, which is non-refundable. Any amounts above this deposit are refundable by July 7th; and after July 7th, registration is non-refundable.
8. On the **confirmation** page, you can print this information for your records. Remember that you can view or edit your registration by returning to the registration home page.