KEYBOARD DEPARTMENT DMA RECORDING PROJECT GUIDELINES

Proposal

This document supplements the guidelines for recording projects established by the College of Music:
https://www.colorado.edu/music/sites/default/files/attached-files/dma_tmus_guidelines.pdf

In the semester preceding the recording portion of the project, the student must create a proposal including:

- The title and format (audio only, video, online only, CD, DVD, etc.) of the project.
- A detailed description of the scope of the project including aspects of the project that make it significant, along with contextual information about the works to be recorded.
- A listing of the specific works to be recorded, including the composer(s), full title of each work, duration and any previous recordings of the work; as well as the names of all performers involved in the project.
- Proposed timeline for recording process: The timeline should include expected completion of the recording sessions as well as the proposed venue for recording, editing and mastering phases; as well as expected completion of the text and other materials.

- The proposal must be distributed to the student's committee and at least three members of that committee must approve the proposal. Feedback from the committee prior to final approval will help the student improve the proposal and finalize the recording process.

- Once the proposal has been accepted, the student should identify those committee members who will serve as primary grader (1) and secondary graders (2) of the final project.

Project requirements

The recording project can be either an audio or video project of professional quality. Given the changing nature of the way music is distributed, the project need not result in an actual hard CD or DVD, but could instead result in an online streaming site (through an existing label/distributor or Bandcamp or CD Baby, for example, or through a site hosted by the creator).

In addition to the final recording, a 10- to 15-page (double spaced) written essay about the project must be included. The essay can include information about any or all of the following: The importance of the project, your personal motivation for the project, the pedagogical or historical value of the project, your personal connection/reaction to the project, etc. Citations and/or footnotes should be included as needed, with a list of resources appended to the essay if used. Liner notes or website text can be extrapolated from this essay or can be original and separate in content.

The student will work with the primary grader to prepare the final project. Upon the approval of the primary grader, the completed project should be distributed to the two secondary graders. The secondary graders may provide feedback, questions, or suggestions for improvements.

Final grades will not be submitted until all aspects of the project are complete and the project is ready for submission to the graduate office.