DEAN’S GRADUATE STUDENT GRANTS
FOR ACADEMIC YEAR 2018-19

The Dean of the College of Music has made funds available to graduate students in music to support their research, scholarship, and creative work. The Dean's Graduate Music Student Grants are intended to support graduate students' expenses related to: off-campus performances and papers, degree-related projects, attendance in official capacity at conventions or workshops.

Any full-time graduate music student in good standing who is making adequate progress toward a degree on the Boulder campus is eligible to apply for funds.

The usual maximum grant amount is $1000 per academic year. Applications are reviewed on the schedule below:

<table>
<thead>
<tr>
<th>Application Deadline</th>
<th>Projects Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 15th</td>
<td>September 1 – October 31</td>
</tr>
<tr>
<td>Last day of fall classes (12/13/18)</td>
<td>November 1 – December 31</td>
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<tr>
<td>March 15</td>
<td>January 1 – March 1</td>
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<tr>
<td>Last day of spring classes (5/2/18)</td>
<td>March 2 – May 31</td>
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Application Format/Requirements: To apply for a Dean’s Graduate Music Student Grant, students must submit the following materials to the Graduate Music Office - C109, by the deadline noted above:

1. **Personal information.** Include name, student number, degree program, area of specialization, number of years in program, expected graduation date, mailing address, phone, and CU e-mail.

2. **Project Description.** Begin with the title and description of your proposed project. Explain the project's importance to your professional development, research activity, or degree progress and possible benefit to the College of Music. Your proposal should end with the following statement and your faculty advisor’s signature/date. Applications will not be accepted if missing the statement/signature.

   “I have reviewed (insert student’s name) project proposal and I support it.”

   (faculty advisor printed name) (faculty advisor signature / date)

3. **Supporting Documents.** If you have received an invitation to present a paper or performance or have been notified of your advancement in a competition, include a copy of this documentation.

4. **Budget Page.** Itemize and explain the expenses for your project accurately and completely. Include all expenses, even if the grant will only cover a portion of them. Identify other sources of grants for which you are applying and the amounts you have requested. Please also list amounts
of other support or prize money already received.

5. **Unofficial transcript.** A copy of your most recent unofficial transcript, should include the current semester course registrations.

Types of projects *considered* for funding (in priority order) by the Dean's Graduate Student Grants are:

1. Students presenting off-campus papers and performances. Students who have advanced past the initial round of a performance competition or who have had a paper accepted for presentation will be given priority. Importance of the venue is also a consideration.

2. Assistance with purchase or rental of materials or other expenses essential for *degree-related* projects.

3. Funding for thesis project research and essential expenses (e.g., archival visits, special technical/graphic assistance, etc.)

4. Attendance, in some official capacity, at conventions or workshops.

5. Normally, projects *not considered* for funding include expenses associated with auditions or the initial stage of a performance competition.

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Steven Bruns  
Associate Dean of Graduate Studies  
UCB College of Music