

## 2025 University of Colorado Conducting Symposium Instructions for Graduate Credit Registration

For an additional \$90 fee, conductors may take the course for optional tuition credit through University of Colorado Boulder Continuing Education. The course will be offered as Independent Study Music 5018-751 for band conducting and 5018-750 for orchestral conducting. The course provides 1 credit hour of graduate coursework. Please note that only full graduate-level participants (not auditors or undergrads) are eligible for course credit. ***The deadline to drop the course with 100% tuition refund is 6/8/2025.***

### Registration Procedure:

1. Go to Continuing Education's "[Apply & Enroll](#)" page, click on "New Non-Degree Students" and fill out the "Summer 2025 Continuing Education Application".

**\*Note 1: This is a multi-step process** that includes creating an applicant account in order to complete your application form and then submitting the application.

**\*Note 2: International students** may also need to submit official scores from a test of English proficiency. Applicants should have at a minimum:

- a TOEFL score of 75 (internet-based),
- an IELTS score of 6.5 or
- a Duolingo score of at least 100.

Test scores are not required for all international students. Students are not required to submit test scores if their native language is English or if they have completed within the past two years at least one year of full-time study at either a U.S. college/university or at a non-U.S. college/university where English is the native language of instruction.

2. You will receive a Welcome email within 48 business hours with your 9-digit student ID number included.

3. Fill out the "Course Registration and Credit Card Payment" form after receiving your student ID number:

[https://secure.touchnet.net/C20369\\_ustores/web/product\\_detail.jsp?PRODUCTID=108](https://secure.touchnet.net/C20369_ustores/web/product_detail.jsp?PRODUCTID=108)

- Enter the tuition amount (\$90) and click on "Add To Cart"
- For the Course Information section:
  - o Semester: Summer
  - o Year: 2025
  - o Course Abbr: IMUS
  - o Course Num: 5018
  - o Section Num: **750** for Conducting Symposium – **Orchestra**
  - o Section Num: **751** for Conducting Symposium - **Wind Band**
- For the "Checkout" section:
  - o select "Checkout as Guest".

4. You will receive an Enrollment Confirmation e-mail within 24-48 hours. In the Enrollment Confirmation, you will find instructions to set up an IdentiKey password, access the student portal (Buff portal) and information to request an official transcript online.

Please contact the Extraordinary Program Manager at [CE-Extraordinary@Colorado.EDU](mailto:CE-Extraordinary@Colorado.EDU) with any questions.