

Division of Continuing Education and Professional Studies 1505 University Avenue 178 UCB Boulder, Colorado 80309-0178

Enrolling In Band through Continuing Education

Dear Student – thank you for your interest in enrolling in a Band class through Continuing Education. The process for enrollment is based upon your status as an accepted (degree) or visiting (nondegree) student. Please call 303 492 5148 if you have any questions.

Degree Student

If you were accepted into a degree program at CU Boulder and were last a student before Spring 2010 – you need to complete an application for readmission to CU. Visit <u>http://admissions.colorado.edu/undergraduate/admission/readmitstudents</u>

If you were accepted into a degree program at CU Boulder and have been a student since Fall, 2010 – you can go online and register. If you have a problem, please call the Registrar's Office at 303-492-6970 or email registrar@colorado.edu.

Degree Student on Academic Dismissal

If you were accepted into a degree program at CU Boulder and have been academically dismissed, you must receive permission from your College to enroll in the Band class through the ACCESS program. Written permission should be emailed to <u>ceregistration@colorado.edu</u>

A&S students – no exceptions are made for students on dismissal Business students – see your Advising Office for petition process Engineering students – no exceptions are made for students on dismissal

Nondegree or Visiting Student under 22 years of age

You must meet with an Academic Advisor prior to receiving permission to register. Set up an appointment at: <u>http://conted.colorado.edu/student-resources/</u>. Click on "To Schedule an Appointment."

Come prepared with your high school transcripts (or GED scores) and SAT/ACT scores. If you are currently attending another college or university, include your transcript or course schedule. Colorado state regulations require all students under the age of 22 to provide transcripts and test scores for evaluation as part of the nondegree application process. These transcripts and scores do not need to be official – you may bring in, fax or mail copies already in your possession.

If you meet the necessary standards, your application will be processed and you will be approved to register.

Nondegree or Visiting Student age 22 or above

Complete the application form at <u>http://conted.colorado.edu/enroll/credit-2/</u>. You will receive registration instructions via email after your registration form is processed.

Currently enrolled in High School or Homeschool

If you are currently in high school please schedule an appointment with Kathryn Tisdale, Director of the High School Program. Set up an appointment at: <u>http://conted.colorado.edu/student-resources/</u>. Click on "To Schedule an Appointment."

Paying your Bill

Remember to check for your tuition and fee bill – it is only available online. If you have any questions you can call us at 303 492 2212 or email <u>cebursar@colorado.edu</u>

You can view your bill and pay online via My CU Info at

https://portal.cusys.edu/MyCUInfoFedAuthLogin.html. You will need your IdentiKey and password to access My CU Info. Once you have logged on to My CU Info, select the Student tab. From the Financial channel, you can choose Account Inquiry. This will take you to the Student Center where you can find all of your account information and detail. You can then select the 'account information, bills, and payments' link. This will take you to the CU Bill&Pay system where you can pay your bill.

If you have any questions, please call us at 303 492 5148 or email ceregistration@colorado.edu