



Masters of the Environment Petition Guidelines

Any exceptions or waivers to departmental rules must have prior approval by petition. This petition must be completed and submitted to an MENV administrator during consultation. It will at that time either be approved or denied. Once approved further paper work and/or processes will be completed to process your request. It is the student's responsibility to follow up on the petition's progress and be aware of the final decision.

The following list provides some examples of situations that must be petitioned:

- Follow a non-traditional path of progress (shorter or longer than 2 years);
- Change of specialization;
- Take more than 15 credit hours per semester;
- Waive a required core or specialization course;
- Drop or add a course after College or University deadlines;
- Request transfer of credit to be counted toward degree requirements (see reverse side);
- Take an independent study (see reverse side).

This petition must be clearly written, concise, and legible to all who must judge its merits. When referring to specific courses, the appropriate course number and title should be given.



Masters of the Environment

UNIVERSITY OF COLORADO BOULDER

MENV/MBA DUAL DEGREE:

Admission to the Dual Degree Program

1. Students must apply to and meet the application requirements for each program separately.
2. Students must meet the admissions standards for each program separately. The Graduate Management Admissions Test (GMAT) will be used as the standardized examination for admissions to the Leeds School of Business MBA Program. The Environmental Studies Program does not require a standardized examination for admittance to the MENV degree
3. While dual degree students may start either program first, it is strongly recommended that dual degree students begin with the MBA Program. Per the requirements below, regardless of which program is started first, students will take courses in one of the two units exclusively during the first year.
4. Students (or applicants) may apply at any point to become a dual degree student. All dual degree students, regardless of when they apply, must fulfill all requirements for each program, as well as all applicable dual degree requirements.

Description of Curriculum

1. The dual degree program requires that dual degree students complete 82 credit hours, in total. If a student was not to enroll in the dual degree program and fulfill the normal credit requirements of both the MBA and the MENV degrees separately, the student would complete 103 credit hours.
2. In preparation for the quantitative nature of the MBA degree, MENV students may need to enroll in prerequisite courses prior to beginning the dual degree program. MBA staff will provide guidance to dual degree students on whether any courses need to be taken in advance of enrolling in the MBA Program, and what those are.

TRANSFER OF CREDIT:

Any student requesting to transfer in credit to use towards degree requirements must first complete successfully 6 credits of graduate level work at CU Boulder. Initiate a Transfer of Credit Request via the Graduate School's DocuSign Workflow Process; this must be submitted along with an unofficial transcript from which the transfer credit will come. A maximum of 9 credits can be transferred.

INDEPENDENT STUDY:

An independent study is a collaboration between a student and a faculty member on a special project that provides the student with a learning experience. An independent study may also fill an academic need of importance to the student that cannot be filled by the regular course offerings. Independent studies are opportunities for students to earn credit for learning outside the normal lecture and laboratory class structure. A student may propose an independent study to any appropriate member of the graduate faculty. Faculty are under no compulsion to accept independent study students, but do so as their work load permits. A maximum of 6 credits of independent study can be used towards MENV degree requirements.



Student Petition

TO: The Administration of MENV

FROM (Student's Name):

Last

First

Middle Initial

Student ID Number

Specialization

Phone Number

Email Address

I have read the MENV Program Petition Guidelines and respectfully petition to (please attach a typed sheet if more space is needed):

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My justification for this petition is (please attach a typed sheet if more space is needed):

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Student Signature

Date

DEPARTMENT APPROVAL:

☐ Approved

☐ Not Approved

Authorized Signature

Date

Comments:

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