March 20, 2017

This year, the Mortenson Center has $10,000 per year to support students enrolled in the Graduate Certificate in Engineering for Developing Communities to conduct research for their EDC-related MS thesis or PhD dissertation. Students must have completed at least 18 graduate credit hours in their current degree program to be eligible for funding. Students in joint BS/MS programs may apply for a grant if they have completed 18 graduate credit hours after being admitted to graduate status.

All proposals that involve the use of human subjects must be approved by the Institutional Review Board (IRB) before an award can be made. If you are in the process of receiving approval when you apply, you must state that in the application and notify the Mortenson Center staff once you have the approval. Students whose human research has been approved must include their IRB protocol number on the application form.

The award process is competitive and applications will be accepted twice per year. Submission deadlines are as follows:

* April 7 for research activities conducted during summer and fall 2017 (May to Dec 2017)
* October 31 for research activities conducted during spring 2018 (Jan to May 2018)

**Applications must include**:

* Cover page completed and signed by both the student and the student’s thesis/dissertation chair.
* A narrative description of the research, including an explanation of how travel is essential to successful completion of the project. Specify the projected timeline of the research, including approximate dates of travel and expected date of completion of the thesis or dissertation; expected outcome(s) of the research; and the dissemination plan for the results (for example: in addition to completion of your thesis/dissertation, do you intend to present at a conference or submit one or more journal articles? If known, what do you intend these topics to be?) (1 typed page, single-spaced, minimum font = Arial 10 pt.)
* A budget itemizing activities and their estimated costs, with total amount requested (1 page). A budget justification and list of other funding sources to be used to support this research should also be included.
* A letter of support from your thesis or dissertation committee chair, approving of your research travel funding request, confirming availability of other funds (if any), and evaluating the likelihood of successful completion of the research project in the time specified.

**Submit materials to mcedc@colorado.edu by 11:59pm on deadline stated above. Grants will be decided approximately two weeks after the submission deadline.**

**Mortenson Center Research Travel Grant Application**

**Application Due by 11:59pm: April 7, 2017 for Summer/Fall 2017 Travel**

**or**

**October 31, 2017 for Spring 2018 Travel**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | | **First Name** | | **Middle Initial** | | **Student ID Number** | |
| **CU email address** | | **󠇯 BS/MS student (in MS status)**  **󠇯 MS student 󠇯 PhD student** | | | | | **Amount Requested** |
| **# Graduate Hours Currently Enrolled** | **# Graduate Hours Completed to Date for Current Degree** | | | | **Current cum. GPA in grad program** | | |
| **Name of Thesis Advisor or Dissertation Chair** | | | **CU Email of Thesis Advisor or Dissertation Chair** | | | | |
| **Title/Topic of Thesis/Dissertation** | | | | | | | |
| **Research Data Collection Location** | | | **Estimated Travel Dates** | | | | |
| Does this research require IRB approval? **󠇯 󠇯**󠇯 No **󠇯**󠇯 Yes  If yes, IRB protocol #\_\_\_\_\_\_\_\_\_\_\_\_ and date of approval \_\_\_\_\_\_\_\_\_\_\_; or, if not yet approved, date of submission: \_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |

Your signature below verifies that you will not accept reimbursement (from all funding sources combined) in an amount greater than your total expenses.

Student’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

I verify that this student is working on the aforementioned research project and the student is not otherwise funded for the activities described in this application.

Thesis/Dissertation Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**Narrative description of the research** (Max length is one single spaced typed page with Arial size 10 font)**:**

**Estimated Budget for Research Data Collection Requested Amount from MCEDC Award**

Airfare: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Est Daily costs: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lodging: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other costs: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Source(s) of remaining funding (e.g., self, advisor, department grant, etc.):**

Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: \_\_\_\_\_\_\_\_\_\_\_

Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: \_\_\_\_\_\_\_\_\_\_\_

Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount: \_\_\_\_\_\_\_\_\_\_\_

Budget Justification:

Brief statement of support from student’s thesis or dissertation committee chair (Max length is one single spaced typed page with Arial size 10 font)**:**