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#### **DISCLAIMER**

This document is intended to provide general information, but it is not intended to, nor does it, create a contract between CU Boulder (defined as the University of Colorado Boulder, a campus of the University of Colorado) and Student. As a condition to living in CU Boulder housing, Student signed a contract. In the event of any conflict between the housing contract and this Residential Handbook, the housing contract shall control.

# INTRODUCTION TO THE RESIDENTIAL HANDBOOK

This Residential Handbook addresses important information to promote an environment conducive to learning for all members of the residential community at CU Boulder.

# STUDENT RESPONSIBILITY FOR COMPLIANCE

Students living in the residence halls and apartment style halls ("Student" or "Students") are responsible for reading and complying with all contents of this Residential Handbook. Failure to comply can subject Student to disciplinary action under the Student Code of Conduct and termination by University (defined as the Regents of the University of Colorado, a body corporate, that is the governing board of the University of Colorado system, and the employees at CU Boulder acting on the university's behalf to provide services of the housing contract, including the department of Residence Life).

# **UPDATES**

CU Boulder reserves the right to update the Residential Handbook at any time. Updates become effective after the updated Residential Handbook is posted on CU Boulder's housing website.



Living on campus and being a part of Residence Life provides you with some really amazing opportunities to find and create meaningful connections during your college experience.

#### **WHO WE ARE STATEMENT**

We provide holistic communities which foster inclusion and deepen the residential learning experience. Through this transformative experience, all members of our community will engage in self-exploration and gain new perspectives, thereby recognizing their impact on CU Boulder and on the greater world around them.

#### THE MODEL BUFF COMMUNITY

Our model Buff community will develop Students' commitment to learning and personal responsibility to be globally conscious members of their CU Boulder community. Students have an opportunity to interact and build relationships that will foster learning when they engage in dialogue and reflect on their experiences with others.

Residence Life is committed to providing student spaces as avenues for growth and development. As a result, Students will explore themselves, gain new perspectives, recognize their impact on others, on CU Boulder and on the world around them.

# Our policies align with the four foundational aspects of our Residential Experience.

#### PERSONAL RESPONSIBILITY

As students living with us, the policies address the impact of your personal behavior and the community as a whole.



#### **ACADEMIC RESPONSIBILITY**

Our policies have been created to support your priorities as a student. These policies are intended to create environments that are conducive to learning, studying and your general well-being as a member of the community.



#### COMMUNITY RESPONSIBILITY

Living within the residence halls, you have a responsibility to your community to be mindful of the impact individual actions have on the collective.



#### **SOCIAL JUSTICE RESPONSIBILITY**

As members of the CU Boulder community, our actions not only impact the local residential community, but our actions also impact the larger campus and Boulder communities. These policies support our effort to be positive members of the greater community. Our policies align with the four foundational aspects of our Residential Experience.



# STUDENT AFFAIRS PURPOSE

Facilitate and enhance the personal growth, success, health and well-being of every student at the University of Colorado Boulder.

#### **GENERAL CONDUCT REQUIREMENTS**

Students must comply with all applicable laws; Regent Laws and Policies; University and CU Boulder policies and procedures and procedures including but not limited to; the **Student Code of Conduct Policies and** Procedures; the Office of Institutional Equity and Compliance's Resolution Procedures; and the University's requirements in this Residential Handbook.

Below are additional policies and requirements that pertain specifically to the residence halls and Bear Creek.



# RIGHTS and RESPONSIBILITIES

Part of your role as a Buff in the community is to be aware of your rights and responsibilities and to engage in conversations with your peers and neighbors. The listed rights and responsibilities below will help create ideal communities on campus. Go Buffs!

#### Resident's Rights and Responsibilities

You have the **RIGHT** to a safe, secure, inclusive and accessible living environment.

You have the **RESPONSIBILITY** to fully utilize all security measures provided by CU Boulder (including opting in with a mobile number to receive emergency and safety alert notices in addition to automatic emails), to keep your building and room secure and to prevent strangers from accessing the building.

You have the **RIGHT** to sleep and study in a reasonably quiet bedroom space.

> You have the **RESPONSIBILITY** to observe the courtesy hours policy and comply with reasonable requests.



You have the **RIGHT** to privacy, the reasonable use of your room in terms of space and time and to set expectations with roommates regarding visitors in your room or the shared space.

You have the **RESPONSIBILITY** to let your roommate know your living preferences, including sleep, study and visitation, and to work through differences in a cooperative manner.

You have the **RIGHT** to choose how to spend your free time.

> You have the **RESPONSIBILITY** to know and follow CU Boulder policies, including those that pertain to alcohol and other drugs.



You have the **RIGHT** to address others' behavior that infringes on your rights.

You have the **RESPONSIBILITY** to examine your own behavior when addressed by others and work towards resolving conflicts.

You have the **RIGHT** to reasonable assistance from the University

You have the **RESPONSIBILITY** to notify the University of an issue in a timely manner and cooperate while they work with you to respond.

You have the **RIGHT** to propose policy changes and projects that may affect on-campus housing.

You have the **RESPONSIBILITY** to consult with Residence Hall Association (RHA) about the proposal process and follow the proposal process, as managed by RHA.

You have the **RIGHT** to be your authentic self.

You have the **RESPONSIBILITY** to respect others and treat them the way they want to be treated.

You have the **RIGHT** to due process in the event that you are accused of misconduct by Student Conduct & Conflict Resolution.

You have the **RESPONSIBILITY** to respond in a timely manner to an inquiry by a CU Boulder official concerning your conduct.

10 You have the **RIGHT** to be informed of the policies that apply to your conduct.

You have the **RESPONSIBILITY** to educate yourself on the **policies** that apply to your conduct.



# **ALCOHOL AND OTHER DRUGS**

In accordance with applicable law, the use of alcohol by underage residents, the use of marijuana, and the use of illegal drugs, is not permitted in any of our communities. The legal drinking age in Colorado is 21.



- Collecting and/or displaying empty alcohol containers is not permitted, regardless of age.
- Playing drinking games is prohibited in residential communities. Drinking games are also prohibited if residents use water instead of alcohol (ex. Water Pong instead of Beer Pong).
- For information on the Amnesty Policy, <u>please visit</u>
   <u>the Student Conduct & Conflict Resolution</u>
   <u>website</u> and review the Student Code of Conduct.

# Drinking by underage Students and guests is prohibited and a violation of state law.

#### **STUDENTS OVER 21**

In our community, Students of legal age may possess and consume alcoholic beverages only in their assigned space with the door closed. Any guests or other Students present in the room must also be over the age of 21.

- It is illegal for those of legal age to purchase or otherwise provide alcoholic beverages
  for those under 21 years of age. Students who are 21 years old and have a roommate(s)
  under 21 must make sure that their alcohol is not accessible to their roommate(s).
   When Students who are at least 21 years old are transporting alcohol in and around
  the community, alcohol containers may not be visible and must be closed.
- Bulk dispensers (kegs, taps, beer bongs, shot skis, etc.) full or empty may not be brought into the community or housing.
- Alcoholic beverages are not permitted in public areas of the community.

The possession, use, sale, manufacture or distribution of marijuana and other drugs and their paraphernalia is not permitted on campus and violates federal law, regardless of age and in compliance with the Drug-Free Schools and Communities Act. This prohibition applies regardless of whether the Student complies with state recreational use laws.

#### **MEDICAL MARIJUANA**

Possession of a Medical Marijuana Registry identification card, regardless of state issued, does not authorize a Student to possess, use or distribute marijuana in any on-campus housing or CU Boulder property. Students who receive Medical Marijuana Registry identification may submit a petition to be released from their contract. The petition is available in the MyCULiving portal.

For more information, please email **studenthousing@colorado.edu**.



#### MISUSE OF LEGAL SUBSTANCES

Various substances, even if legal, can have a dangerous or negative impact on an individual and the community in regard to health and academic success. Inhaling or ingesting a substance (including but not limited to nitrous oxide, glue, paint, gasoline, solvent, etc.) or using the substance other than for its intended purpose is a violation of the Student Code of Conduct CU Boulder policy and is prohibited. Use of prescription drugs other than by the person to whom the drug is prescribed and not in accordance with the prescription is prohibited (this includes sharing drugs such as Ritalin and Adderall).

For more information about resources available surrounding alcohol and drug use, please visit Alcohol and Other Drugs Information, CAPS and/or Collegiate Recovery Center.

# **DELIVERIES AND VENDORS**

Any outside vendor, including delivery or moving services for Student, must enter the building through the main lobby and make arrangements directly with the Student. All Students must meet the vendor in the main lobby by the community center front desk.

#### **MAIL**

Mail and packages are handled by the UPS Store. Residents can find mailing address and locations at the **UPS website.** 



# ENTRY AND ACCESS BUILDINGS MAIN DOOR LOCKING SCHEDULE ALL DOOR ACCESS

BUILDINGS	MAIN DOOR LOCKING SCHEDULE	ALL DOOR ACCESS
All Kittredge Buildings, Willard, Libby, Cheyenne Arapaho, Baker, Williams Village North, Williams Village East	Open: 7 am-8 pm Monday-Friday 9 am-8 pm Saturday-Sunday	All doors will be accessible until 8pm via Buff OneCard when Students will need to go through front entrance/lobby
Aden, Farrand, Sewall, Weber Hall	Open: 7 am-8 pm Monday-Friday 9 am-8 pm Saturday-Sunday *Weber Hall: 7:30 am	All doors will be accessible 24/7 with Buff OneCard
Stearns East, Stearns West, Darley North and Darley South, Bear Creek Building B, Hallett, Brackett, Cockerall, Crosman, Reed	24/7 Locked	All doors will be accessible 24/7 with Buff OneCard

Adjustment to locking times subject to change due to events on campus.

#### **TEMPORARY KEY**

Students will be provided the use of a temporary key if they are locked out of their room up to three times. Any subsequent lockouts will incur a standard fee.

#### **BALCONIES**

Students who reside in rooms with balconies are required to sign an agreement through their Hall Director which outlines the appropriate use of the balcony area. Use of Student room balconies without a signed contract is prohibited. The use of balconies as a point of entry/exit from a Student room or throwing items from the balconies are prohibited.

#### **EXCLUSION FROM AN AREA**

University reserves the right to exclude Student from CU Boulder property, including housing. Any person whose behavior is detrimental to the well-being of the community or is incompatible with its function as part of an educational institution may be excluded from campus. Exclusions will normally be for a specified period of time, after which they are eligible for review by University. Failure to comply may result in disciplinary action and/or arrest.

#### **LOST AND FOUND POLICY**

The University reserves the right but not the obligation to take reasonable action to identify owners of abandoned property. While housing is open, items found and not claimed within 30 days will be donated or otherwise disposed of. Items of value found after closing will be held for 30 days—an attempt will be made to contact Student if possible, to determine if items should be held for Student pickup or donated/disposed of.

#### **ROOM ENTRY**

The University may enter and inspect Student's room/suite/apartment at any time with or without notice when necessary to ensure the safety of Students, to protect and maintain CU Boulder property, to maintain environmental health and safety, and/or to facilitate the maintenance of discipline and promote an educational atmosphere. In addition, the University is permitted to enter the premises at reasonable hours and in a reasonable manner for the purpose of facility inspection, maintenance, project upgrades and repairs. The University may remove from CU Boulder Housing any prohibited items or items that pose a health or safety threat and/or are illegal.

#### **UNAUTHORIZED ENTRY**

Accessing restricted areas such as maintenance rooms or corridors, climbing on roofs, scaling, or rappelling outside walls, and using windows as entrances or exits is prohibited.

# **FIRE SAFETY**

#### FIRE ALARM SYSTEMS AND EQUIPMENT

Tampering with, removing, or misusing fire safety equipment such as fire extinguishers, fire alarms, smoke detectors (including batteries), fire evacuation route instructions, sprinklers, firefighting equipment and exit signs are prohibited. Hanging items from sprinklers or pipes is prohibited.

#### **FIRE DRILLS**

Fire drills are held periodically during the academic year. In the event of a fire drill, all Students inside the building must evacuate the building immediately, vie the shortest and safest route. Do not use elevators. Student failing to leave the building during a fire drill are subject to disciplinary action. **Emergency procedures** are provided by Residence Life; it is the Student's responsibility to become familiar with the procedures. If a Student is aware of an actual fire, Student should immediately report it to a staff member and/or the Fire Department directly so the fire can be addressed promptly. In the event of an emergency, Student should call 911.

#### **FIRE HAZARDS**

It is each Student's responsibility to comply with all Fire and Life Safety Policies and Procedures for Residence Halls. Students are prohibited from hanging items from ceilings and doorways, and no items may be fixed to windows, such as posters, post-it notes, flyer's, or similar materials. University reserves the right to ask students to remove any decorations from walls, doors, windows, floors, etc. Students are not allowed to plug an extension cord into another extension cord, also known as "daisy chaining." Failure to comply with such a request will be considered a violation of the policy. Additionally, Students are expected to use CU Boulder provided microwaves and ovens, including those in community kitchens, in a manner that does not endanger other Students and the community.

# **FURNITURE**

Students must keep furniture provided by the University in their rooms. It is the Student's responsibility to ensure furniture is present and accounted for. Student may be charged if any furniture provided by the University is missing or damaged. It is against housing policy to move the University provided furniture from common areas. Only the University may remove University provided furniture from rooms or buildings.

# **GAMBLING AND RUNNING A BUSINESS**

The use of any CU Boulder facilities, including Student rooms in the residence halls or apartment style hall, for the running or promotion of a business for personal or corporate profit is not permitted. Gambling is prohibited in University Housing.

#### HALL CLOSING

Students are expected to move out by 10 a.m. on the last day of the available period of occupancy as provided by University. If the Student is moving out before the last day of the available period of occupancy, Student must contact University Housing to ensure proper check out. Apartment style halls generally do not close during fall, winter or spring break.

If closing coincides with any exam period, it is important that the academic environment be maintained. During closing, Students must comply with Quiet Hours and any other behaviors and conduct violations that disrupt the academic environment will be addressed promptly. This is to ensure that buildings maintain a healthy study environment.

- Students are expected to checkout by CU Boulder's last date of available occupancy. Requests for extensions will not be approved.
- The closing process will be shared by University when the time approaches the last day of available occupancy.
- The most up-to-date closing information can be found on the **housing website**, and reminder emails are sent as the closing date approaches.

# HALL, FLOOR AND **COMMUNITY MEETINGS**

The first floor meeting is where Students can get to know their Resident Advisor (RA) and neighbors. This will also be a time where residents work with their floor community to set community expectations for each other. Students are responsible for all information covered and it is in their best interest to attend these meetings.



# HYPODERMIC SYRINGE AND NEEDLE DISPOSAL

Any CU Boulder Students using hypodermic syringes and needles will be responsible for proper disposal of these objects in "sharps containers," which may be obtained from **Medical Services**.

# INDOOR/OUTDOOR ACTIVITIES

#### BICYCLING, SKATING, SCOOTERING AND SKATEBOARDING

Bicycling, skating, scootering, skateboarding, etc. are not permitted in any housing community on campus and is only permitted on areas of campus without signage prohibiting usage.

#### **SPORTS GAMES IN HALLWAY**

Any physical sporting activity (ball sports, water balloon toss, running game, Nerf® guns and squirt guns) is not permitted in housing due to the potential of property damage and disturbance to other Students or other residents. Property damage to CU Boulder buildings or property may result in student conduct charges.

# **BICYCLES**

Bicycles may be parked in bike racks adjacent to the building or may be kept in the Student's room. It is a violation to store bikes in any other areas of the community. For example, bikes may not be parked in stairways, in front of doorways (inside or out), on rails (inside or out), in laundry areas, lounges or other common areas. No one may ride a bike inside any building. Bicycles must be registered with the CU Bicycle Program. For more information on how to register a bike, please visit the Environmental Center website.

# **CANVASSING & SOLICITATION**

Students are only allowed to canvas or solicit in compliance with the procedures outlined by Campus Use of CU Boulder Facilities policy in order to prevent material and substantial disruption of CU Boulder functions or activities. For the full policy please review the **Campus Use of CU Boulder Facilities** (CUUF) Policy and related Procedures.

#### **CHALKING**

University reserves the right to remove chalking that does not comply with campus policies and procedures, at any time.

#### **FLYERS**

Residence Life reserves the right to remove flyers that do not comply with **campus policies**, at any time.



# DRONES, UAS, UAV AND MODEL AIRCRAFT

There are university policies, **UAS Operations** as well as Federal Aviation Regulations that establish the permitted use of UAS or Drones on campus. Additional information is available regarding flight operations, including how to request approval for any on campus flight. All flights on campus require training by an examiner as well as approval of a flight request. Under no circumstances will flights be approved within 200 feet of any residential dwelling and filming or photographing the interior of any occupied residential building is not permitted.

# **IDENTIFICATION**

All persons present on CU Boulder property must carry identification and present it to CU Boulder officials upon request. Students must carry their Buff OneCard at all times while on the CU Boulder campus. Students must report lost or stolen Buff OneCards promptly to the Buff OneCard office.

- Providing false identification (government issued identification or Buff OneCard) is prohibited.
- It is a violation of the housing policy to lend or trade Buff OneCards.

# MISSING STUDENT POLICY

Every student residing in on-campus housing has the option of providing a confidential contact in their housing portal, that will be used in the event that the Student is reported missing as part of the housing application process. CUPD will ensure that the listed missing person's emergency contact, if provided, is contacted within 24 hours of the student being determined missing, by CUPD, Residence Life or the Dean of Students and is made aware of the missing student's status. If the student is under 18 years of age and not emancipated, the custodial parent or legal guardian as well as any other designated contact will also be notified. CUPD will inform local law enforcement agency with jurisdiction in the area that the student is missing within 24 hours unless the local law enforcement agency was the entity that made the determination that the student was missing.

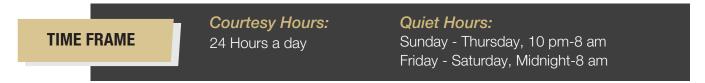
# **MOTORIZED VEHICLES**

Motorcycles, e-bikes, scooters, mopeds, hover boards, motorized boarding, etc., are to be parked only in reserved areas in accordance with CU Boulder requirements. They may not be taken into, or stored in, any building. If found inside, they will be removed at the owner's expense. Driving on sidewalks, bike paths, service drives, fields and grounds is prohibited. All use must follow any CU Boulder and City of Boulder policies or ordinances. The City of Boulder provides useful **guidance** on multi-use paths.



# **NOISE AND QUIET HOURS POLICY**

Students must be aware of their noise levels in their rooms, bathrooms, common spaces and outside of the building (including courtyards and surrounding areas) and demonstrate respect for those in the surrounding community.



#### **COMMUNITY EXPECTATIONS**

- Avoid playing amplified sound or holding loud conversations in your room, especially after quiet hours.
- Avoid hosting large groups of friends in your room where it can become difficult to control the volume of your voices.
- Avoid leaving the room with the amplified sound on, this includes speakers, television or alarms.
- Avoid holding loud phone conversations in hallways.
- Avoid playing loud music or having loud conversations in bathrooms.
- Avoid leaving alarm clocks turned on when going away for weekends or vacation periods.
- Avoid yelling out windows and in common areas.
- Avoid playing musical instruments (or amplified sounds) in your room and in common areas. Instruments
  can be played in designated common spaces and practice rooms in academic buildings.
- Devices found to be the source of noise may be temporarily confiscated by University.

#### **COMMUNITY IMPACT**

If noise is bothering community members on the floor, wing or in the building, it is too loud. If the noise can be heard three doors away, or on the floor above or below yours, whether the doors are open or not, it is too loud.

#### COMMUNITY RESPONSIBILITY

Noise is difficult to assess, and a certain amount of subjectivity is almost certain to exist. Community members are encouraged to ask others to be considerate and adjust their noise levels at any time.

Enforcing quiet and courtesy hours is the responsibility of everyone in the community. Those who are
having an issue with noise should confront the situation and let the offender know their noise is creating
a disturbance.

#### **COURTESY HOURS**

Courtesy Hours are in place to ensure that our communities remain respectful and conducive to academic success. Student and guests are expected to comply with courtesy hours to always be considerate of volume and to comply with any reasonable requests to lower their volume 24 hours a day. A reasonable request can be made at any time when a Student's ability to focus, rest, or complete an important task are inhibited by another Student's (or their guest's) noise.

#### FINALS WEEK 24-HOUR QUIET HOURS

During the time period around final exams, 24-hour quiet hours will be enforced to ensure a quiet, productive and respectful academic environment for all Students. Finals Week 24-Hour Quiet Hours start the day before Reading Day at 8 p.m. and end on Graduation Day at 8 a.m.

 Noncompliance with these requests may require intervention from Residence Life staff and lead to a potential conduct violation.

# STUDENT INJURY AND ILLNESS

University reserves the right to request medical assistance (including an ambulance) on a Student's behalf, should it be deemed necessary. It is the University's policy not to (personally) transport injured or sick individuals. Medical care providers are instructed to bill the cost of their services to the Student or their health insurance. University is not responsible or liable for payment of medical bills that may be a result of injury or illness while Students reside in CU Boulder housing.

#### STUDENT RESPONSIBILITY

Students are responsible and accountable for their behavior and for the choices they make as members of the CU Boulder housing community. Students must not engage in behaviors that are illegal or could endanger themselves or disrupt others in the community, including self-harming behaviors. Students who are present in a Student room, community space or at a Residence Life function where a policy violation is occurring, are encouraged to leave the room and/or area immediately and report the violation to Residence Life staff.

# PEST CONTROL AND PESTICIDES

Students may not use any pesticides in University Housing. Housing & Dining will respond to any reports of pests, including roaches, bedbugs, mice, or any other insect or vermin, in University Housing. University reserves the right to enter and treat any living space for pest control and management. Regular pest control measures include inspections, structural and housekeeping controls, and material treatments as needed. To report a pest sighting, Students must contact Housing Facilities Services as soon as possible at 303-735-5555.

# PETS AND SERVICE ANIMALS

No pets or wild animals may be brought into the building. Only non-dangerous aquatic life (fish and small turtles) that live fully submerged in water are permitted in an aquarium no larger than 10 gallons. For students approved to have an Assistance Animal in the halls, Disability Services will provide Assistance Animal Care Expectations. Students are expected to comply with all expectations included in this document and will be held accountable for any violations.

For information about Service and Assistance Animals, please visit **Disability Services**.

# **PROHIBITED ITEMS**

The following items are prohibited within the communities due to open flame, fire risk, safety concern or interference with CU Boulder equipment. If any of these articles are found to be in a Student space, the resident(s) will be requested to remove it from the building immediately. Students will be held financially and contractually responsible for damages incurred as a result of possession or use of prohibited items. Residence Life staff reserves the right to confiscate any item they find poses a risk to the health or safety of the campus and residential community and prohibit or request the removal of additional items on case-by-case basis as well.

- Air conditioners
- All alcohol and marijuana paraphernalia including but not limited to: bongs, shotskis and funnels
- Bean bag chairs/furniture (Love Sac® chairs are permitted)
- Blowtorches
- Broadcasting equipment that interferes with CU Boulder equipment
- Camping stoves/grills, fuel and charcoal starter
- Candles (even if meant for display only)
- Cooking appliances with the exception of coffee machines (spaces with kitchens are exempted from this policy)
- Drones
- E-cigarettes
- Fabric, tapestries, flags, banners, or curtains exceeding 16 square feet, excluding CU Boulder issued curtains, are prohibited. No more than 50% of the residential room wall space may be covered, not including ceiling space.
- Fireworks

- Gasoline
- Halogen lamps
- Hookahs
- Hover boards
- Incense
- Lava lamps
- Live trees
- Motorized bikes, scooters and skateboards
- Non-UL approved electronics
- Open flame
- Other appliances that require more than a nominal amount of electricity
- Outside antennas or satellite dishes
- Personal refrigerators
- Personal Wi-Fi access points and routers
- Portable heaters
- Space heaters (unless provided by University)
- Sun lamps
- Use of chemicals outside of its intended use
- Weapons see below for definition

# PROHIBITED ROOM DECORATIONS

Decorative materials or displays must not obstruct doorways, corridors, stairways, or other passageways, and must not obscure exit signs or obstruct access to fire protection equipment or building service equipment.

- Combustible decorative materials including wood, textile and synthetics must be flame-resistant or fire-retardant treated if used in CU Boulder housing. Student should retain proof of treatment on labels and/or packages.
- Holiday lights, unless miniature and UL listed
- Natural leaves
- Corn stalks
- Hay

- Cotton batting
- Evergreen or cedar branches
- Natural trees
- Decorative branches or wreaths
- Command Strips and adhesive light strips are not prohibited but can cause damage to room walls and should be used with caution to avoid being charged for paint repair upon move-out.



# **ROOM DECORATIONS**

All decorations must be 18 inches or more from sprinklers and no items are permitted to be hung from sprinkler pipes.

- University reserves the right to ask Students to remove any decorations from walls, doors, windows, floors, etc. Failure to comply with such a request will be considered a violation of the Code of Conduct. Total wall/door coverage may be considered an act of vandalism or may create a fire hazard.
- Easily-removable Velcro strips or command hooks are permitted. Upon moving out, Student may leave these hooks in place in the room as long as they are in good condition.

#### **CONFISCATED ITEMS**

Prohibited items may be confiscated by University. Items that are eligible for return can be retrieved by contacting the Residence Life Staff.

# **SEX OFFENDERS**

If Student is convicted of a sex offense while living in University Housing, Student must notify the Director of University Housing. The nature of CU Boulder's housing environment was designed to be conducive to academic learning and, for example, includes a communal living environment with close proximity to bathing and sleeping quarters of others and with residents that may include minor students and children. Based on this nature of CU Boulder's housing environment, CU Boulder does not authorize registered sex offenders to reside in university housing, absent rare, extenuating circumstances provided by the student, in a manner specified by CU Boulder, clearly demonstrating that there is no unreasonable risk to the safety or security of the CU Boulder housing environment. Students who are required to register as sex offenders are encouraged to seek off campus housing options.

# RESIDENCE ROOMS

Alterations to any residence halls or apartment style hall property and/or the semi-permanent installation of Student personal property are prohibited. This includes nailing fixtures to walls, windows, floors, ceilings or furniture; drilling holes or affixing decals. Tampering with or altering electrical wiring is prohibited.

#### RENTERS/ HOMEOWNERS INSURANCE

University is not responsible for any damage to personal items. Homeowners or renters insurance is expected for students living on campus. Renters insurance is available through GradGuard.

#### **ROOM CLEANLINESS**

Students are expected to maintain their room/apartments in a clean and orderly condition. Cleanliness is defined as free from dirt, stains, contaminants, impurities, excessive clutter, bodily fluids, trash and food waste.

- Limited cleaning equipment/supplies are available from the community center/front desk in each hall.
- Limited cleaning equipment/supplies are available from the community center/front desk in each hall.
- Students should recycle and compost when possible.
- University reserves the right to conduct health and safety inspections and enforce cleanliness requirements.
- All personal trash must be disposed of properly in CU Boulder dumpsters and recycling containers. Leaving any personal trash in bathrooms, lounges, stairwells, hallways, or other common spaces will be considered a policy violation.



#### **ROOM DOORS**

For fire safety reasons, Students can cover no more than 25% of the outside of their room door. All items affixed to the door must not damage or impede the use of the door.

- University reserves the right to require students to remove any materials from the residence hall structure, including walls, doors, windows, floors, etc. that pose a fire or other health or safety risk, or risk of damage to CU Boulder property.
- White boards and door-mounted bulletin boards are provided by University in some spaces
  as a tool to disseminate information and build community. These boards are property of CU
  Boulder, and University will erase or remove, and photograph content that violates the student
  Code of Conduct, Residence Life or other CU Boulder's policies, including the Protected
  Class Nondiscrimination Policy instead of Discrimination and Harassment Policy. All
  policy violations will be reported to either Student Conduct & Conflict Resolution or OIEC.

#### **WINDOWS**

Residence Life prohibits the use of windows as entrances or exits as well as throwing items from or into windows. Additionally, University reserves the right to ask Students to remove any materials from residence hall windows such as sticky notes, posters, or paint.

Students are prohibited from tampering with windows, screens, glass, window stoppers, and any other window infrastructure.

In anticipation of below-freezing temperatures, University expects students to close their windows to prevent damage to water pipes and other infrastructure. University reserves the right to enter rooms to close windows to prevent damage. Additionally, Students are expected to close their room windows when leaving campus for an extended period of time such as break periods.

# **ROOMMATE AGREEMENT**

Roommates are required to complete a roommate agreement within one week of moving into their space.

- 1. You and your roommate(s) will engage in dialogue that will determine how the room will be used and how you will mediate conflicts in a shared space.
- **2.** Each student agrees to conduct themselves in a manner that is conducive for fellow residents to study, live and sleep.
- **3.** Students are expected to report uncivil treatment of others, vandalism, and other violations of their roommate agreement.
- **4.** Students will work with Residence Life Staff if further assistance is needed.
- **5.** If you get a new roommate you will need to complete a new roommate agreement.
- 6. Roommate agreements can be revisited at any time.

# RESTROOM POLICY

The CU Boulder seeks to create an inclusive campus, supporting those who have been historically excluded. One aspect of creating this environment is providing safe, accessible and inclusive restroom facilities.

In keeping with the University's efforts to stop any form of protected-class discrimination against gender identity and gender expression, University allows individuals to use the restroom that corresponds to their gender identity and gender expression. Use of restrooms that do not correspond with your own gender identity or gender expression is prohibited.

Communal restroom facilities will have posted signage when the facility is closed for cleaning. Please do not use the communal facilities during this time. Shower stalls and toilet stalls are designated for single use only. You may not prevent access to a suite-style restroom when the restroom is not in use.

No individual may be filmed, recorded or photographed without consent in residence hall restrooms. Consent must be clearly established through words or actions. A person who does not want to consent is not required to object.

To request additional accommodations, requests may be made through **Disability Services**.

# **WI-FI ROUTERS**

No personal Wi-Fi access points or routers are allowed to be connected to the campus network. For additional information about the wireless policy, please visit the Office of Information **Technology website** 

# **SAFETY AND SECURITY**

The security of residential communities is important to maintain a welcoming and safe environment. The University of Colorado Police Department (CUPD) provides comprehensive information on security awareness, crime prevention and education as well as data and information on crimes on and around campus. .Additional resources are available through CUPD's website. Students are encouraged to report all crimes accurately and promptly to CUPD and other campus offices. To report an emergency, call 911. For a non-emergency, call CUPD at 303-492-6666 or use the online crime reporting tool. Additional guidance on reporting an incident or a crime is available on **CUPD's website**. Information is provided below regarding the most frequently reported crimes or incidents within university housing.

# SLACKLINING AND HAMMOCKS

Slacking is an activity in which the participant walks on a span of nylon climbing or slacklining webbing, positioned horizontally with the ground below and securely anchored at two fixed points. Hammocks consist of a swinging couch or bed made of net or cloth, typically tied between two poles or trees. Slacklining and hammocks are permitted only in accordance with the **Campus Use of CU Boulder Facilities Procedures**.

# **SMOKE FREE CAMPUS**

The <u>Smoke Free Policy</u> prohibits the use of smoking products of any sort shall be prohibited on all CU Boulder-owned and operated campus grounds both indoors and outdoors. "Smoking," as used in this policy, means smoking any substance, including but not limited to, tobacco, cloves or marijuana. "Smoking Products" include, but are not limited to; all cigarette products (cigarettes, bidis, kreteks, e-cigarettes, juuls, etc.) and all smoke-producing products (cigars, pipes, hookahs, vaporizers, etc).

#### THEFT

Theft, including but not limited to possessing property known to be stolen and taking property of another without consent, even with an intent to return the property, is prohibited. Report any known or suspected theft to CUPD via 303-492-6666. This policy also covers items taken from the following areas:

- Laundry room
- Student room, apartment and community spaces
- Dining center

#### VANDALISM AND RESPECT FOR RESIDENTIAL PROPERTY

Vandalism is the act of tampering with or causing damage to CU Boulder property or the property of another person. Examples of vandalism can include tearing down community bulletin boards, defacing surfaces, tampering with or damaging university elevators, fire extinguishers, walls, ceilings, signage, bathroom fixtures, furniture, doors, etc. Vandalism is prohibited and is a violation of the Student Code of Conduct. Property damage to CU Boulder buildings and property may result in student conduct restitution charges.

We strive to create safe and welcoming communities, and vandalism negatively impacts everyone's experience living on campus. Holding those who vandalize accountable is a responsibility of all community members including professional staff and residential students.

Additionally, Students are not allowed to hang onto or swing from pipes and other ceiling, wall, or exterior building fixtures as this can damage the building.

# **WEAPONS**

Students are prohibited from bringing, carrying or storing any weapon or firearm in CU Boulder Housing, including any handgun(s) carried in accordance with the Colorado Concealed Carry Act on or in university housing, including common areas. The term "weapon" applies to a firearm, whether loaded or unloaded; or a knife, bludgeon, or any other weapon, device, instrument, material, or substance, whether animate or inanimate, that, in the manner it is used, or intended to be used, is capable of producing death or serious bodily injury. Examples of such items include but are not limited to: real or simulated firearms (e.g. stunguns or Tasers); pocket knives/knives or other bladed items (e.g., swords, sabers, spears); striking devices (e.g., bludgeons, clubs, canes, wooden swords, nunchakus) and replicas or likenesses of such devices.

# **GUEST POLICY**

#### **GUESTS**

Guests are defined as anyone not assigned to a residential room, suite or apartment. This may include friends, family members, or other persons related to or affiliated in any way with the Student.

- Students are responsible for the behavior of their guests, including other students or non-students and must inform them of CU Boulder policies. Students are not permitted to host any individual who has an active trespass restriction prohibiting entry into University owned or operated property.
- It is expected that roommates discuss their preferences with respect to all visitation in the room/ apartment. Visitation of one roommate should not infringe on the rights of other roommates. Student rooms/apartments are to be occupied only by those assigned to the room/apartment by University Housing and are not to be occupied by or loaned to other Student or non-residents.
- Guests must be escorted (e.g., to and from restrooms and lounges) by the host Student(s) at all times.

#### **OVERNIGHT GUESTS**

Overnight guests are allowed only with the consent of other roommates, and are restricted to a maximum three (3) day stay at any one time and no more than a total of six (6) nights of overnight stays per month.

Overnight guests are not permitted, regardless of roommate consent, during final exam periods or the weekend preceding final exams. Exceptions must be approved with building professional staff members.

#### **USE OF COMMON AREAS**

- Lounges and other common areas of the building are provided for the use of Students. These areas are only intended for use by CU Boulder Students and approved Center for Student Involvement ("CSI") clubs and organizations. Furniture may not be moved to a different location or Student room for any reason, unless approved by Residence Life Staff. Spaces are reserved or closed on a case-by-case basis by University. Residence Life departmental activities will have the first priority for the scheduling of facilities.
- Student may not loiter in a lobby that they are not assigned to.



Students must comply with all applicable governmental and public health orders and CU Boulder requirements addressing a health or safety crisis, including, but not limited to mitigating the risk of infectious disease, including COVID-19.Despite University's reasonable mitigation efforts, university housing is inherently a communal environment where Student may be exposed to infectious disease.

# PERSONAL AND AREA HYGIENE

When Students are on campus, good personal and area hygiene practices should be followed, including:

- Wash hands frequently with soap and water, or use hand sanitizer, collectively referred to as "hand hygiene."
- Keep living space clean; disinfect it daily, especially if you leave the space.
- Avoid touching your eyes, nose and mouth.
- Cover your mouth and nose with a tissue when coughing or sneezing, or use the inside of your elbow. Discard the tissue immediately.
- Pay attention to your health, observe any symptoms you may have, and be aware of reporting mechanisms if you become ill.

#### CLEANING AND DISINFECTING YOUR LIVING SPACE

Clean laundry and assigned space regularly. Those in spaces with common areas, bathrooms, sinks, etc. should keep those spaces clean as well. Some things to pay close attention to when cleaning include:

- Phones, laptop keyboard and mousepad
- Microfridge door handles
- Sink faucets (if living in a space with private bathroom or sink in room)
- Door handles

