

Are your federal income tax withholdings correct? Quickly, easily verify or adjust your W-4 in the portal to ensure it.

Active employees: Adjust your W-4 in the portal

At the start of each year, check your W-4 and make any needed alterations to allowances, tax status and more.

Follow these steps to view and adjust yours:

1. Log into my.cu.edu.
2. Select the **CU Resources** tab. (CU System employees will skip this step.)
3. Select the **CU Resources Home** dropdown menu at the top, then select **My Info and Pay**.
4. Click the **W-4** tile. The form contains personal information, so you must [verify your identity](#) to access it.

Checkup on your paycheck

Prevent an unexpected bill or penalty during tax season: Ensure the right amount of tax is withheld from your pay with the IRS Tax Estimator.

To get started: Gather your most recent paystubs, income tax return and W-2s. If your personal circumstances change during the year, revisit the calculator to ensure withholdings are still correct.

[Use with the IRS Tax Estimator.](#)

Forms and guides

[W-4 instructions](#)

[State W-4s](#)

[Add or cancel Colorado tax withholding](#)