

Jacob Nunnally

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Summary of Qualifications

- Collegial, collaborative, service-oriented approach to academic law library management
- Experienced with Sierra, WMS, and FOLIO integrated library systems
- Proficient with bepress Digital Commons, MarcEdit, Banner, and ILLiad

Professional Experience

Associate Director for Resource Access and Discovery March 2025 – Present

William A. Wise Law Library • University of Colorado Law School • Boulder, CO

- Manage the library's materials budget
- Update RAD policies and procedures
- Serve on law library and law school committees
- Oversee weeding, shifting, and renovation projects
- Build connections with faculty, students, staff, alumni, and the public

Assistant Director of Access and Collections Services February 2018 – February 2025

Hofstra Law Library • Maurice A. Deane School of Law at Hofstra University • Hempstead, NY

- Managed the library's materials budget
- Discussed projects, policies, and initiatives in weekly library admin meetings
- Supervised admin, union, and student employees
- Oversaw acquisitions, cataloging, interlibrary loan, circulation, and swipe card access
- Initiated print and digital archival projects

Acquisitions and Materials Librarian February 2016 – February 2018

The Gottesman Libraries • Teachers College, Columbia University • New York, NY

- Participated in monthly library admin meetings
- Ran queries and performed batch edits to MARC records in Sierra
- Managed ebook, ejournal, and database holdings in Serials Solutions

Content Management Librarian January 2013 – February 2016

Health Sciences Library • New York Medical College • Valhalla, NY

- Served as Chair of the library Collection Development Committee
- Processed annual serial and database renewals
- Purchased print books and ebooks

Reference Librarian July 2011 – January 2013

TCI Library • TCI College of Technology • New York, NY

- Maintained the print serials collection (check-in, organization, and claims)
- Staffed the reference desk and taught library instruction classes

Adjunct English Instructor August 2011 – January 2013

The College of New Rochelle • Rosa Parks Campus • New York, NY

- Taught "Introduction to Literature" for freshmen and sophomores
- Composed syllabi, created lesson plans, lectured, lead class discussions, graded papers

Information Assistant August 2010 – May 2011

Benjamin Rosenthal Library • Queens College (CUNY) • Flushing, NY

- Provided basic information services to students and faculty (e.g. course reserves)
- Worked alongside and assisted busy circulation staff

Graduate Assistant August 2005 – August 2007

Department of English • Missouri State University • Springfield, MO

- Instructed sections of "Freshman Composition"
- Taught writing style, reading strategies, and research methodologies

Internship Experience

Library Intern

January 2011 – May 2011

Benjamin Rosenthal Library • Queens College (CUNY) • Flushing, NY

- Assisted library faculty in teaching library instruction classes and LIB 100 courses
- Created research guide for Hebrew and Yiddish language and literature

Library Intern

June 2010 – August 2010

Klau Library • Hebrew Union College • New York, NY

- Stamped and tattle-taped new print acquisitions
- Initiated and completed a large-scale shifting project

Archives Intern

June 2010 – August 2010

The New York Transit Museum • Brooklyn, NY

- Transcribed boxes of print records using archival principles
- Assisted in the reorganization of photographs, maps, and realia

Professional Contributions

Book review (forthcoming): *In Between and Across: Legal History Without Boundaries*

Edited by Kenneth W. Mack and Jacob Katz Cogan (Oxford University Press, 2024).

ALL-SIS Fall 2025 Newsletter

A Look Back at Early CRIV Publications

CRIV Blog. 2025.

<https://crivblog.com/2025/06/03/a-look-back-at-early-criv-publications/>

Presidential Databases: Selected Resources

Lightning Round Talk. *NELCO Symposium 2025*.

<https://www.nelco.org/page/symposiumschedule>

Presidential Databases: Selected Resources

CRIV Blog. 2024.

<https://crivblog.com/2024/03/05/presidential-databases-selected-resources/>

Getting Ahead of It: “Post-Pandemic” Contracts and Invoices

The CRIV Sheet. 45.3. Pgs 6-8. 2023.

<https://www.aallnet.org/wp-content/uploads/2023/06/The-CRIV-Sheet-Vol.-45-No.-3-V1-FINAL.pdf>

Switch It Up!: Changing IR Workflow

CRIV Blog. 2023.

<https://crivblog.com/2023/04/24/switch-it-up-changing-ir-workflow/>

Conference Programming Report: “Higher Standards: SALI's Legal-Data Standardization Across the Legal Industry”

The CRIV Sheet 46.1. Pgs 12-13. 2023.

<https://www.aallnet.org/wp-content/uploads/2023/10/The-CRIV-Sheet-Vol.-46-No.-1-FINAL-WEB.pdf>

The Hofstra University Law Library Migration Experience:

Supporting Staff with Flipped ILS Instruction

Technical Services SIS – Professional Development Committee Spring Webinar. 2023.

Ten Years and Counting: Law Journals at Hofstra University

Digital Commons North American Conference. 2022.

Conference Report: “Collection Development and Acquiring With a Conscience”

Technical Services Law Librarian. 48.1. Pgs 18-19. 2022.

<https://www.aallnet.org/tssis/wp-content/uploads/sites/17/2022/10/TSSL-Sept-2022-Vol-48-No-1.pdf>

Hofstra Law Hits 3 Million Downloads!

Hofstra Law Scholarly Commons. 2022.

scholarlycommons.law.hofstra.edu/faculty_scholarship/1374/

Insuring the Library: How Much Is It Worth?

Upstate New York and Ontario Library Conference. Rochester, NY. 2013.

“The Anxieties of Common Life”: Ideological Contradictions and Symbolic Resolutions in *Northanger Abbey*

South Central Society for Eighteenth-Century Studies Conference. New Orleans, LA. 2008.

Education

Master of Library Science 2011

Queens College (CUNY) • Flushing, NY

Master of Arts in English 2008

Missouri State University • Springfield, MO

Bachelor of Arts in English 2003

Missouri State University • Springfield, MO

Awards

Hofstra University Law School Administrative Employee of the Semester • Fall 2022

Languages

Speaking, reading, and writing ability in French and Japanese