

REQUEST FUNDING FOR THE CERTIFICATE

Dear Administrator:

I am writing to request funding for a fully online professional development program offered by the University of Colorado Boulder. As a language teacher, I have few opportunities to engage in quality professional development that is relevant to my needs. The Graduate Certificate in Language Teaching with Technology is designed specifically for language teachers.

As a certificate student, I will earn 12 graduate credits that are potentially transferable to a Master's program. I will network with language educators from all over the country (you can see a map of students on the [certificate website](#)). As you may know, the educational technology landscape is constantly evolving. This program will give me the skills and knowledge to integrate technology in ways that truly benefit my students' learning. I will acquire immediately applicable classroom ideas while learning about the research behind the latest technology trends. The certificate is a comprehensive program that includes a course on Second Language Acquisition and a course to help teachers refresh their language proficiency, another on-going challenge unique to my profession.

The certificate offers a type of professional development that goes beyond just taking classes. Certificate students receive help and encouragement to present their work through webinars, magazine articles and conference presentations. I could share with my colleagues what I am learning in my courses via workshops or presentations, and help our school/department stay abreast of the latest technology developments.

The graduate certificate is a well-established program offered by an accredited institution. Students can start at any time and complete the fully online courses in any order. Courses are offered in fall, spring and summer. Most students take 1 or 2 courses per semester and finish in 2 to 4 semesters. The total cost of the program is \$6,000 (12 credits at \$495 per credit hour). The contact person who handles third party payments is Zander Jagers and his email is CE3rdparty@colorado.edu.

The certificate website provides more information on courses, schedules, student projects and testimonials, etc. Thank you for considering my request for this opportunity!

Sincerely,