

Step 1) Enroll in Continuing Education

First Fill out an online application for the Continuing Education:

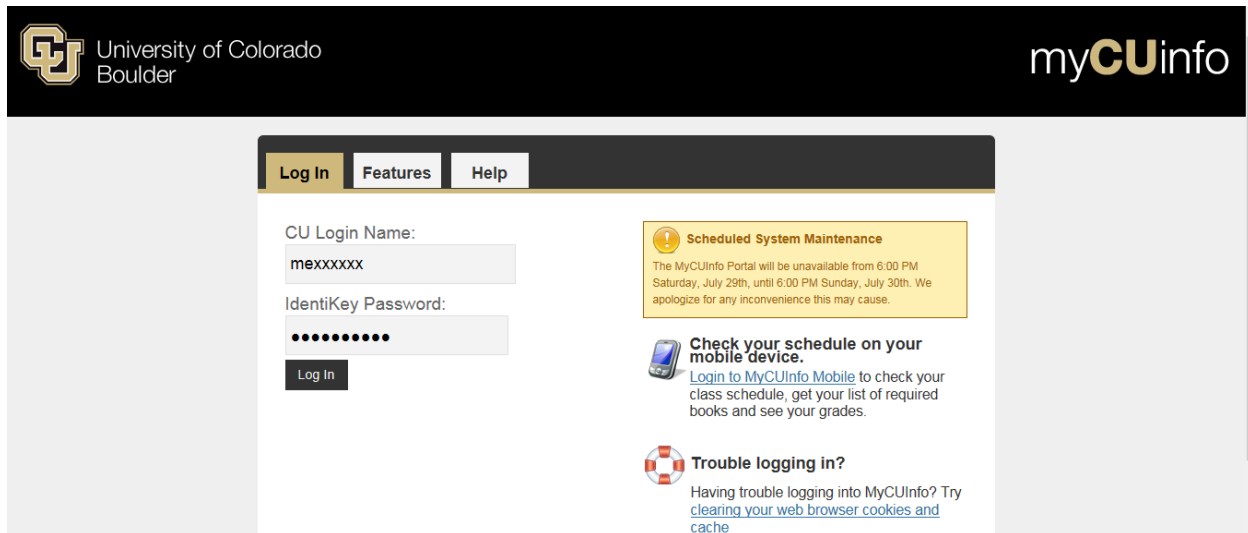
<https://ce.colorado.edu/resources/topics/enrollment-new-students/>

Once your application has been processed (usually within 48 business hours), our Enrollment Services will e-mail you an Invitation to Enroll. You will then be able to register via CU portal with a permission number.

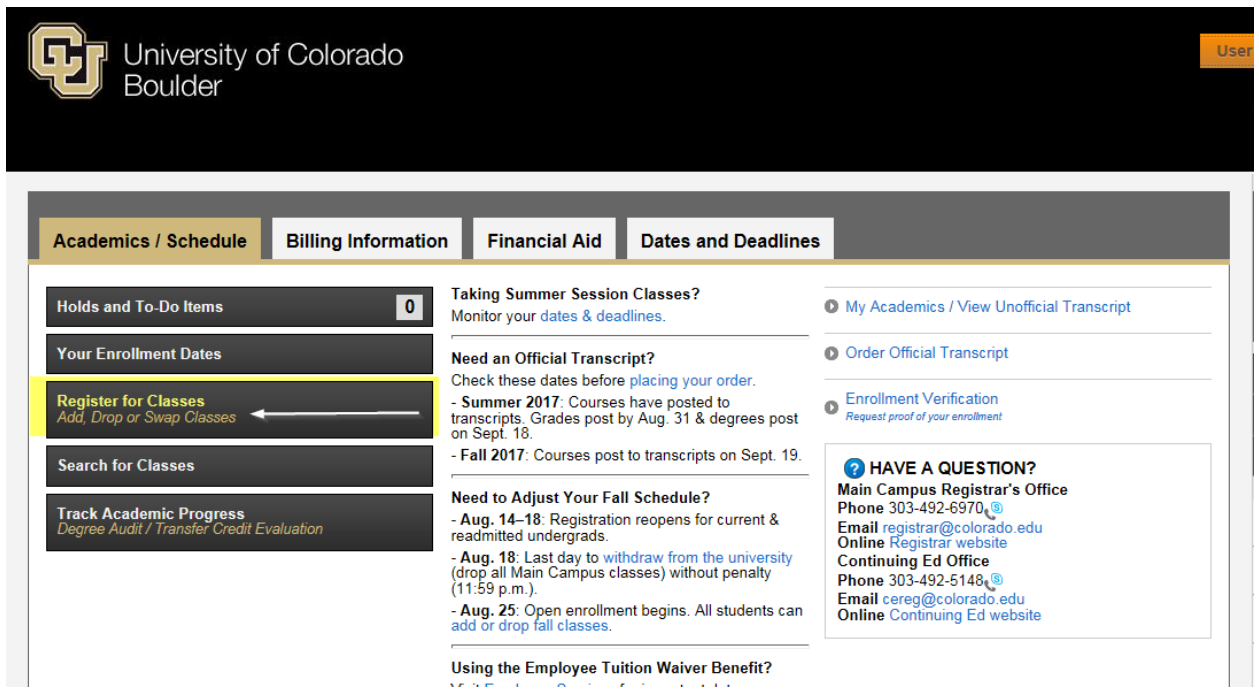
Step 2) Enroll in GRAD5000

These are directions for the class number SLHS 4560, but you will use the class number GRAD5000. Also, you will need to email rcr@colorado.edu for a permission number. The cost will be \$80.

Go to MyCUInfo – mycuinfo.colorado.edu and enter in campus credentials (Username and password) and click on the Log In button -



Click on the Register for Classes – users are required to update or verify their pre-registration items which include adding or verifying their local address, adding or verifying their emergency contact, and accepting the tuition and fee agreement before they can select their class. These steps are not shown but the pages will appear automatically if the person needs to complete these tasks.



University of Colorado Boulder

Academics / Schedule | Billing Information | Financial Aid | Dates and Deadlines

Holds and To-Do Items 0

Your Enrollment Dates

Register for Classes
Add, Drop or Swap Classes

Search for Classes

Track Academic Progress
Degree Audit / Transfer Credit Evaluation

Taking Summer Session Classes?
Monitor your dates & deadlines.

Need an Official Transcript?
Check these dates before placing your order.
- Summer 2017: Courses have posted to transcripts. Grades post by Aug. 31 & degrees post on Sept. 18.
- Fall 2017: Courses post to transcripts on Sept. 19.

Need to Adjust Your Fall Schedule?
- Aug. 14-18: Registration reopens for current & readmitted undergrads.
- Aug. 18: Last day to withdraw from the university (drop all Main Campus classes) without penalty (11:59 p.m.).
- Aug. 25: Open enrollment begins. All students can add or drop fall classes.

Using the Employee Tuition Waiver Benefit?

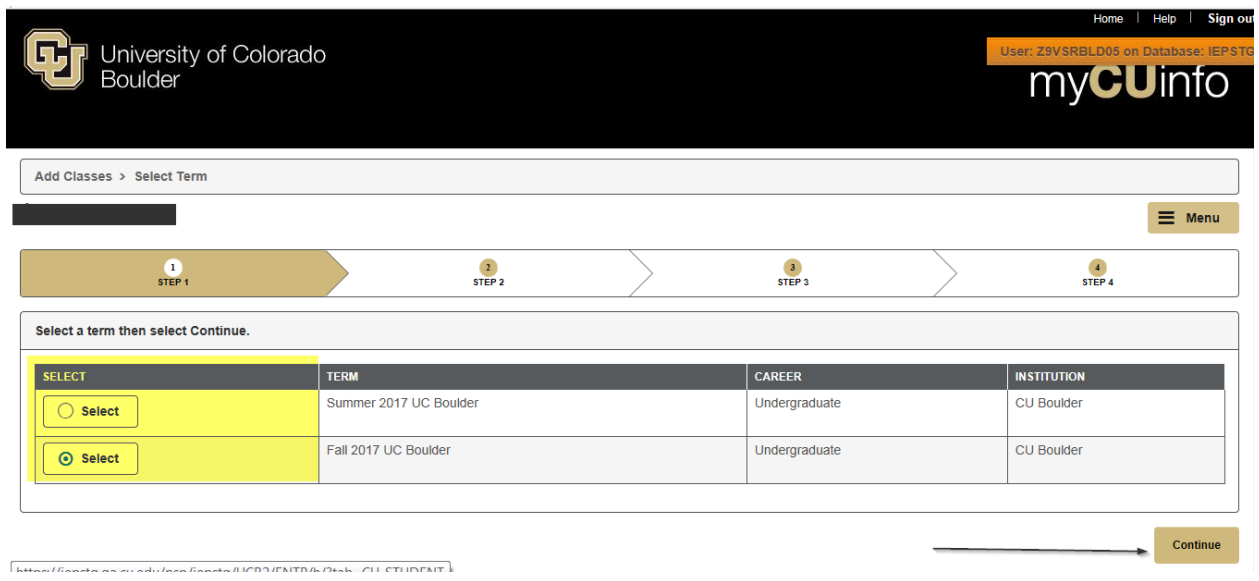
My Academics / View Unofficial Transcript

Order Official Transcript

Enrollment Verification
Request proof of your enrollment

HAVE A QUESTION?
Main Campus Registrar's Office
Phone 303-492-6970
Email registrar@colorado.edu
Online Registrar website
Continuing Ed Office
Phone 303-492-5148
Email cereg@colorado.edu
Online Continuing Ed website

Select the term to enroll and click on the Continue button -



Home | Help | Sign out

User: Z9VSRBLD05 on Database: IEPSTG

myCUinfo

Add Classes > Select Term

Menu

1 STEP 1 | 2 STEP 2 | 3 STEP 3 | 4 STEP 4

Select a term then select Continue.

SELECT	TERM	CAREER	INSTITUTION
<input type="radio"/> Select	Summer 2017 UC Boulder	Undergraduate	CU Boulder
<input checked="" type="radio"/> Select	Fall 2017 UC Boulder	Undergraduate	CU Boulder

Continue

Search for the class(es) using one of the search methods – in this screenshot, using the Search by Subject and Catalog Number for SLHS 4560 –

To select classes for another term, select Change Term. When you are satisfied with your class selections, click "Add Selected Classes."

Select Class

Search By Class Number
 Search by Subject and Catalog Number
 Advanced Search

Search

Search By Class Number
 Search by Subject and Catalog Number

Subject Area:
 Catalog Nbr:
Search

Advanced Search

Brings up this page where the user can click on the arrow to expand the details of the search to find the appropriate section they wish to enroll in –

1
STEP 1

2
STEP 2

3
STEP 3

4
STEP 4

NOTE: If you enroll for both Main Campus and Continuing Education / Extended Studies classes in the same term, your Continuing Education / Extended Studies tuition is separate from any Main Campus tuition and may be billed separately. Continuing Education / Extended Studies class(es) are NOT eligible for the COF stipend.

OPEN
 CLOSED
 CLOSED WAIT LIST AVAILABLE
 SCHEDULE CONFLICT
 ERROR

SLHS 4560 - Language Development

Select the section from the expanded results –

OPEN
 CLOSED
 CLOSED WAIT LIST AVAILABLE
 SCHEDULE CONFLICT
 ERROR

SLHS 4560 - Language Development

CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	MEETING DATES	STATUS	
19911	002-LEC Boulder 16-Wk Session/Full Sem	MoWeFr 11:00AM - 11:50AM	MUEN E417	Marcia Walsh-Aziz		<input type="radio"/>	<input type="button" value="Select"/>

Units: 3

Enrollment Restriction: Y

Consent Required: N

Available Seats: 0

Wait List Total: NA

CLASS	SECTION	DAYS & TIMES	ROOM	INSTRUCTOR	MEETING DATES	STATUS	
39343	570-LEC Cont Ed Extraordinary	TBA	Continuing Ed Online Class	Donna Boudreau		●	Select

Units 3
 Enrollment Restriction Y
 Consent Required Y
 Available Seats 19
 Wait List Total NA

Modify Search New Search

Takes the user to the Class Preferences page where they can input their permission number, change grading basis, see any class notes – click on the Next button to add the class to the shopping cart -

^ SLHS 4560 - Language Development						
SECTION	COMPONENT	DAYS & TIMES	ROOM	INSTRUCTOR	START/END DATE	
570	● Lecture		Continuing Ed Online Class	Donna Boudreau	08/28/2017 - 12/20/2017	

^ Class Preferences	
SLHS 4560-570	
Component	Lecture
Status	Open

Session	Cont Ed Extraordinary
Career	Undergraduate
	<ul style="list-style-type: none"> Department Consent Required to enroll in this class Department Consent Required to drop once enrolled Open to Non Sponsored Students
Permission Nbr	<input type="text"/>
Grading	Letter <input type="button" value="v"/>
Units	3.00
Not COF Eligible	

^ Class Notes
 Available only to nondegree students in the Speech-Language Pathology Prerequisites (SLPP) Program. EXTRA COST: Continuing Education tuition & fees are assessed in addition to any tuition paid on campus.

Cancel Next

Once the class has been added to the users shopping cart – they must move the class to the “enrolled” status – Look under the UC Boulder Shopping cart for the class, add the checkmark for select and click on Add Selected Classes button -

✓ SLHS 4560 has been added to your Shopping Cart.

Select Class

Search By Class Number

Enter Class Number

Submit Class Number

Search by Subject and Catalog Number

Advanced Search

Fall 2017 UC Boulder Shopping Cart

OPEN CLOSED CLOSED WAIT LIST AVAILABLE SCHEDULE CONFLICT ERROR

	ENROLLMENT ORDER	STATUS	ENROLL STATUS	CLASS	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	MESSAGE
<input type="checkbox"/>		●		MCEN 3012-400 (24417)	MoWe 1:00PM - 2:15PM	Offered at Colorado Mesa Univ	T. Brower	3.00	
<input checked="" type="checkbox"/>		●		SLHS 4560-570 (39343)		Continuing Ed Online Class	D. Boudreau	3.00	

Delete Selected

Add Selected Classes

Next page appears and user clicks on the Finish Enrolling button –

1 STEP 1 2 STEP 2 3 STEP 3 4 STEP 4

Select Finish Enrolling to process your request for the classes listed. To exit without adding these classes, select Cancel.

OPEN CLOSED CLOSED WAIT LIST AVAILABLE SCHEDULE CONFLICT ERROR

STATUS	ENROLL STATUS	CLASS	DESCRIPTION	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS
●		SLHS 4560-570 (39343)	Language Development (Lecture)		Continuing Ed Online Class	D. Boudreau	3.00

Cancel Previous Finish Enrolling

The user then has the option to “Make a Payment” or to click on the “Continue” button to be billed -

1 STEP 1 2 STEP 2 3 STEP 3 4 STEP 4

ENROLLED WAIT LISTED DROPPED

TERM	CLASS	DESCRIPTION	DAYS/TIMES	ROOM	INSTRUCTOR	UNITS	STATUS
2177	SLHS 4560-570 LEC (39343)	Language Development (Lecture)		Continuing Ed Online Class	D. Boudreau	3.00	●

Please select the Make a Payment button to pay using a credit card or e-Check via our secure payment system. If you choose not to make a payment by clicking the Continue button, you will be billed for your registration. Bills are available through MyCUInfo and you will be responsible for payment according to the Bursar's Office deadlines. See bursar.colorado.edu/billing/due-dates for more information.

Total Amount: \$1,030.00

Make A Payment Continue

