



Student Intern: Prospective J-1 Exchange Visitor Intake Form

Complete this form and submit it along with a copy of your passport to the University of Colorado Boulder (CU Boulder) host department staff member assisting you with the DS-2019 request process.

Exchange Visitor's Information (HCM Record & Add New Person E-Form in MyISSS Portal)

Full Name [from Machine-Readable Zone of the Passport](#):

First and Middle Name: _____ Last Name: _____

Are you currently enrolled in and pursuing a degree at an accredited post-secondary academic institution outside the U.S.?

Yes No

Date of Birth (MM/ DD/ YYYY): _____

Birth City: _____ Birth Country: _____

Gender: Female Male Other

Mailing Address:

Street Address Apartment/Unit # City State/Province Country Zip Code

International Home Address (if different than Mailing Address):

Street Address Apartment/Unit # City State/Province Country Zip Code

Preferred Phone Number: _____ Phone Type: _____
(e.g., Cell, Home, Business/Work)

Preferred Email: _____ Email Type: _____
(e.g., School, Home, Business/Work)

Highest Educational Level Completed: _____

If applicable, Social Security Number (SSN): _____

Are you already affiliated with the University of Colorado (CU) system (e.g., previous student or scholar on any CU campus)?

No Yes—CU ID: _____
Employee ID Student ID [IdentiKey](#) Operator ID/ OPR ID (e.g., AAAA111222)
Network ID in MyISSS Portal

Optional Information

Additional Contact Information

Phone Number: _____ Phone Type: _____
(e.g., Cell, Home, Business)

Email: _____ Email Type: _____
(e.g., School, Home, Business)

Marital Status: _____ Military Status: _____ Ethnic Group: _____

Additional Information (DS-2019 Request)

Country of Citizenship: _____

Country of Permanent Residence: _____

Are you requesting a J-1 exchange visitor SEVIS transfer? *Are you currently inside the U.S. in active J-1 student intern status and intend to transfer your J-1 SEVIS record to the University of Colorado Boulder without a break in the exchange visitor program. A J-1 exchange visitor student intern program cannot exceed one year.*

No

Yes—Enter information about your current exchange visitor program below.

Current DS-2019 start date (MM/DD/YYYY): _____

Current DS-2019 end date (MM/DD/YYYY): _____

Current [program category](#) (from #4 on DS-2019): _____

Current Subject/Field Code & Remark (from #4 on DS-2019): _____

Are you subject to a [12 or 24-Month bar on repeat participation](#)?

No

Yes—Have you received a favorable U.S. Department of State recommendation for a 212(e) waiver?

No Yes—Once an exchange visitor receives a U.S. Department of State recommendation 212(e) waiver, they are no longer eligible for a J-1 exchange visitor program transfer.

As part of the CU Boulder DS-2019 request process, your CU Boulder host department will give you access to the *SEVIS Record Transfer-In* e-form to complete. You will have to coordinate the release of your J-1 SEVIS record to CU Boulder.

Are you currently in the U.S. in a nonimmigrant or immigrant visa status other than J-1 exchange visitor?

No

Yes—In the following visa status: _____.

The status or program ends on the following date (MM/DD/YYYY): _____

Have you *previously* held J-1 or J-2 status in the U.S.?

No

Yes—the most recent program was in the following [program category](#): _____

DS-2019 End Date for this Program (MM/DD/YYYY): _____

Are you subject to a [12 or 24-Month bar on repeat participation](#)?

No Yes

Contact your [ISSS department advisor](#) with questions.

Training/Internship Placement Plan (T/IPP)

Your current academic advisor or dean must complete the [Certification of Academic Status](#).

- You will upload the signed Certification in the *Prospective Exchange Visitor Information* e-form. You will receive an email in the future that will provide you access to the e-form.

Enter information related to your current degree program below.

Are you currently enrolled in and pursuing a degree at an accredited post-secondary academic institution outside the U.S.? No Yes

Degree Level: Undergraduate Student Graduate Student

Field of Study: _____ Number of Years in Field: _____

Degree Type: Bachelor's Master's Doctorate Other: _____

Expected Date of Completion: _____
Month/ Date/ Year

Notes/Questions