International Student & Scholar Services
UNIVERSITY OF COLORADO **BOULDER**

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Optional Practical Training (OPT) is defined in the F-1 regulations as "temporary employment authorization for practical training directly related to a student's major field of study." Standard OPT is available for a cumulative maximum of 12 months of employment authorization per higher degree level completed in the U.S.

There are two types of OPT:

- Pre-Completion OPT: Off-campus work authorization *during* a student's degree program.
- Post-Completion OPT: Off-campus work authorization a*fter* completion of all degree requirements or *after* completion of all coursework (excluding thesis or dissertation credits).

Below is information that will guide you through each step of the **pre-completion** OPT application and authorization process.

SECTION 1
INTRODUCTION TO PRE-COMPLETION OPT

This section will review eligibility requirements, the application timeline, and options for your pre-completion OPT start date. Students will better understand the general pre-completion OPT process after reading this section.

How do I know if I am eligible for pre-completion OPT?

In order to be eligible to apply for pre-completion OPT, you must:
- Currently be in the U.S. in valid F-1 status;
- Have a valid passport and I-94 record indicating F-1 and D/S (duration of status);
- Have been continuously enrolled full-time for at least one full academic year (fall and spring semester) OR will be completing one academic year within 90 days of applying for pre-completion OPT;

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- Be enrolled full-time at CU Boulder (or an authorized equivalent) with an on-campus presence in the semester in which you apply for pre-completion OPT;
- Have not completed more than 365 days of full-time CPT at the current degree level
- Have not previously completed a higher degree level in the U.S.;
- Have not previously been approved for 12 months of OPT at the current degree level or a higher degree level; AND
- Only pursue employment directly related to your major field of study.

Please note: You must be registered for credits that require on-campus presence in your final semester.

When can I apply for pre-completion OPT?

You are eligible to apply for pre-completion OPT up to 90 days before you will have completed one academic year (fall and spring semester) in active nonimmigrant status. USCIS has a processing time for OPT of 2-5 months. ISSS recommends choosing a start date at least 2 months in the future to account for USCIS processing times.

- For students who started their F-1 program in the Fall 2020 semester, the first day you can apply for pre-completion OPT is February 4, 2021 – 90 days before completing an academic year in F-1 status. Your requested start date must be after May 5, 2021.
- For students who started their F-1 program in the Spring 2021 semester, the first day you can apply for pre-completion OPT is September 16, 2021 – 90 days before completing an academic year in F-1 status. Your requested start date must be after December 15, 2021.
- For students who started their F-1 program in the Fall 2021 semester, the first day you can apply for pre-completion OPT is February 3, 2022 – 90 days before completing an academic year in F-1 status. Your requested start date must be after May 4, 2022.

Do I need to have a job before I apply for pre-completion OPT?

No. When you apply for pre-completion OPT, you are requesting authorization to work in a job directly related to your major field of study during your authorized period of pre-completion OPT. You will choose your requested start and end dates when you apply for pre-completion OPT. You are **not** required to have a job offer before applying for pre-completion OPT. If USCIS approves your request for pre-completion OPT authorization, they will provide you with your authorized pre-completion OPT start and end date.

Are there limitations to the work I can do on pre-completion OPT?

On pre-completion OPT you can have a job, internship or volunteer work that directly relates to your major field of study. The hours you can work per-week will depend if you are approved for part-time (20 hours or less) or full-time (more than 20 hours) pre-completion OPT. You may change employers on OPT and can have multiple jobs, internships or volunteer work as long as you do not exceed your allotted work hours per week, each position directly relates to your major field of study, and you submit the required pre-completion OPT relevance statement to ISSS for each training opportunity you undertake.

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Does pre-completion OPT impact my eligibility for 365 days of post-completion OPT?

Yes, use of any practical training (both pre- and post-completion OPT) is counted cumulatively with only a total of 12 months allowed for practical training (not including the STEM Extension). Pre-completion OPT will count against that 12-month total and reduce time available for post-completion OPT.

- Part-time pre-completion OPT (20 hours per week or less) is deducted from post-completion OPT at a half-time rate. For example, 3 months of approved **part-time** pre-completion will deduct 1.5 months from your time of post-completion OPT and you will be eligible for only 10.5 months of post-completion OPT
- Full-time pre-completion OPT (more than 20 hours per week) is deducted from post-completion OPT at a full-time rate. For example, if you are approved for 3 months of **full-time** pre-completion OPT 3 months will be deducted from your time of post-completion OPT and you will be eligible for only 9 months of post-completion OPT.

Even if you end up not working during some or all of your authorized period of pre-completion OPT, the USCIS authorized time will still be deducted from the time available for post-completion OPT.

Does pre-completion OPT impact my eligibility for the 24-month STEM OPT Extension if I am qualified for STEM OPT?

No, USCIS authorized period of pre-completion OPT does not reduce time available for the 24-month STEM Extension. However, you must be in an active period of post-completion OPT to apply for STEM OPT so please plan to ensure you have time remaining to use for post-completion OPT if you will be applying for STEM OPT. ISSS recommends you leave at least 3 months of post-completion OPT available to ensure you have enough time to apply for both post-completion OPT and then the STEM OPT extension.

Is there a limit to unemployment days I am allowed while on pre-completion OPT?

There is no limit to unemployment days while in your authorized period of pre-completion OPT. However, the time you are authorized for pre-completion OPT will deduct from the 12-month post-completion OPT period upon the pre-completion OPT start date granted by USCIS. You cannot recoup any loss of post-completion OPT time, even if you do not end up working during the pre-completion OPT period for which you have been approved. For example, if you are approved for 3 months of full-time pre-completion OPT you will be eligible for only 9 months of post-completion OPT, even if you do not end up using the pre-completion OPT benefit.

Your authorized period of pre-completion OPT does not impact the 24-month STEM OPT extension, if you are eligible for STEM OPT.

Does pre-completion OPT impact my on-campus employment?

No, pre-completion does not impact your on-campus employment. Students can work on pre-completion OPT and on-campus; you are still subject to the on-campus work hour restrictions and eligibility requirements.

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How do I choose my requested start and end date for pre-completion OPT?

Your pre-completion OPT requested start date must be ***after*** you have completed one academic year and your pre-completion OPT end date must be ***before*** your F-1 program end date or last date of enrollment (whichever is sooner). For the fall and spring semesters, the last day of enrollment is the last date of exams listed on the CU Boulder [academic calendar](). You can request a minimum of one day and up to one-year of pre-completion at a time.

Once you have submitted your pre-completion OPT application to USCIS and it is pending with USCIS, the only way to change your requested pre-completion OPT dates is to withdraw your pre-completion OPT application and submit a new application, including another filing fee. Once your pre-completion OPT is approved you cannot change your pre-completion OPT dates.

When selecting your dates, you need to take into consideration if you are requesting part-time or full-time pre-completion OPT. Full-time pre-completion OPT is **not** allowed during the academic year (Fall and Spring terms) unless you have completed all coursework for the degree and are in thesis or dissertation stage.

If a student receives an EAD for 12 months of pre-completion OPT but finishes his or her course of study early, can the student continue to use the EAD issued for pre-completion OPT after their program end date?

No. If the EAD was issued for pre-completion OPT, then the EAD is only valid for OPT prior to a student's degree completion. The student must stop working on or before their program end date and file a separate application for post-completion OPT in order to be authorized for employment after graduation.

Only the USCIS authorized pre-completion OPT time that occurs prior to the student's program end date will be deducted from the allotted post-completion OPT time. A student will not lose any unused pre-completion OPT time if they completed their program prior to the end date on their pre-completion EAD card.

- For example, if a student applied for part-time pre-completion OPT from January 02, 2019, to January 01, 2020, but finished the course of study on June 1, 2019, the student would still have nine months of OPT available (the six months of part-time pre-completion OPT would deduct 3 months of the total amount available at that education level).

Am I allowed to have part-time or full-time pre-completion OPT?

If you are eligible for pre-completion OPT you can request part-time pre-completion OPT (20 hours per week or less) during the academic year. Both part-time and full-time pre-completion OPT (more than 20 hours a week) are allowed during official school breaks (spring break, summer vacation, Thanksgiving break, and winter vacation). Full-time pre-completion OPT is not allowed during the academic year (Fall and Spring terms) unless you have completed all coursework for the degree and are in thesis or dissertation stage.

If summer is your final semester and you are registered for your final coursework in a summer term, you are still allowed to take advantage of full-time pre-completion OPT in the summer, despite being enrolled. However, keep in mind that on-campus presence is required in a

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student's final term, even if the final term falls over the summer. Also, your pre-completion OPT end date will be based on your last day of enrollment in the summer term.

SECTION 2
APPLYING FOR PRE-COMPLETION OPT

This section provides a material guide to applying for pre-completion OPT. Included in this section are detailed instructions, a list of documents and materials that you need to compile, and information about what happens after you fill out the Pre-Completion OPT I-20 Request Form. ISSS has a list of OPT resources on the right-hand side of the Pre-Completion OPT website.

Please review these resources.

Does USCIS accept electronically filed applications?

On April 12, 2021, United States Citizenship and Immigration Services (USCIS) announced they will now accept electronic filings of form I-765 from international students in F-1 status who are applying for Optional Practical Training (OPT) in the following categories: (c)(3)(A) Pre-Completion OPT, (c)(3)(B) Post-Completion OPT, and (c)(3)(C) STEM Extension OPT. Before electronically filing the Form I-765 with USCIS online or filing by mail, students must first submit the Pre-Completion OPT I-20 Request Form to ISSS and ISSS must make the pre-completion OPT recommendation in SEVIS. This is very important. If a student first submits the USCIS online application and then requests the pre-completion OPT recommendation I-20 from ISSS, the pre-completion OPT application will be denied, as the regulations require the recommendation be entered into SEVIS prior to the pre-completion OPT filing.

Filing electronically:
There are several benefits to filing your pre-completion OPT application electronically.
- USCIS has confirmed that an electronically filed pre-completion OPT application is less likely to be rejected. This is because the USCIS online filing system uses logic that limits the questions you will need to answer based on prior answers, diminishing the opportunity for errors.
- Once the application is submitted online with final payment, students will immediately receive a receipt number and receipt notice. This means that you will not face a receipt notice delay. A paper copy receipt notice will also be mailed to applicants.
- Payment will be made on a secure website using a credit or debit card. This means that you'll be able to confirm receipt of payment at the time of application. ISSS understands that once you submit payment, your whole application will be submitted to USCIS. Please make sure that you are ready to submit your entire pre-completion OPT application (including the required pre-completion OPT recommendation I-20 from ISSS, passport photos, and any other supporting documents) when you get to the payment screen.
- Additional evidence can be uploaded to the application after submitting. However, ISSS urges students to ensure that they submit a complete application at the time of submission to USCIS. ISSS wants to reiterate that you must first receive the I-20 recommending pre-completion OPT from ISSS before submitting your complete application to USCIS online.

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Submitting your complete application to USCIS by mail is still allowed. ISSS wants you to be aware of the following if you choose to submit your application to USCIS by mail.

- You must first receive the I-20 recommending pre-completion OPT from ISSS before submitting your completed documents to USCIS.
- You will need to submit a complete Form I-765 to USCIS. ISSS has a sample I-765 for you to reference while completing your own Form I-765. Please make sure that you sign your I-765 by hand with a black ink pen.
- You should include the Form G-1145 on top of your complete application materials that you mail to USCIS. This form allows you to receive an email/text message when USCIS accepts your application at the Lockbox.

How do I apply for pre-completion OPT?

The first step in applying for pre-completion OPT is to complete the Pre-Completion OPT I-20 Request Form and upload the required documentation for the request. We will review that documentation below.

After you complete the Pre-Completion OPT Request Form it will automatically be routed to ISSS for processing. After ISSS receives your request form, please allow 2-5 business days for processing. Once ISSS has reviewed your materials, an I-20 recommending pre-completion OPT will be issued to you.

You will then need to submit your complete application to USCIS either by mail or by electronically filing the Form I-765 with USCIS online. Please see further instructions below. ISSS wants to reiterate that you must first receive the I-20 recommending pre-completion OPT from ISSS before submitting your completed documents to USCIS.

What happens while ISSS is reviewing my pre-completion OPT I-20 Request Form and attached materials?

- ISSS will review your application materials and will contact you if any questions arise.
- ISSS will recommend part-time or full-time pre-completion OPT based on your request form.
- ISSS will issue an I-20 recommending pre-completion OPT to you. You must print, sign the I-20 by hand with an ink pen, and include a copy of the I-20 in your application that you submit to USCIS. ISSS wants to reiterate that you must first receive the I-20 recommending pre-completion OPT from ISSS before submitting your application documents to USCIS.
- Please note that ISSS only recommends that your pre-completion OPT application be approved; the final decision is made by USCIS.

What materials do I need to provide with my pre-completion OPT application materials?

The materials that you will submit to USCIS depend on whether you are electronically filing the Form I-765 with USCIS online or mailing your completed application to USCIS. Remember that you must first receive the I-20 recommending pre-completion OPT from ISSS before submitting your completed documents to USCIS.

To receive your I-20 recommending pre-completion OPT, please complete the Pre-Completion OPT I-20 Request Form. On the form, you'll be asked if you are planning to apply for pre-completion OPT by mailing your materials to USCIS or by electronically filing the Form I-765

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with USCIS online. If you are going to apply through electronic filing, ISSS recommends that you do not start the USCIS online application until after you receive the I-20 recommending pre-completion OPT from ISSS. For this reason, if you indicate that you will be electronically filing the Form I-765 with USCIS online, you will not be required to submit a copy of your I-765 to ISSS for review. The ISSS advisor who issues the I-20 recommending pre-completion OPT welcomes the opportunity to review your draft I-765 before you make payment and submit your complete application to USCIS.

If you indicate that you will be mailing your materials to USCIS then ISSS will ask you to upload a copy of your completed Form I-765 to the ISSS Pre-Completion OPT I-20 Request Form. You should type your information into the I-765 form, print, and sign the I-765 in black ink.

The following documents are required for the application to USCIS and must be uploaded to the Pre-Completion OPT I-20 Request Form that ISSS reviews:
- Current I-94 Record, you will have one of the following:
  - Electronic I-94: Majority of students will have an electronic I-94. Download a copy from the Customs and Border Protection I-94 website
  - Paper I-94 Card: Most common with land crossings, given to student at Customs and Border Protection. Include photocopies of the front and back of your I-94 card
- Clear (color) copy of your valid passport ID page(s) and any renewal, extension, amendment, or correction pages
- Clear (color) copy of most recent U.S. entry visa or change of status I-797 approval notice. Exception: Canadians do not need provide a visa copy
- Form I-765 if you will be submitting your application materials by mail to USCIS. Optional to upload if you will be electronically filing the Form I-765 with USCIS online.

The following documents are required for the application to USCIS but optional to upload in the Pre-Completion OPT I-20 Request Form that ISSS reviews:

If mailing your application to USCIS, you will need to mail printed paper copies of these materials. If electronically filing the Form I-765 with USCIS online, you will need to upload the following materials to the USCIS online application system. Documents can be uploaded in the following formats: JPG, JPEG, PDF, TIF, or TIFF. Photos can be uploaded as a JPG, JPEG, or PNG.

- Application Fee: $410
  - If mailing your complete application to USCIS, you can choose to pay with a money order, check, or credit card. If you choose to pay with a Credit Card, you will fill out and include the Form G-1450 with your materials. This form authorizes a credit card payment. USCIS accepts: Visa, MasterCard, American Express, or Discover.   If you choose to pay with a Personal Check/Money Order Payment: Make it payable to "U.S. Department of Homeland Security"
  - Do NOT abbreviate name to DHS or USDHS; Sign and date the check (month/day/year) on the front of the check (do not sign the back of the check); on the memo line, indicate—OPT and your I-94 number.
  - Please note that if you are electronically filing the Form I-765 with USCIS online, you will submit payment on a secure webpage. ISSS understands that once you submit payment, your whole application will be submitted to USCIS. Please make sure that you are ready to submit your entire pre-completion OPT application (including the required pre-completion OPT recommendation I-20 from ISSS,

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passport photos, and any other supporting documents) when you get to the payment screen.

- Form G-1145 (Only if mailing your complete materials to USCIS): Place this form on the top of your application if you would like to receive an email/text message when USCIS accepts your application at the Lockbox.
- Clear copies of the front and back of any Employment Authorization Documents (EADs) issued previously by USCIS. You would only have this if you had a previous work authorization adjudicated by USCIS (Pre-completion OPT, Post-completion OPT, STEM OPT, or Severe Economic Hardship).
- Photocopies of the I-20 ISSS issued with the pre-completion OPT recommendation, along with any previous I-20s from a different SEVIS ID than you have now and/or copies of CPT authorization I-20s (if applicable).
- Two identical color U.S.-style passport photographs taken within the last 30 days. If electronically filing the Form I-765 with USCIS online, you will only need to upload one photograph.
    - 2" x 2" on plain white or off-white background in accordance with Department of State photo requirements. You cannot be wearing glasses, hats, or head coverings unless a personal or doctor's statement is submitted.
    - Do not cut, trim, or otherwise alter the photos.
    - Do not reuse old photos or photos used in passport/visa applications.
    - If USCIS requests new photos, it will delay OPT application processing.
    - Gently write your name and I-94 number on the back of each photo in case they are separated from the application.

SECTION 3
I-765 INSTRUCTIONS & SAMPLE

This section contains an in-depth guide to the Form I-765. The Form I-765 is the document by which you are formally requesting pre-completion OPT authorization from USCIS.

If mailing your materials to USCIS for processing, you will need to include a paper copy of your complete Form I-765. You will need to sign this form by hand with a black ink pen. It is your responsibility as the F-1 applicant to ensure that you have filled out your I-765 correctly. ISSS will review your I-765 for completeness, not accuracy. Included in this section is also an example of a completed I-765.

If electronically filing the Form I-765 with USCIS online, you will not fill out a paper copy of the Form I-765. The USCIS online filing system uses logic that limits the questions you will need to answer based on prior answers, diminishing the opportunity for errors. You will not be required to submit a copy of your I-765 to ISSS for review. The ISSS advisor who issues the I-20 recommending pre-completion OPT welcomes the opportunity to review your draft I-765 before you make payment and submit your complete application to USCIS.

What resources should I reference while filling out my I-765?

Please review the I-765 instructions on the USCIS website and prepare a complete pre-completion OPT application. Below are I-765 instructions written by ISSS.

Below is a sample pre-completion OPT I-765. Please note that this is just one example. Student circumstances may differ and may require different answers. Please be sure

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to review the USCIS I-765 instructions, review the I-765 carefully, and reach out to ISSS if you are still unsure.

ISSS I-765 INSTRUCTIONS

Do not leave any questions blank unless the form specifically says you do not need to answer the question. Otherwise if a question does not apply to you, write "N/A" or "NONE"

- Mark "Initial permission to accept employment" as the reason for completing the form
- Item 1: Enter your full legal name in the applicable boxes. See Part 6 if you require more space to enter your name.
- Item 5: Utilize an address you will continue to receive mail at for _at least_ 120-150 days
    - Do not use the ISSS office address
    - If you move, update your address with USCIS Online Change of Address System
- 5.a.: If your name is not on the lease or you do not live at the mailing address you are providing, enter the name of the official person living at this address
- Items 7.a.-7.d.: If you selected "Yes" to Item 6, you can leave this section blank. If you selected "No" to Item 6, complete all of Item 7 with your current physical address
- Items 8-9: Write "NONE"
- Item 13.a: Enter "Yes" if you have been issued a SSN and include it in 13.b.
- Enter "No" if you need to apply for a SSN and complete 14-17.b.
- Item 21.a: Enter your complete I-94 number
    - Electronic I-94—Enter the Admission (I-94) Record Number from your electronic I-94
    - Paper I-94—Enter the complete number found on the upper left corner of your paper I-94 card
- Item 21.c: If you entered your passport number in 21.b, leave 21.c blank.
- Item 22 Enter the date of your last entry to the U.S. This will most likely be the date indicated on your I-94 unless you traveled to Canada, Mexico, or an adjacent island for less than 30 days and did not obtain a new I-94.
- Item 23: Enter the city where you last passed through U.S. Customs.
    - Unless you utilized the automatic visa revalidation program or completed preclearance outside the U.S., it should be the port of entry indicated in your electronic I-94 travel history.
- Item 26: Enter your SEVIS number that is located on your Form I-20 (starts with N00…)
- Item 27: Enter the appropriate eligibility category based on the information below:
    - (c) (3) (A)– Pre-completion OPT: _Requested employment_ start day is _prior to_ degree completion
- Items 28-32: You can leave all of these fields blank as they do not apply to pre- and post-completion OPT applications.
- Part 3, 7.a: Sign (original black ink signature—try to stay within the box do you use an electronic signature) and date.
- Part 4: Write N/A in all blanks unless you used an interpreter to complete the I-765 .
- Part 5: Write N/A in all blanks unless someone else prepared your I-765 (e.g. immigration attorney).
- Part 6, Items 1.a.-1.c.: Fill out your name
- Part 6, Item 2: Write "NONE"

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- Part 6, Items 3.a. onward: *complete this section IF:*
  - You have been approved for CPT in the past
  - You have been approved for OPT in the past
  - You have used a different SEVIS ID in F-1 status in the U.S.
  - Your SEVIS ID can be found in the top right corner of your I-20. It starts with N00…
    - Example: You attended school in the U.S., left the U.S. to take a break from school, and returned with a new I-20. Your SEVIS ID from your initial attendance is different than your current SEVIS ID.
  - You need extra space to provide any other additional information that would not fit on the previous pages of the I-765
- For each of the items listed above, complete one box in Part 6.
  - It is recommended that you use Page 3, Part 2, Item 27 for each box that refers to previous CPT, OPT, or a different SEVIS number, as this information is required specific to Category (c)(3)(B) per the I-765 instructions, page 4.
    - CPT: Please list your CPT approvals. We suggest this format: CPT Authorizations (as a title to the section). Part-time / Full-time; start date-end date; degree level (bachelor's, master's, or PhD); major including CIP code; employer name. You can find your CPT details on the I-20 that was approved for each period of CPT. Please also include a copy of each CPT approval I-20 with your application.
    - OPT: Please list your past OPT approvals (pre-completion or post-completion OPT). We suggest this format. OPT Authorizations (as a title to the section). Type of OPT (pre-completion, post-completion, or STEM extension); start date-end date; degree level (bachelor's, master's, or PhD); major including CIP code. Please also include a copy of each OPT approval I-20 with your application.
    - Previous SEVIS ID's: Please list the other SEVIS ID's you have used in the past. We suggest this format: Previous SEVIS ID's (as a title to the section). SEVIS ID: N00…; program start date-program end date; degree level (bachelor's, master's, or PhD). Please also include a copy of a previous I-20 for each different SEVIS number you have had.

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Application For Employment Authorization

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form I-765
OMB No. 1615-0040
Expires 07/31/2022

		Fee Stamp	Action Block
For USCIS Use Only	☐ **Authorization/Extension Valid From** _____ ☐ **Authorization/Extension Valid Through** _____		

Alien Registration Number A-☐☐☐☐☐☐☐☐☐

Remarks

To be completed by an attorney or Board of Immigration Appeals (BIA)- accredited representative (if any).	☐ **Select this box if Form G-28 is attached.**	**Attorney or Accredited Representative USCIS Online Account Number** (if any) ☐☐☐☐☐☐☐☐☐☐☐☐☐

▶ **START HERE - Type or print in black ink.** Answer all questions fully and accurately. If a question does not apply to you (for example, if you have never been married and the question asks, "Provide the name of your current spouse"), type or print "N/A" unless otherwise directed. If your answer to a question which requires a numeric response is zero or none (for example, "How many children do you have" or "How many times have you departed the United States"), type or print "None" unless otherwise directed.

Part 1. Reason for Applying

I am applying for (select **only one** box):

1.a. ☒ Initial permission to accept employment.

1.b. ☐ Replacement of lost, stolen, or damaged employment authorization document, or correction of my employment authorization document **NOT DUE** to U.S. Citizenship and Immigration Services (USCIS) error.

NOTE: Replacement (correction) of an employment authorization document due to USCIS error does not require a new Form I-765 and filing fee. Refer to **Replacement for Card Error** in the **What is the Filing Fee** section of the Form I-765 Instructions for further details.

1.c. ☐ Renewal of my permission to accept employment. (Attach a copy of your previous employment authorization document.)

Part 2. Information About You

Your Full Legal Name

1.a. Family Name (Last Name) `Buffalo`

1.b. Given Name (First Name) `Chip`

1.c. Middle Name `N/A`

Other Names Used

Provide all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 6. Additional Information**.

2.a. Family Name (Last Name) `N/A`

2.b. Given Name (First Name) `N/A`

2.c. Middle Name `N/A`

3.a. Family Name (Last Name) `N/A`

3.b. Given Name (First Name) `N/A`

3.c. Middle Name `N/A`

4.a. Family Name (Last Name) `N/A`

4.b. Given Name (First Name) `N/A`

4.c. Middle Name `N/A`

Part 2. Information About You (continued)

Your U.S. Mailing Address *(USPS ZIP Code Lookup)*

5.a. In Care Of Name (if any)

5.b. Street Number and Name
`123 Bison Lane`

5.c. ☒ Apt. ☐ Ste. ☐ Flr. `2B`

5.d. City or Town `Boulder`

5.e. State `CO` ▼ **5.f.** ZIP Code `80302`

6. Is your current mailing address the same as your physical address? ☒ Yes ☐ No

NOTE: If you answered "No" to **Item Number 6.**, provide your physical address below.

U.S. Physical Address

7.a. Street Number and Name

7.b. ☐ Apt. ☐ Ste. ☐ Flr.

7.c. City or Town

7.d. State ▼ **7.e.** ZIP Code

Other Information

8. Alien Registration Number (A-Number) (if any)
▶ A- `N O N E`

9. USCIS Online Account Number (if any)
▶ `N O N E`

10. Gender ☒ Male ☐ Female

11. Marital Status
☒ Single ☐ Married ☐ Divorced ☐ Widowed

12. Have you previously filed Form I-765? ☒ Yes ☐ No

13.a. Has the Social Security Administration (SSA) ever officially issued a Social Security card to you? ☒ Yes ☐ No

NOTE: If you answered "No" to **Item Number 13.a.**, skip to **Item Number 14.** If you answered "Yes" to **Item Number 13.a.**, provide the information requested in **Item Number 13.b.**

13.b. Provide your Social Security number (SSN) (if known).
▶ `1 2 3 4 5 6 7 8 9`

14. Do you want the SSA to issue you a Social Security card? (You must also answer "Yes" to **Item Number 15.**, **Consent for Disclosure**, to receive a card.)
☐ Yes ☒ No

NOTE: If you answered "No" to **Item Number 14.**, skip to **Part 2.**, **Item Number 18.a.** If you answered "Yes" to **Item Number 14.**, you must also answer "Yes" to **Item Number 15.**

15. **Consent for Disclosure:** I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card. ☐ Yes ☐ No

NOTE: If you answered "Yes" to **Item Numbers 14. - 15.**, provide the information requested in **Item Numbers 16.a. - 17.b.**

Father's Name

Provide your father's birth name.

16.a. Family Name (Last Name)

16.b. Given Name (First Name)

Mother's Name

Provide your mother's birth name.

17.a. Family Name (Last Name)

17.b. Given Name (First Name)

Your Country or Countries of Citizenship or Nationality

List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in **Part 6. Additional Information**.

18.a. Country
`Hungary`

18.b. Country
`N/A`

Part 2. Information About You (continued)

Place of Birth

List the city/town/village, state/province, and country where you were born.

19.a. City/Town/Village of Birth

Budapest

19.b. State/Province of Birth

Pest

19.c. Country of Birth

Hungary

20. Date of Birth (mm/dd/yyyy)

02/14/1990

Information About Your Last Arrival in the United States

21.a. Form I-94 Arrival-Departure Record Number (if any)

► 9 8 7 6 5 4 3 2 1 0 9

21.b. Passport Number of Your Most Recently Issued Passport

1A2B3456

21.c. Travel Document Number (if any)

N/A

21.d. Country That Issued Your Passport or Travel Document

Hungary

21.e. Expiration Date for Passport or Travel Document (mm/dd/yyyy)

12/06/2026

22. Date of Your Last Arrival Into the United States, On or About (mm/dd/yyyy)

08/10/2020

23. Place of Your Last Arrival Into the United States

Chicago (ORD)

24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)

F-1 Student

25. Your Current Immigration Status or Category (for example, B-2 visitor, F-1 student, parolee, deferred action, or no status or category)

F-1 Student

26. Student and Exchange Visitor Information System (SEVIS) Number (if any)

► N- 0001234456

Information About Your Eligibility Category

27. **Eligibility Category.** Refer to the **Who May File Form I-765** section of the Form I-765 Instructions to determine the appropriate eligibility category for this application. Enter the appropriate letter and number for your eligibility category below (for example, (a)(8), (c)(17)(iii)).

(C) (3) (A)

28. **(c)(3)(C) STEM OPT Eligibility Category.** If you entered the eligibility category **(c)(3)(C)** in **Item Number 27.**, provide the information requested in **Item Numbers 28.a. - 28.c.**

28.a. Degree

28.b. Employer's Name as Listed in E-Verify

28.c. Employer's E-Verify Company Identification Number or a Valid E-Verify Client Company Identification Number

29. **(c)(26) Eligibility Category.** If you entered the eligibility category (c)(26) in **Item Number 27.**, provide the receipt number of your H-1B spouse's most recent Form I-797 Notice for Form I-129, Petition for a Nonimmigrant Worker.

►

30. **(c)(8) Eligibility Category** If you entered the eligibility category (c)(8) in **Item Number 27.**, provide the information requested in **Item Numbers 30.a. - 30.g.**

30.a. Have you **EVER** been arrested for, and/or charged with, and/or convicted of any crime in any country?

☐ Yes ☐ No

NOTE: If you answered "Yes" to **Item Number 30.a.**, refer to **Special Filing Instructions for Those With Pending Asylum Applications (c)(8)** of the Form I-765 Instructions for information about providing court dispositions.

30.b. Did you enter the United States lawfully through a U.S. port of entry and were you inspected and admitted or paroled after inspection by an immigration officer? (If you answer "Yes," you **MUST** provide evidence of your lawful entry.)

☐ Yes ☐ No

30.c. If you answered "No" to **Item Number 30.b.**, did you present yourself to the Secretary of Homeland Security or his or her delegate (DHS) within 48 hours of entry or attempted entry **AND** express an intention to seek asylum within the United States or express a fear of persecution or torture in your home country?

☐ Yes ☐ No

Part 2. Information About You (continued)

If you answered "Yes" to **Item Number 30.c.**, provide the following information:

30.d. Date you presented yourself to DHS

30.e. Location where you presented yourself to DHS

30.f. Country of claimed persecution

30.g. Provide an explanation for why you did not enter the United States lawfully through a U.S. port of entry. If you need extra space to complete this item, use the space provided in **Part 6. Additional Information**.

_____

_____

_____

_____

_____

NOTE: Refer to the **Special Filing Instructions for Those With Pending Asylum Applications (c)(8)** section of the Form I-765 Instructions for more information.

31.a. (c)(35) and (c)(36) Eligibility Category. If you entered the eligibility category (c)(35) in **Item Number 27.**, please provide the receipt number of your Form I-797 Notice for Form I-140, Immigrant Petition for Alien Worker. If you entered the eligibility category (c)(36) in **Item Number 27.**, please provide the receipt number of your spouse's or parent's Form I-797 Notice for Form I-140.

▶ ☐☐☐☐☐☐☐☐☐☐☐☐☐

31.b. If you entered the eligibility category (c)(35) or (c)(36) in **Item Number 27.**, have you **EVER** been arrested for and/or convicted of any crime?   ☐ Yes ☐ No

NOTE: If you answered "Yes" to **Item Number 31.b.**, refer to **Employment-Based Nonimmigrant Categories**, **Items 8. - 9.**, in the **Who May File Form I-765** section of the Form I-765 Instructions for information about providing court dispositions.

Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature

NOTE: Read the **Penalties** section of the Form I-765 Instructions before completing this section. You must file Form I-765 while in the United States.

Applicant's Statement

NOTE: Select the box for either **Item Number 1.a.** or **1.b.** If applicable, select the box for **Item Number 2.**

1.a. ☒ I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.

1.b. ☐ The interpreter named in **Part 4.** read to me every question and instruction on this application and my answer to every question in

_____ ,

a language in which I am fluent, and I understood everything.

2. ☐ At my request, the preparer named in **Part 5.**,

_____ ,

prepared this application for me based only upon information I provided or authorized.

Applicant's Contact Information

3. Applicant's Daytime Telephone Number

`3039876543`

4. Applicant's Mobile Telephone Number (if any)

`3039876543`

5. Applicant's Email Address (if any)

`chip.buffalo@colorado.edu`

6. ☐ Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

Applicant's Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature (continued)

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

1) I reviewed and understood all of the information contained in, and submitted with, my application; and

2) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed and understand all of the information contained in, and submitted with, my application and that all of this information is complete, true, and correct.

Applicant's Signature

7.a. Applicant's Signature

➡ *Chip Buffalo*

7.b. Date of Signature (mm/dd/yyyy) `09/14/2020`

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.

Part 4. Interpreter's Contact Information, Certification, and Signature

Provide the following information about the interpreter.

Interpreter's Full Name

1.a. Interpreter's Family Name (Last Name)
`N/A`

1.b. Interpreter's Given Name (First Name)
`N/A`

2. Interpreter's Business or Organization Name (if any)
`N/A`

Part 4. Interpreter's Contact Information, Certification, and Signature

Interpreter's Mailing Address

3.a. Street Number and Name `N/A`

3.b. ☐ Apt. ☐ Ste. ☐ Flr. `N/A`

3.c. City or Town `N/A`

3.d. State ☐▼ **3.e.** ZIP Code `N/A`

3.f. Province `N/A`

3.g. Postal Code `N/A`

3.h. Country
`N/A`

Interpreter's Contact Information

4. Interpreter's Daytime Telephone Number
`N/A`

5. Interpreter's Mobile Telephone Number (if any)
`N/A`

6. Interpreter's Email Address (if any)
`N/A`

Interpreter's Certification

I certify, under penalty of perjury, that:

I am fluent in English and _____,
which is the same language specified in **Part 3.**, **Item Number 1.b.**, and I have read to this applicant in the identified language every question and instruction on this application and his or her answer to every question. The applicant informed me that he or she understands every instruction, question, and answer on the application, including the **Applicant's Declaration and Certification**, and has verified the accuracy of every answer.

Interpreter's Signature

7.a. Interpreter's Signature

7.b. Date of Signature (mm/dd/yyyy)

Part 5. Contact Information, Declaration, and Signature of the Person Preparing this Application, If Other Than the Applicant

Provide the following information about the preparer.

Preparer's Full Name

1.a. Preparer's Family Name (Last Name)

N/A

1.b. Preparer's Given Name (First Name)

N/A

2. Preparer's Business or Organization Name (if any)

N/A

Preparer's Mailing Address

3.a. Street Number and Name   N/A

3.b. ☐ Apt. ☐ Ste. ☐ Flr.   N/A

3.c. City or Town   N/A

3.d. State [▼]   **3.e.** ZIP Code   N/A

3.f. Province   N/A

3.g. Postal Code   N/A

3.h. Country

N/A

Preparer's Contact Information

4. Preparer's Daytime Telephone Number

N/A

5. Preparer's Mobile Telephone Number (if any)

N/A

6. Preparer's Email Address (if any)

N/A

Preparer's Statement

7.a. ☐ I am not an attorney or accredited representative but have prepared this application on behalf of the applicant and with the applicant's consent.

7.b. ☐ I am an attorney or accredited representative and my representation of the applicant in this case ☐ extends ☐ does not extend beyond the preparation of this application.

NOTE: If you are an attorney or accredited representative, you need to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, with this application.

Preparer's Certification

By my signature, I certify, under penalty of perjury, that I prepared this application at the request of the applicant. The applicant then reviewed this completed application and informed me that he or she understands all of the information contained in, and submitted with, his or her application, including the **Applicant's Declaration and Certification**, and that all of this information is complete, true, and correct. I completed this application based only on information that the applicant provided to me or authorized me to obtain or use.

Preparer's Signature

8.a. Preparer's Signature

8.b. Date of Signature (mm/dd/yyyy)

Part 6. Additional Information

If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.

1.a. Family Name
(Last Name) Buffalo

1.b. Given Name
(First Name) Chip

1.c. Middle Name

2. A-Number (if any) ▶ A-

3.a. Page Number
3

3.b. Part Number
2

3.c. Item Number
27

3.d. **Previous SEVIS Number**

SEVIS Number: N0027586901

Program Dates: 08/16/2008-05/05/2012

Degree Level: Bachelor's

4.a. Page Number
3

4.b. Part Number
2

4.c. Item Number
27

4.d. **OPT**

Post-Completion OPT:
6/15/2012 - 06/14/2013
Bachelor's Level, 11.0701 - Computer
Science

5.a. Page Number
3

5.b. Part Number
2

5.c. Item Number
27

5.d. **CPT**

Part-time CPT: 01/15/2019-05/05/2019,
Master's level, 11.0701 - Computer
Science

6.a. Page Number

6.b. Part Number

6.c. Item Number

6.d.

7.a. Page Number

7.b. Part Number

7.c. Item Number

7.d.

SECTION 4
SUBMITTING YOUR PRE-COMPLETION OPT APPLICATION

This section provides instructions for submitting your complete OPT application materials to USCIS.

ISSS has issued me an I-20 recommending pre-completion OPT. Now what do I do?

- Now you will submit your materials to USCIS either by electronically filing the Form I-765 with USCIS online or by mailing your materials to USCIS. Instructions for each option are listed below.
- First, make any edits that ISSS has recommended to your pre-completion OPT application materials and review all your materials for completion and accuracy.
- Compile all the USCIS application materials that were listed in section 3. Ensure they are complete and accurate.
  - If filing by mail, ensure all forms are signed by hand with black ink.
  - If electronically filing the Form I-765 with USCIS online, an electronic signature will be required.

No matter how you file, USCIS must receive your pre-completion OPT application within 30 days of the date ISSS enters the recommendation for pre-completion OPT into your SEVIS record.

Option 1: Mail your complete Pre-Completion OPT application materials to USCIS:

It is your responsibility to mail all the required pre-completion OPT application materials to the USCIS Lockbox or Service Center that processes applications for your eligibility category and place of residence. The Pre-Completion OPT eligibility category is: (c)(3)(A).

- The address depends on the mailing service you choose to use to mail the application.
- ISSS recommends that you use a mailing service that provides detailed tracking information (FedEx, UPS, or DHL). You can also use the U.S. Postal Service.
- I-765 filing addresses are available on the USCIS website.
- Make sure that you have signed your Form I-765 by hand with a black ink pen.
- Please do not include any staples in your pre-completion OPT documents/application. Please use a paperclip or a binder clip to keep all your documents together.
- Please print your documents single-sided. Having your documents double sided will not result in a denial of your application, but USCIS does prefer all documents to be single sided.

Option 2: Electronically file your complete Pre-Completion OPT application materials:

To electronically file the Form I-765 with USCIS online, individuals must first create a USCIS online account at myaccount.uscis.gov. Once you have created an account, you'll be able to complete the filing process. Within your USCIS account, you will be able to:

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- Upload your documents;
  - Documents can be uploaded in the following formats: JPG, JPEG, PDF, TIF, or TIFF. Photos can be uploaded as a JPG, JPEG, or PNG.
  - File names must contain only English characters (e.g. ABC). Special characters (e.g. @, #, $, &) are not allowed. You will receive an error message if the file format or file name do not meet the standards above.
- Pay the $410 fee;
  - Payment will be made on a secure website using a credit or debit card. This means that you'll be able to confirm receipt of payment at the time of application. ISSS understands that once you submit payment, your whole application will be submitted to USCIS. Please make sure that you are ready to submit your entire pre-completion OPT application (including the required pre-completion OPT recommendation I-20 from ISSS, passport photos, and any other supporting documents) when you get to the payment screen.
- Once you submit your application through the online system, you should:
  - Receive your receipt notice and receipt number immediately within your USCIS account;
  - Please note: filing online does not expedite the USCIS processing times.
  - Be able to track the status of your case;
  - Communicate with USCIS through a secure inbox; and
  - Respond to Requests for Evidence (RFE).

When can I start working?

You must have your EAD in hand and be in your authorized period of pre-completion OPT to begin working.

How long will it take USCIS to process my pre-completion OPT application?

You can check USCIS's pre-completion OPT processing time by going to the USCIS processing times website selecting "I-765 Application for Employment Authorization" under "Form" and "Potomac Service Center" under "Field Office or Service Center". There you will be able to see their estimated time range for processing all OPT applications. Generally speaking, it takes 2 – 5 months for pre-completion OPT applications to be adjudicated by USCIS. Please note: filing your application with USCIS online does not expedite the USCIS processing times.

SECTION 5
WHILE YOUR PRE-COMPLETION OPT APPLICATION IS PENDING

This section provides an overview of what to expect while your pre-completion OPT application is pending. Included is a checklist of what to be watching for, reminders, and travel information.

I submitted my pre-completion OPT application materials to USCIS. What should I do while I wait?
- Pay attention to receipt notices, mail, and notifications from USCIS.

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- Contact ISSS if your pre-completion OPT application is rejected, denied, or if you receive a Request for Evidence (RFE).
- If you move or are no longer receiving mail from the U.S. address you entered in item 3 of the I-765 (or that you provided in the USCIS online filing system) and you have not yet received your Employment Authorization Document (EAD Card), you must update your address information in the USCIS Online Change of Address System.
- If you have questions about your case or status of your application, please use the USCIS online tools or call the National Customer Service Number (800-375-5283).
- Wait for your EAD card to arrive by mail. You must have your EAD card in hand to begin working.

Can I leave the United States while my pre-completion OPT application is pending?

You can depart the U.S. with a pending pre-completion OPT application. Be sure you have your pre-completion OPT I-20 with a valid travel signature, and active visa.

There are a few things to be aware of if traveling with a pending OPT application:
- If additional information is needed for your OPT application, USCIS will mail you a request for evidence (RFE). If you receive an RFE you will need to respond in a certain amount of time and you may have difficulty responding to any request(s) for evidence from USCIS while you are outside of the U.S., which could result in a delay of an OPT approval or an OPT denial.
- Future travel restrictions could impede your ability to return to the U.S.; travel restrictions may change at a moment's notice. You will need to carefully consult both the airline and the travel restrictions for the country to which you will be returning to the U.S. from.

SECTION 6
PRE-COMPLETION OPT REPORTING REQUIREMENTS

This section reviews your reporting requirements while on an approved period of pre-completion OPT.

What am I required to report while I am on an authorized period of OPT?

While authorized for pre-completion OPT, you are still in F-1 status. Immigration regulations require you to report to ISSS how each OPT training opportunity is directly related to your major field of study.

For each job you have during the pre-completion OPT period, you will need to complete the Pre-Completion OPT Employment Relevance Form that will be reviewed by ISSS and a record will be kept of the relevance to your major

Is there a limit to unemployment days I am allowed while on pre-completion OPT?

There is no limit to unemployment days while in your authorized period of pre-completion OPT. However, the time you are authorized for pre-completion OPT will deduct from the 12-month post-completion OPT period upon the approval date granted by USCIS. You cannot

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recoup any loss of post-completion OPT time, even if you do not end up using the approved pre-completion OPT benefit for which you have been approved. For example, if you are approved for 3 months of full-time pre-completion OPT you will be eligible for only 9 months of post-completion OPT, even if you do not end up using the pre-completion OPT benefit.

Your authorized period of pre-completion OPT does not impact the 24-month STEM OPT extension, if you are eligible for STEM OPT.

What documentation should I keep for my records while on pre-completion OPT?

The list below is a suggestion of records to keep regarding your pre-completion OPT employment; it is not exhaustive. Be sure to maintain documentation that the work/internship directly related to your major field of study.
- Copies of offer letters and agreements/contracts with all pre-completion OPT employers including start/ end dates, pay rate, and number of weekly work hours
- Copies of job descriptions including job title, duties, location, and supervisor's contact information
- If you worked for an agency or consultancy, keep evidence of the projects you worked on
- Keep copies of your pay vouchers/pay stubs for all periods of employment, copies of your bank statements that show direct or corresponding deposits from your employer(s), and associated W-2 tax forms

If you engage in employment that is not paid while on pre-completion OPT, it is recommended that you keep the following:
- Copies of employment agreement or contracts with the employer including start/end dates, trainings (on location, online, etc.), responsibilities and training objectives, location of the internship/unpaid training, and supervisor's contact information
- Copies of all diplomas, completion certificates and/or certifications that you received related to the training program;
- If you worked/trained as an unpaid employee for a third party, keep evidence of the projects you worked on
- Copies of company time and attendance records that document your daily tasks in detail for all employers during the unpaid internship or training.

What types of employment are allowed while on an approved period of pre-completion OPT?

- Regular paid employment in a position directly related to the student's major program of study.
- Students may work for multiple employers, as long as the employment is directly related to the student's major field of study
- Payment by multiple short-term employers. SEVP guidance states "Students, such as musicians and other performing artists, may work for multiple short-term employers (gigs). The student should maintain a list of all gigs, the dates and duration."
- Work for hire. SEVP explains, "This is also commonly referred to as 1099 employment where an individual performs a service based on a contractual relationship rather than an employment individual relationship. If requested by DHS, students should be prepared to provide evidence showing the duration of the contract periods and the name and address of the contracting company."
- Self-employed business owner. SEVP indicates, "Students on OPT may start a business and be self-employed. The student should be able to prove that he or she has the proper

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business licenses and is actively engaged in a business related to his or her degree program."
- Employment through an agency.
- Volunteers or unpaid interns

SECTION 7
EXTENSION, TRAVEL & CHANGES WHILE ON PRE-COMPLETION OPT

Are there any options to extend my pre-completion OPT employment period?

You can only extend your pre-completion OPT benefit by applying to USCIS for a renewal of the pre-completion OPT benefit. You will remain eligible for pre-completion OPT up until you complete your academic program. You will need to submit a new pre-completion OPT application to USCIS for each period of pre-completion OPT you request. For example, if you would like to request full-time pre-completion OPT during the summer, and then would like part-time pre-completion OPT for the fall semester you will need to an I-20 recommending pre-completion OPT from ISSS by submitting two separate Pre-Completion OPT I-20 Request Forms to ISSS and then you would need to file two separate pre-completion OPT applications with USCIS.

What happens if I begin a new degree level or need a SEVIS transfer while I am on pre-completion OPT?

Consult ISSS if you are considering a transfer of your SEVIS record to another institution. Pre-completion OPT work authorization is terminated when your SEVIS record is transferred to a new school.

Can I travel while I am on an authorized period of pre-completion OPT?

Yes, you may travel while on pre-completion OPT.

Additional Travel Resources:
- ICE Travel FAQ
- Travel Handout: Re-entry from Travel Outside the U.S. & Printing Your Electronic I-94
- Visa Renewal
- Printing a Copy of Your I-94

I-94 Arrival Record
Review your I-94 arrival record every time your re-enter the U.S. to ensure that your entry was recorded properly. Check your biographical information as well as your Class of Admission (F-1) and Admit until Date (D/S).

Travel to Third-Country Destinations
Depending on the country you are traveling to and/or through, you may require a transit visa (to travel through an intermediary country on your way to your final destination) or a tourist visa to enter your final destination. Please consult the appropriate embassy or foreign consular office to determine if an additional visa is necessary. ISSS cannot give advice on visa procedures or application requirements for other countries.

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