Managing Your ISSS Advising Appointment (via Bookings)

After scheduling an ISSS advising appointment, you will be brought to a screen with the appointment details. From this screen, you can reschedule, cancel, and book another appointment.

Appointment Confirmation Email

After booking an appointment, you will also receive an email with the appointment details and a calendar invite for the appointment.

If you click on “Change your appointment,” you will be brought to the appointment details screen (from when you first booked the appointment).

- From this screen, you can reschedule, cancel, and book another appointment.
- If you click on Cancel Booking, you will be asked to confirm you would like to cancel the appointment. You will receive an email confirmation of the cancellation.
Appointment Calendar Invite
The appointment confirmation email will also include a calendar invite attachment for the scheduled appointment.

You can double-click on the attachment to have the appointment added to your calendar.

Your appointment will be with

International Student & Scholar Services
Center for Community, S355
(303) 492-8057
https://www.colorado.edu/isss/

If you click on the Manage Booking link, you will be brought into the appointment details screen (from when you first booked the appointment).

- From this screen, you can reschedule, cancel, and book another appointment.
- If you click on Cancel Booking, you will be asked to confirm you would like to cancel the appointment. You will receive an email confirmation of the cancellation.