How to Complete the Required Immigration Check-In Form and Submit Your Confirmation of a Passing (70%) Immigration Essentials Score
Immigration Check-In Form

• International students in F-1 or J-1 status are required by federal regulations to complete a SEVIS immigration check-in within 30 days of the start date indicated on their I-20 or DS-2019.
  • Transfer-in students must complete the check-in form within 15 days of the start date indicated on their CU Boulder I-20 or DS-2019

• Failure to complete the immigration check-in process will result in the termination of one’s F-1 or J-1 status and the ability to legally pursue a degree in the United States.
When to Complete the Immigration Check-In Form

- The Immigration check-in can only be completed after arriving in the U.S. as you must provide a copy of your U.S. arrival record (I-94)
  - Deadline for non-transfer students: September 21st, 2022
  - Deadline for transfer students: Within 15 days of the program start date indicated on your Form I-20

- The Immigration Check-In Form is available via MyISSS portal

- Students in F-1 status: You must complete an Immigration Essentials Virtual Quiz within your orientation canvas course and upload the results in the Immigration Check-In Form
  - Exchange Students in J-1 status have access to the orientation canvas course, but will not complete a quiz and will instead have to attend an information session.
  - If you are a J-1 student who is not an exchange student, please reach out to ISSS about your check-in process. You will also be required to submit proof of insurance: Exchange Visitor Insurance Compliance Form (DocuSign)
MyISSS Portal

• How to Access MyISSS where you will find your Check-In Form
  • Open the portal at https://isss.cu.edu
  • Select the login button
  • Select your Campus
  • Login using your IdentiKey and IdentiKey password
    • If given an option, select Full Client Services (NOT Limited Client Services)

• MyISSS Intro Video
How to Access your I-94 Record

• F-1 and J-1 students must submit their I-94 arrival record when completing the Immigration Check-In Form
• Go to https://i94.cbp.dhs.gov/I94/#/home
• Select "Get Most Recent I-94"
• Click on "Consent & Continue"
• Enter your information as it appears on your F-1 or J-1 visa
  • If you are a Canadian citizen, please use your passport
Most Recent I-94

Class of Admission
- I-20: F-1 (Dependents: F-2)
- DS-2019: J-1 (Dependents: J-2)
- H-1B (Dependents: H-4)

Admit Until Date for F & J Status
D/S
(Duration of Status)

Details provided on the I-94 Information form:
- Last/Surname: SIMPSON
- First (Given) Name: LISA
- Birth Date: 1979 AUG 11
- Passport Number: J9876543
- Country of Issuance: Australia

Most Recent I-94
- Admission (I-94) Record Number: 86753099999
- Most Recent Date of Entry: 2014 December 10
- Class of Admission: F1
- Admit Until Date: D/S
Responsibilities Contract for Students in F-1 or J-1 Status

• International students are required to abide by U.S. federal immigration regulations for the duration of their stay in the U.S.

• The Responsibilities Contract outlines several rules international students must follow to maintain F-1 or J-1 status

• Students are responsible for knowing and abiding by all U.S. federal immigration rules

• Abiding by the U.S. federal immigration regulations is required to maintain F-1 or J-1 status and to remain in the U.S. legally while you complete your academic program

• ISSS advisors are here to help answer questions regarding your F-1 or J-1 status
Submitting your Confirmation of a Passing (70%) Immigration Essentials Score

• Only required for students in F-1 status
• Take the Immigration Essentials Quiz in the canvas course
• After completing the quiz with a 70% or higher, go to "Grades" and then select “Print Grades”
Immigration Essentials Course Grade

You will need to save a screenshot of your passing grade

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In MyISSS Portal select the "IES Quiz Grade Submission" Under "Arrival & Immigration Check-In"
Where to Find ISSS Forms

https://www.colorado.edu/isss/myisss