STUDENTS: Accessing Your first.last@colorado.edu Email Address in the Buff Portal

1. Log into the Buff Portal at: https://buffportal.colorado.edu using your IdentiKey and IdentiKey password.

2. Click on Profile in the upper right corner.

3. Click on Account Settings and then IdentiKey, Password and Email.

4. Next, click on Manage My Email and Calendar Service (under Settings).

5. Look at the Campus Published Email Address.
   - If it is not your first.last@colorado.EDU email address, click on the down arrow to view your other email addresses.
1. Log into the myCUinfo Portal at: [https://mycuinfo.colorado.edu](https://mycuinfo.colorado.edu) using your IdentiKey and IdentiKey password

2. Click on CU Resources Home in the upper left corner and then click on My Info and Pay

3. Next, click on the My Info tile

4. On the left navigation menu, click on Contact Details

5. To access the screen, you will have to authenticate by phone or by entering a passcode that is texted to you. Select your preferred contact device and authentication method and follow the instructions.

6. Your university email(s) will appear in the Email section