

## Academic Training Evaluation Form for Students on J-1 Visas

### Section 1: J-1 Student Information

Once you have completed Section 1, your form will be emailed to International Student & Scholar Services. An ISSS staff member will upload a copy of the academic training goals indicated in your initial academic training request. After this has occurred, you will receive an email from DocuSign instructing you to complete Section 3 of this evaluation. You must complete both Section 1 and Section 3.

Passport Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
LAST/FAMILY Name First & Middle Name Month/ Day/ Year

Degree Program Level: ☐ Bachelor's ☐ Master's ☐ Doctorate

Degree Program Subject/Field: \_\_\_\_\_  
Indicated in item 4 of your DS-2019

Academic Training Start Date: \_\_\_\_\_ Academic Training End Date: \_\_\_\_\_  
Month/ Day /Year Month/ Day /Year

Will you finish your academic training on the academic training end date indicated on your DS-2019 (item 5)?

☐ Yes ☐ No—My new academic training end date is: \_\_\_\_\_

### Section 2: International Student & Scholar Services (ISSS)

Academic Training Request

ISSS Staff: \_\_\_\_\_

### Section 3: J-1 Student's Evaluation of Academic Training

Please review the academic training goals and objectives stated in your academic training request materials (see attachment at the end of this form) and rate your performance related to each goal.

Goal 1: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

Goal 2: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

Goal 3: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

How will you utilize the knowledge and experience gained from this training in the future?

*I confirm that all information reported on this form is true and accurate to the best of my knowledge*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### **Section 4: Supervisor's Evaluation of Academic Training**

**Please review the academic training goals and objectives stated in the academic training request materials (see attachment at the end of this form) and answer the questions below.**

Please briefly indicate how the academic training was an integral part of the student's academic program noted on page 1.

Was the employer successful in training the student so that s/he could meet the objectives set forth in the academic training request materials? If yes, please explain how the goals were met. If the goals were not met, please explain why they were not met.

Please rate the student's performance related to each goal.

Goal 1: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

Goal 2: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

Goal 3: ☐ Exceeded Expectations ☐ Met Expectations ☐ Did Not Meet Expectations

Comments:

Comments on the student's overall performance, strengths, and/or skills:

Suggestions for further development or improvement:

*I confirm that all information reported on this form is true and accurate to the best of my knowledge. As the above-named student's supervisor, I also confirm the student's academic training end date, as noted on page one, is correct.*

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_