



International Student  
& Scholar Services

UNIVERSITY OF COLORADO **BOULDER**

# Sponsored Student Immigration Essentials

**Be Boulder.**



International Student & Scholar Services  
UNIVERSITY OF COLORADO **BOULDER**

1.10.2020

# Agenda

- 1) **Welcome to CU and ISSS**
- 2) **Maintaining F1 immigration Status**
- 3) **Resources & Reminders**
- 4) **Get Involved at CU**
- 5) **Upcoming Events**
- 6) **CU Boulder: Get involved!**
- 7) **Final Thoughts and Questions?**
- 8) **Head to the Lab!**



# Meet the Sponsored Student Services Team!

**Paige Progar**

**Assistant Director,  
International Sponsored  
Student Services**  
[Paige.Progar@Colorado.edu](mailto:Paige.Progar@Colorado.edu)

&

**Tori Hoeninghausen**

**International Sponsored  
Student Assistant Advisor**  
[Victoria.Hoeninghausen@Colorado.edu](mailto:Victoria.Hoeninghausen@Colorado.edu)

**Ben Holubiak**

**Student Assistant**

**Hannah Graham**

**International Student Advisor**  
[Hannah.Graham@Colorado.edu](mailto:Hannah.Graham@Colorado.edu)

*[sponsoredadvising@colorado.edu](mailto:sponsoredadvising@colorado.edu)*

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# Meet the Sponsored Student Academic Coach



## Brandy Monckton

**Senior Academic Coach,  
International Sponsored  
Students**

[Brandy.Monckton@colorado.edu](mailto:Brandy.Monckton@colorado.edu)

CASE East Building

Schedule Appointments through [Buff Portal Advising](#)

# International Student and Scholar Services (ISSS)

## Sponsored Student Advising Hours

Monday, Tuesday, Friday: 12:00pm-3:00pm

Wednesday, Thursday: 10:00am- 1:00pm and 2:00pm-3:00pm

## Location

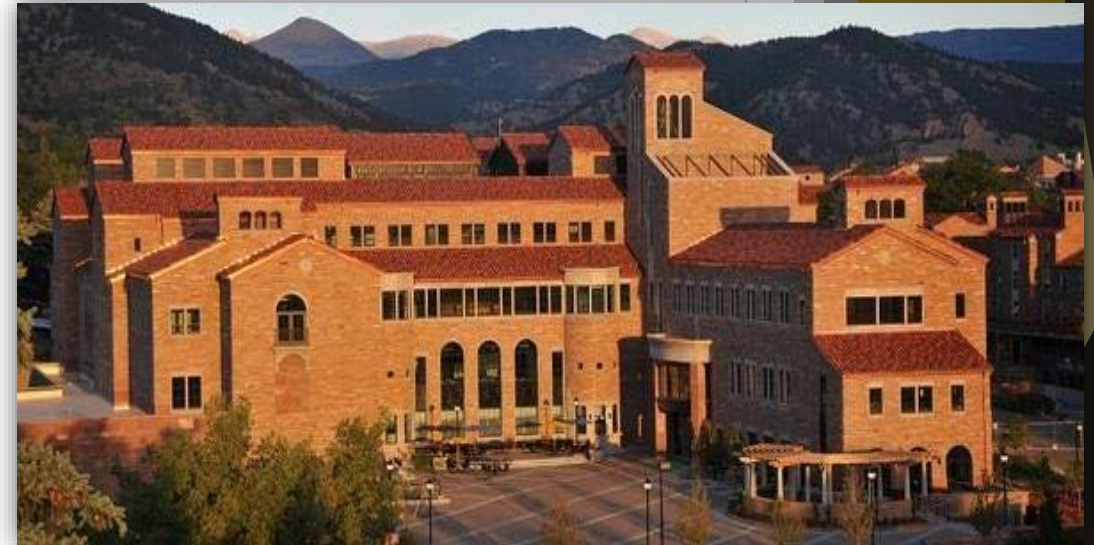
Center For Community (C4C), S355  
2249 Willard Loop Drive

## Contact Information

Email: [sponsoredadvising@colorado.edu](mailto:sponsoredadvising@colorado.edu)

Phone: (303) 492-8057

Web: <http://www.colorado.edu/iss>



# Maintaining F1 immigration Status



- It is YOUR responsibility to maintain your immigration status.
- ISSS is available to answer questions and provide advice.

## Know your resources:

- [International Student and Scholar Services](#)
- [Student and Exchange Visitor Program](#)
- [Department of Homeland Security](#)
- [Customs and Border Protection](#)
- [Study in the States](#)





# 1) Report your arrival to International Student & Scholar Services (ISSS)

It's a 2-step process:

- ☒ Attend an Immigration Essentials Session
- ☐ Submit Immigration Reporting Form ([Online through DocuSign](#)).

You will:

- Upload your I-94 (and your dependents' I-94s)
- Enter your local Colorado address and contact information
- Read carefully and sign the Student Responsibilities Contract



# Review the International Student Responsibilities Contract

- The information presented is summarized from the Student Responsibilities Contract.
- **Read the full Student Responsibilities Contract to ensure you understand the information presented**
  - It is attached to the back of the Immigration Reporting Session Handout Checklist.

[illegible]



### 3) Document Review

## Passport



- Your passport is the legal document issued by your country of citizenship
- **Your passport must always be valid:**
  - at least **6 months** after your date of entry
  - at least **6 months** after your program ends
  - **at all times** while you are in the U.S.
- Renew your passport through your embassy or your consular office in the United States

### 3) Document Review

- Located in your passport
- Cannot renew in the U.S.
- It is okay if it expires while you are in the U.S.
- Need a valid visa at the port of entry  
(Canadian citizens do not need a visa).
- **Exception:** Travel to Canada, Mexico, or the adjacent Islands and qualify for automatic visa revalidation



*Did you know your  
visa can be  
revoked??*

# Visa Revocation

- If you are arrested for a DUI (driving under the influence) your visa will be revoked.
  - **Please note:** As an international student studying in the U.S. you are subject to federal law, **NOT** Colorado state law
- **A conviction is not required, just an arrest.**
- If you exit the U.S. with a revoked visa, a new visa will be required for re-entry.
- If your visa is revoked, and you attempt to fly to /enter the U.S., you could be sent back by the airline before boarding the plane, before taking a connecting flight, or at POE.
- You may become ineligible for future benefits, such as employment.



# Legal Issues

- If you experience any legal issues while you are here (arrests, court dates, license revocation, etc.), **please come see us for advising immediately so we can advise you.**
- Legal issues can impact your immigration status.

# Port of Entry Stamp in your Passport



**Date of Entry:** Your date of entry should be noted on the Port of Entry stamp.

**Status:** Your correct status should be noted on the stamp. F-1 or J-1 for most international students.

**Expiration:** D/S (duration of status)



# Documentation of Status in the U.S.

- Duration of Status (D/S) vs. Visa Validity
- Remember! **You can lose your status!**
- Keep your documents safe
- ISSS only keeps your documents for 3 years after you graduate



# 3) Document Review

## I-20 (Certificate of Eligibility)

Department of Homeland Security  
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status  
OMB NO. 1651-0018

SEVIS ID: \_\_\_\_\_

SURNAME/PRIMARY NAME	GIVEN NAME	CLASS
PREFERRED NAME	PASSPORT NAME	<b>F-1</b>
COUNTRY OF BIRTH	COUNTRY OF CITIZENSHIP	ACADEMIC AND LANGUAGE
DATE OF BIRTH	ADMISSION NUMBER	
FORM ISSUE REASON	LEGACY NAME	

SCHOOL INFORMATION

SCHOOL NAME: \_\_\_\_\_ SCHOOL ADDRESS: \_\_\_\_\_

SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL: \_\_\_\_\_ SCHOOL CODE AND APPROVAL: \_\_\_\_\_

PROGRAM OF STUDY

EDUCATION LEVEL: \_\_\_\_\_ MAJOR 1: \_\_\_\_\_ JOR 2: \_\_\_\_\_

NORMAL PROGRAM LENGTH: \_\_\_\_\_ PROGRAM START DATE: \_\_\_\_\_

FINANCIALS

ESTIMATED AVERAGE COSTS FOR:	STUDENT'S FUNDING FOR: 12 MONTHS
Tuition and Fees	Personal Funds
Living Expenses	Funds From This School
Expenses of Dependents (D)	On-Campus Employment
Books and Supplies	TOTAL

REMARKS

SCHOOL ATTESTATION

I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were reviewed at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(b)(5). I am a designated school official of the above named school and am authorized to issue this form.

SIGNATURE OF: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_ PLACE ISSUED: \_\_\_\_\_

STUDENT ATTESTATION

I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. Parent or guardian, and student, must sign if student is under 18.

SIGNATURE OF: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME OF PARENT OR GUARDIAN: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ ADDRESS (city/state or province/country): \_\_\_\_\_ DATE: \_\_\_\_\_

ICE Form I-20 (3/31/2018) Page 1 of 3

- Needed to obtain your visa and entry to the U.S.
- **Make sure your I-20 is accurate at all times.**
  - If something has changed, please email [sponsoredadvising@colorado.edu](mailto:sponsoredadvising@colorado.edu) or see a Sponsored Student Advisor.
- Keep every I-20 you ever receive.
- The expiration date depends on when you complete your course of study.
  - If you will not complete your degree or program by the end date on your document, request an extension at least one month before the document expires.

# I-20

## Certificate of Eligibility for Nonimmigrant (F-1) Status

SEVIS ID  
Number

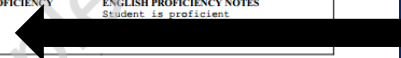


Department of Homeland Security  
U.S. Immigration and Customs Enforcement  
I-20, Certificate of Eligibility for Nonimmigrant Student Status  
OMB NO. 1653-0038  
**SEVIS ID: N0004705512**

SURNAME/PRIMARY NAME Doe Smith	GIVEN NAME John	CLASS <b>F-1</b>
PREFERRED NAME John Doe-Smith	PASSPORT NAME	
COUNTRY OF BIRTH UNITED KINGDOM	COUNTRY OF CITIZENSHIP UNITED KINGDOM	
DATE OF BIRTH 01 JANUARY 1980	ADMISSION NUMBER	
FORM ISSUE REASON INITIAL ATTENDANCE	LEGACY NAME John Doe-Smith	ACADEMIC AND LANGUAGE

<b>SCHOOL INFORMATION</b>	
SCHOOL NAME SEVP School for Advanced SEVIS Studies SEVP School for Advanced SEVIS Studies	SCHOOL ADDRESS 9002 Nancy Lane, Ft. Washington, MD 20744
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Helene Robertson PDGO	SCHOOL CODE AND APPROVAL DATE BAL214F4444000 03 APRIL 2015

<b>PROGRAM OF STUDY</b>		
EDUCATION LEVEL DOCTORATE	MAJOR 1 Economics, General 45.0601	MAJOR 2 None 00.0000
NORMAL PROGRAM LENGTH 72 Months	PROGRAM ENGLISH PROFICIENCY Required	ENGLISH PROFICIENCY NOTES Student is proficient
PROGRAM START DATE 01 SEPTEMBER 2015	PROGRAM END DATE 31 MAY 2021	



Program End  
Date

<b>FINANCIALS</b>	
ESTIMATED AVERAGE COSTS FOR: 9 MONTHS	STUDENT'S FUNDING FOR: 9 MONTHS
Tuition and Fees \$ 23,000	Personal Funds \$ 3,000
Living Expenses \$ 6,000	Scholarship and Teaching Assistantship \$ 29,000
Expenses of Dependents (1) \$ 3,000	Funds From Another Source \$
Other \$	On-Campus Employment \$
TOTAL \$ 32,000	TOTAL \$ 32,000

**REMARKS**  
Orientation begins 8/25/2015. Please report to ISSS upon arrival.

**SCHOOL ATTESTATION**  
I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(6). I am a designated school official of the above named school and am authorized to issue this form.

☒ SIGNATURE OF: Helene Robertson, PDGO  
DATE ISSUED: 21 April 2015  
PLACE ISSUED: Ft. Washington, MD

Sign Your I-20  
Here



**STUDENT ATTESTATION**  
I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. Parent or guardian, and student, must sign if student is under 18.

☒ SIGNATURE OF: John Doe Smith  
DATE

☒ NAME OF PARENT OR GUARDIAN  
SIGNATURE ADDRESS (city/state or province/country) DATE

# 3) Document Review

## I-94

- Establishes your status in the U.S. and records your arrival and departure
- Review your I-94 after every entry to the U.S. to ensure your information is correct
- Resources:
  - [Download your I-94](#)
  - [I-94 printing instructions](#)

U.S. Customs and Border Protection  
Securing America's Borders

Get I-94 Information I-94 FAQ

Most Recent I-94

Admission (I-94) Record Number: 86753099999

Most Recent Date of Entry: 2014 January 03

Class of Admission: F1

Admit Until Date: D/S

Details provided on the I-94 Information form:

Last/Surname: SIMPSON

First (Given) Name: LISA

Birth Date: 1979 AUG 11

Passport Number: J9876543

Country of Issuance: Australia

**Class of Admission**  
Should match the visa  
(F-1 / Dependents: F-2)

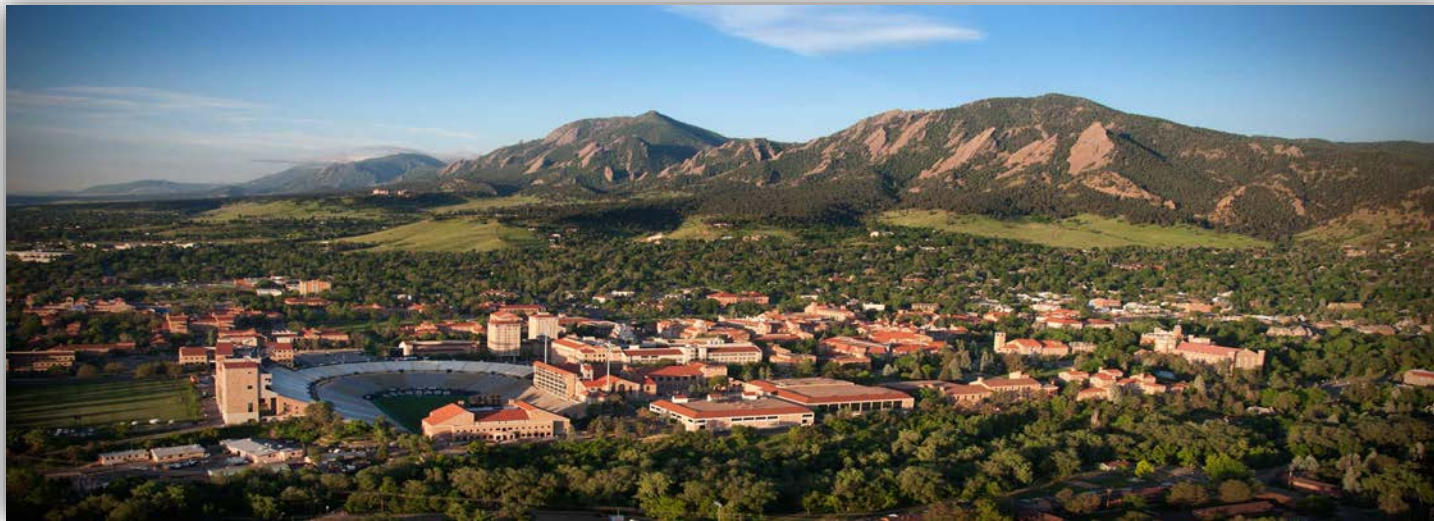
**Admit Until Date for F  
Status**  
D/S  
(Duration of Status)



## 4) Attend the school you are authorized to attend!



University of Colorado  
Boulder



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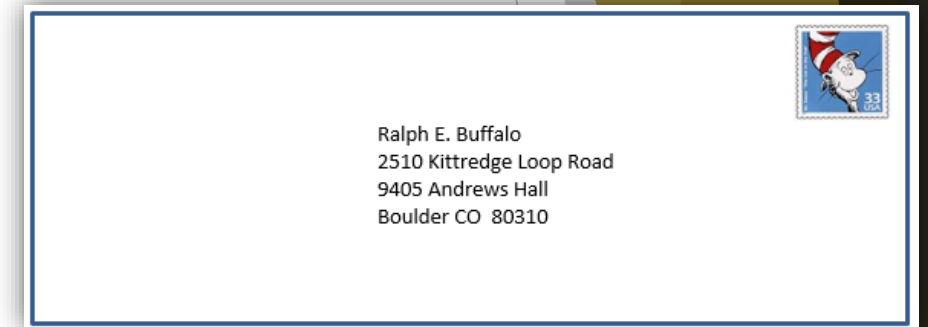


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# 5) Provide an updated local Colorado address, home country address and a phone number in Buff Portal

- Ensure both your **local (U.S. address)** and **F1/J1 international (home country)** addresses are accurate and up to date
- A P.O. Box is not acceptable
- Update your address within 10 days of moving
- You must also keep an accurate phone number in Buff Portal

A screenshot of the Buff Portal login page. At the top, there are three tabs: 'Log In' (highlighted), 'Features', and 'Help'. Below the tabs, there are two input fields: 'CU Login Name:' and 'IdentikKey Password:'. To the right of these fields, there is a red cross icon and the text 'Need help logging in? IdentikKey Help'. Below this, there is a link to 'Go to IdentikKey Accounts for more information and help.' and another link to 'To reset or activate your IdentikKey, go to CU-Boulder Identity Manager.' At the bottom left, there is a 'Log In' button.

Directions to Update Address in Buff Portal

## 6) Maintain full-time enrollment

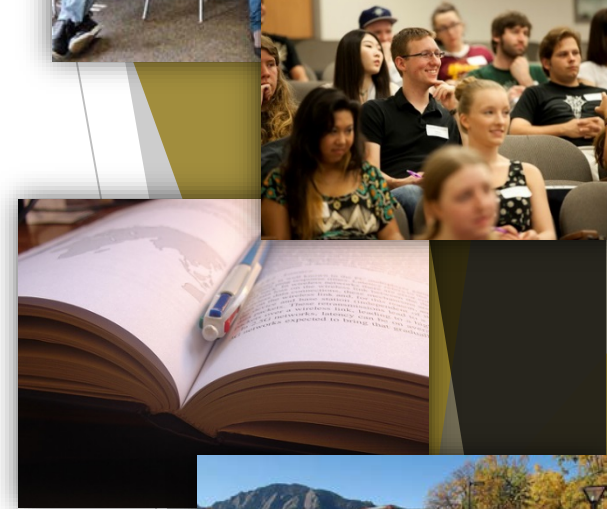
**Undergraduate Students:** 12 credit hours per semester

**Graduate Students:** 5 graduate credit hours per semester

- If you are taking a combination of graduate and undergraduate courses: 8 credit hours per semester
- Registration requirements may change later in a program.

**\*\*Your sponsor may require additional credit hours.**

**Note:** No more than 3 credits of distance learning credits (such as online course credits) will count towards the full-time requirement for both undergraduate and graduate students.



# DO NOT DROP BELOW A FULL COURSE OF STUDY WITHOUT PRIOR APPROVAL FROM ISSS!

- It is important to be enrolled full time by the start of classes, **January 13<sup>th</sup>**.
- On January 30<sup>th</sup>, 2020, a hold will prevent you from dropping any courses. You will need to see a Sponsored Student Advisor if you want to drop a course.
- The hold is in place to prevent you from dropping below full time and falling out of status, as **ISSS is required to terminate underenrolled students after our SEVIS reporting deadline, February 12<sup>th</sup>**.
- **Reduced Course Load option**: F1 immigration regulations allow for a Reduced Course Load (RCL) for a few, specific medical and academic reasons. This requires prior approval from a Sponsored Student Advisor.
- Please see a Sponsored Student Advisor before taking an **incomplete**.

## 7) Course Types

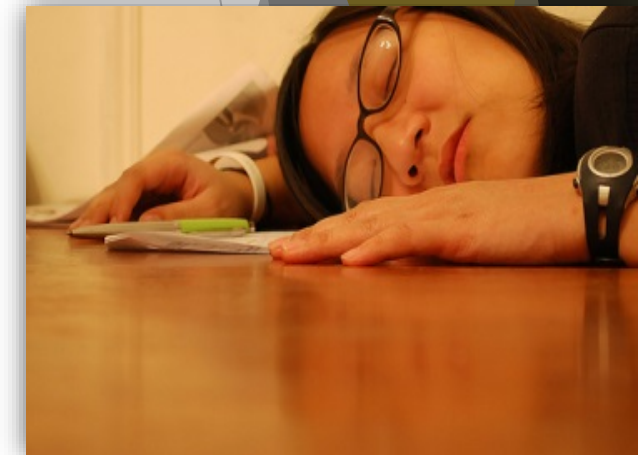
- ▶ Your sponsor may not allow you to take online courses or courses through Continuing Education.
- ▶ Your sponsor may require you obtain pre-approval for independent study courses.
- ▶ **It is your responsibility to make sure you comply with your sponsor's course type restrictions and requirements.**
- ▶ Your sponsor asks us to report the types of classes you take.



## 8) Do NOT work on-campus for more than 20 hours per week while school is in session

**Note:** On-campus employment means:

1. You will be **paid by CU-Boulder**  
OR
2. You are working for a non-CU company that is **located on the CU Boulder campus** AND your **duties directly serve CU Boulder students** (such as working at Subway in the UMC).
  - **NOT** on-campus work: working online for a company not located on campus, driving for Uber or Lyft, or private tutoring.





## 9) Do NOT Work Off-Campus without authorization



- If you work off-campus without PRIOR authorization from a Sponsored Student Advisor, your F1 status will be terminated and you will have to depart the U.S. immediately.
  - You must receive approval for employment from ISSS first!
- You may be eligible for OPT and CPT after 2 semesters

# 10) Do NOT leave the U.S. without letting ISSS know



- Do not take a leave of absence or withdraw from classes (*without prior authorization from ISSS*)
- **Before departing the U.S.**, it is your responsibility to notify the university and a Sponsored Student Advisor about your departure.

# Taking an international trip?

# Get a Travel Signature!

## 11) Travel Signatures

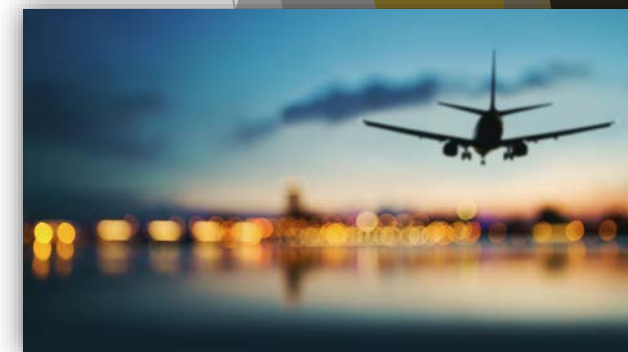
- You need a travel signature on your I-20 to re-enter the U.S.
- Do not wait until the last minute! **Plan ahead!**

### TRAVEL ENDORSEMENT

This page when properly endorsed, may be used for reentry of the student to attend the same school after a temporary absence from the United States. Each certification signature is valid for one year.

Designated School Official	TITLE	SIGNATURE	DATE ISSUED	PLACE ISSUED
Dee So	DSO	X <i>Dee So</i>	05/01/2017	Boulder, CO
		X		

*\*\*A Sponsored Student Advisor will sign on page 2 of your I-20.*



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UNIVERSITY OF COLORADO BOULDER

## 12) If you want to transfer to another school, follow the immigration transfer procedures

- Complete the [SEVIS Record Transfer-Out Request](#) and provide ISSS with a copy of your proof of admission to the new school.
- You must ask a Sponsored Student Advisor to transfer your SEVIS record.





**13) One semester before you graduate,  
come see a Sponsored Student  
Advisor so we can help you with your  
immigration options!**



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# 14) Observe the grace period upon completion of studies

60 days for F1 students

*What is a “grace period”?*

- **After successfully completing** your academic program at CU Boulder, you may remain in the U.S. for 60 days to finalize your next steps.
- If you **do not complete** your degree, you will **not** receive the grace period.
- After completing/terminating program, you can no longer enter the U.S. in F1 status using your completed I-20.



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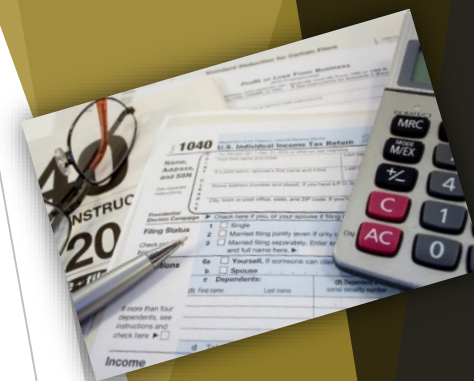
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UNIVERSITY OF COLORADO BOULDER

# Resources & Reminders



# 15) Tax Return Obligation

- File a tax return with the U.S. Internal Revenue Service (IRS) by **April 15<sup>th</sup>**.
- This tax obligation is required for every international individual EVERY year, regardless if you work/earn money in the U.S. or not.
- ISSS and your Sponsored Student Advisor **cannot** provide tax advice or a tax software program.
- You can consult the IRS, a commercial tax preparer, or use one of the tax software programs created especially for international students.
  - Do **NOT** use TurboTax; it does not work for international students.



Form <b>8843</b>	<b>Statement for Exempt Individuals and Individuals With a Medical Condition</b> For use by alien individuals only. ► Information about Form 8843 and its instructions is at <a href="http://www.irs.gov/form8843">www.irs.gov/form8843</a> .	OMB No. 1545-0074
Department of the Treasury Internal Revenue Service	For the year January 1—December 31, 2015, or other tax year beginning _____, 2015, and ending _____, 20____.	<b>2015</b> Attachment Sequence No. <b>102</b>

# 16) Social Security Number (SSN)

- ▶ A SSN is a unique number assigned to you. Keep it somewhere secure and safe!
- ▶ Do not share your Social Security Number with ANYONE other than your employer (for payment) and your bank!
- ▶ **You do not need (and are not eligible for) a SSN unless you have a job.**
  - ▶ You **DO NOT** need to have a SSN to **apply** for a job or to start a job in the U.S. (as long as you have proper authorization).
  - ▶ You **DO** need to have a SSN to be **paid** by an employer in the U.S.
  - ▶ You **DO** need a job offer letter to apply for a SSN.

[Additional information about applying for a SSN](#)



# Want to access money???

## 17) Open a Bank Account

Here are some banks that **DO NOT** require SSN:



Most banks, including Elevations Credit Union, **require** an SSN:





## 18) Waive CU Health Insurance

- The deadline to waive CU Health Insurance is February 5<sup>th</sup>, 2020. Waiving after this date puts you at risk of accruing late finance charges. The final date to waive is February 19<sup>th</sup>, 2020. Your Sponsor cannot waive it for you!
- If you do not waive your insurance **you will have to pay the \$1,874 fee yourself.**
- Your sponsor is providing your health insurance **(except for SCO students)**, therefore you must **waive the University health insurance policy again every Fall semester.**



Questions?  
Call the Student Health  
Plans Office 303-492-5107  
or visit Wardenburg.

# Can I use CU Medical Services on my insurance?

## ► Yes

- Health Services has changed their policy and will now bill *all* insurance companies directly.

**OR**

- You may purchase the BuffCare plan on top of your sponsor given insurance for \$225. BuffCare covers out-of-pocket expenses for on-campus care including co-pays, co-insurance and deductible costs.

## 19) Submit Immunization Records to CU Medical Services at Wardenburg

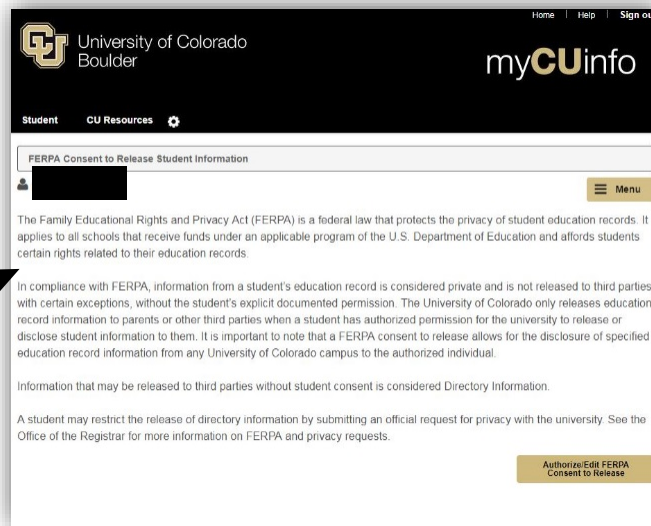
- ▶ You must provide proof of immunization to CU Medical Services by **February 19<sup>th</sup>, 2020.**
- ▶ If you do not meet this deadline, you will be assessed **\$25 late penalty** and **you will not be allowed to register for classes.**
- ▶ You can find out more information about this at: **[CU Medical Services: New Student Information.](#)**



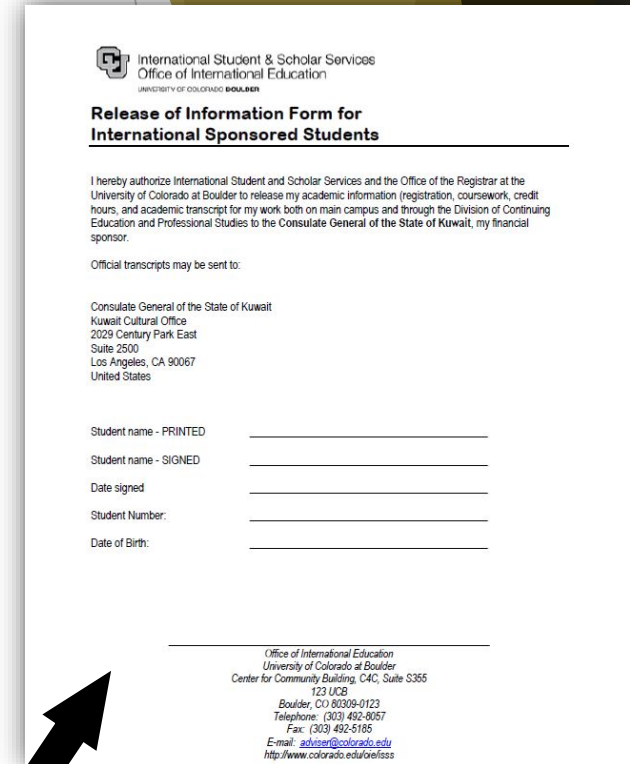
## 20) FERPA Release and Transcript Release

- In order for us to provide your sponsor with the information they need about you, **you must sign a FERPA Release form online in myCUinfo and a paper Transcript Release Form.**

Family Educational  
Rights and Privacy  
Act (FERPA)  
Release



The screenshot shows the myCUinfo website interface. At the top, there's a navigation bar with 'Home', 'Help', and 'Sign out'. Below it, the 'myCUinfo' logo is visible. The main content area is titled 'FERPA Consent to Release Student Information'. It includes a brief explanation of FERPA, a consent form with a signature line, and a 'Menu' button. At the bottom, there's a button labeled 'Authorize/Edit FERPA Consent to Release'.



The image shows a paper form titled 'Release of Information Form for International Sponsored Students'. It includes the University of Colorado at Boulder logo and contact information for the Office of International Education. The form contains a statement of authorization, a section for official transcripts, and fields for student information (name, date, number, birth date). At the bottom, it provides contact details for the Office of International Education at the University of Colorado at Boulder.

Transcript Release Form

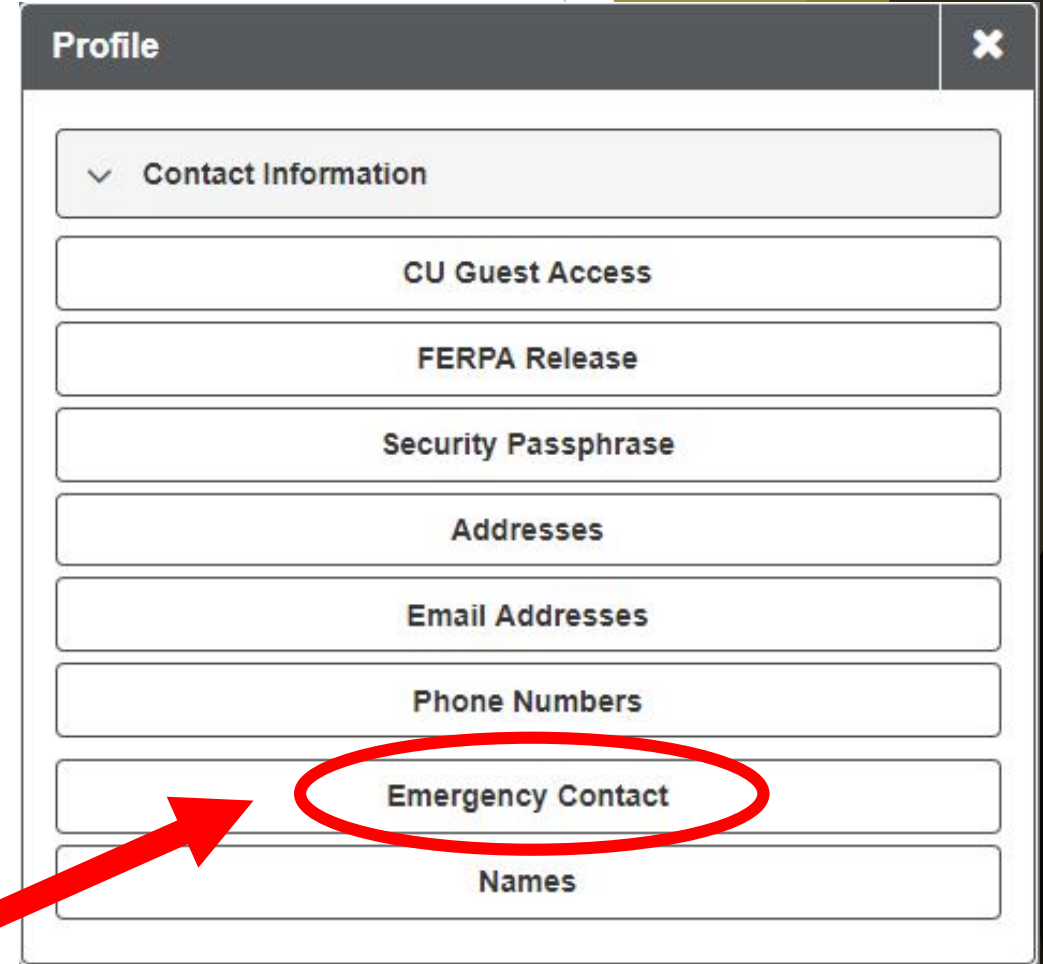
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## 21) Emergency Contacts

- ▶ You will be required to add at least one emergency contact before you are allowed to enroll in classes each semester
- ▶ ISSS recommends adding several contacts
- ▶ **Please note:** the University can only contact the people you list as your emergency contact and cannot provide information to anyone else – even if they ask.
- ▶ In addition to your family, consider adding someone in the U.S. such as your sponsor and/or your roommates and good friends.



The image shows a screenshot of a 'Profile' form. The form has a title bar with the word 'Profile' and a close button (X). Below the title bar, there is a section titled 'Contact Information' with a dropdown arrow. Under this section, there are several input fields: 'CU Guest Access', 'FERPA Release', 'Security Passphrase', 'Addresses', 'Email Addresses', 'Phone Numbers', 'Emergency Contact', and 'Names'. The 'Emergency Contact' field is circled in red, and a red arrow points to it from the left.

Profile	
Contact Information	
CU Guest Access	
FERPA Release	
Security Passphrase	
Addresses	
Email Addresses	
Phone Numbers	
Emergency Contact	
Names	



## 22) Security Passphrase

- ▶ If you call ISSS and talk to a Sponsored Student Advisor on the phone, the advisor will ask you to give your security passphrase in order to confirm your identity.
- ▶ Your sponsor does not need to know your security passphrase, it is for your use when calling a campus office.
- ▶ Set your Security Passphrase up through Buff Portal.

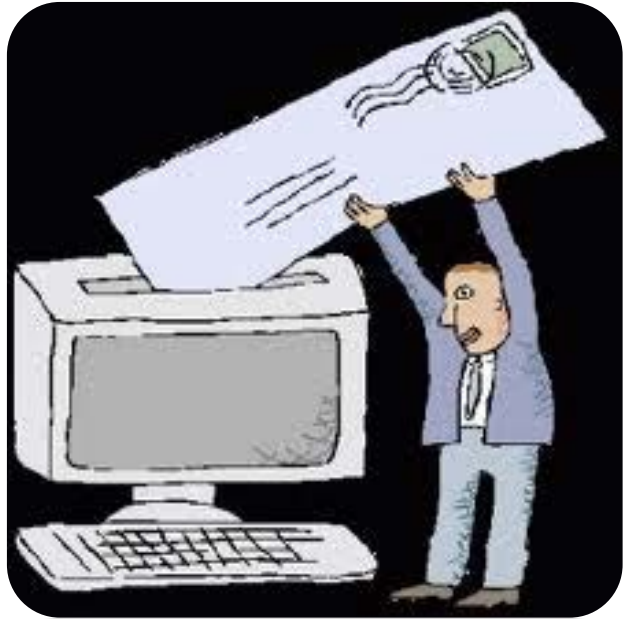


i shall use strong passwords.  $\frac{x}{0} \frac{0}{x} \frac{x}{0}$   
i shall use strong passwords.  $\frac{0}{x} \frac{x}{0} \frac{x}{0}$   
i shall use strong passwords.  
i shall use strong passwords.  
I 5hall u53 \$4r0ng-p@5sw0rdz!

## 23) Confirm 3<sup>rd</sup> Party Billing has a current copy of your Financial Guarantee from your Sponsor

- ▶ Spring 2020 Tuition is due **February 5th, 2020**
- ▶ **Before February 5<sup>th</sup>**, you should email 3<sup>rd</sup> Party Billing ([3rdparty@colorado.edu](mailto:3rdparty@colorado.edu)) to make sure your sponsor has sent them a current Financial Guarantee to avoid having to pay late and finance charges.
- ▶ **It is your responsibility to make sure the Bursar always has an updated financial guarantee.**
- ▶ Check your account in Buff Portal and make sure your tuition gets paid.
- ▶ Check your account every month for unpaid fees -- **Optional fees are not paid by sponsor**
  - ▶ Financial holds prevent transcripts from being sent to sponsor.

# Questions about your bill?



Visit the Bursars office or  
[bursar.colorado.edu](http://bursar.colorado.edu)

## **Sponsored students:**

Email: [3rdparty@colorado.edu](mailto:3rdparty@colorado.edu)

Call: 303-492-7496

Visit: Regent Hall

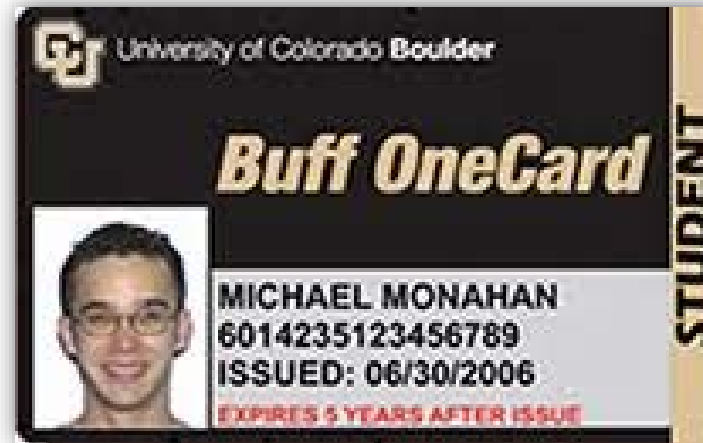
Bursar's Office in Regent Hall

- If you still have questions we can help you - please contact ISSS Sponsored Student Advisors.

## 24) Get a Buff OneCard

- **If you live off campus** you can get your Buff OneCard at the ID Card Office.
  - Bring your passport or other form of identification and student ID number.
- **If you are a first year student living in the residence halls,** you will receive your Buff OneCard at your residence hall when you check in.

**Buff OneCard Office:**  
Center for Community N180  
Office hours: 8am-5pm  
Monday-Friday



*It's an  
essential part  
of being a  
student at CU!*

**Be Boulder.**

# *Stay in the loop!*

## 25) Access your CU e-mail

- [Firstname.lastname@colorado.edu](mailto:Firstname.lastname@colorado.edu) or your [identikey@colorado.edu](mailto:identikey@colorado.edu)
- Accessed through gmail.com
- Check your CU email **daily**, even when you are in your home country on vacation! **You are responsible for information emailed to you at this account, be sure to read all official emails!**
- Avoid forwarding your CU email to too many different accounts





# *Stay in the loop!*

**26) Pay attention to emails and alerts from  
[iss@Colorado.edu](mailto:iss@colorado.edu) or  
[sponsoredadvising@Colorado.edu](mailto:sponsoredadvising@colorado.edu)**

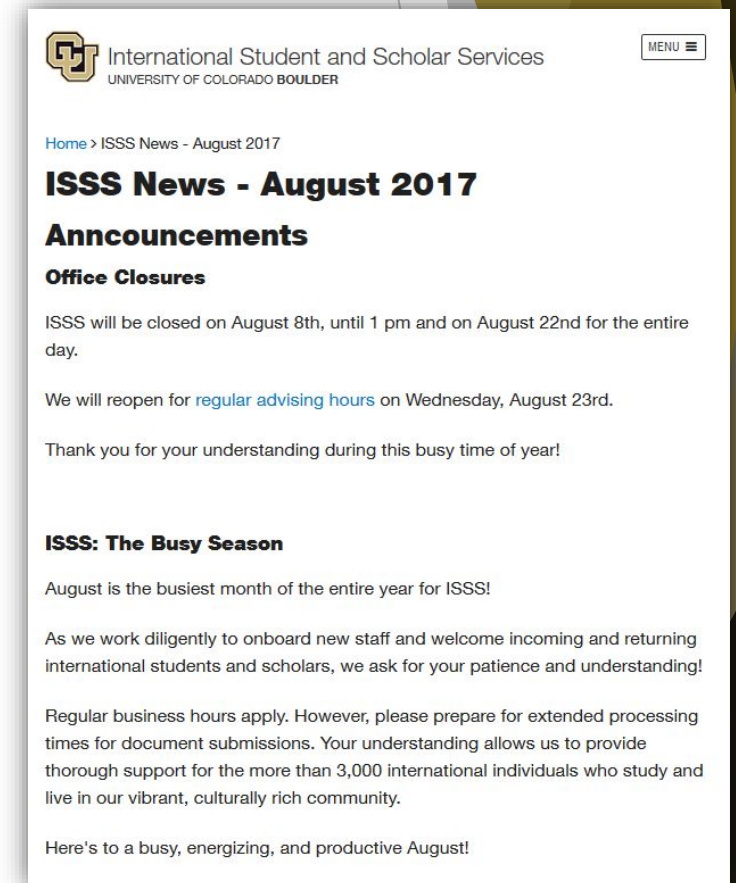
- ▶ Please be sure to read these emails right away. They will help you avoid problems with your immigration status.
- ▶ Your @colorado.edu email address will be automatically subscribed to this list.



# *Want to know about social events and immigration updates?*

## 27) Look out for the monthly ISSS Newsletter

- ▶ The ISSS Newsletter is emailed to all international students and scholars usually on the first Tuesday every month.
- ▶ The ISSS Newsletter includes articles about **fun activities, interesting information** and other **critical immigration updates**.
- ▶ You can also submit content to share with the international community!



## 28) Add a phone number for CU's Boulder Alert System

- ▶ Receive email and/or text message alerts about potential emergencies or weather closings on campus.
- ▶ You are automatically registered using your @colorado.edu email address once you become an active student.
  - ▶ You will be prompted to add a phone number during course registration periods and update as needed in you Buff Portal.

### How to find information in an emergency



On your mobile device—Watch for text or e-mail alerts in the case of a campus closure or if there is a threat to personal safety.



On the Web—Visit [www.colorado.edu](http://www.colorado.edu) for detailed campus closure and emergency information and updates.



On the phone—Call the campus info line at 303-492-INFO (4636) for recorded information and updates relating to campus alerts.



By e-mail—Check your official university e-mail after an emergency for support and resource information.

On social media—Like [CU-Boulder on Facebook](#) and follow [@cuboulder](#) and [@cuboulderalerts](#) on Twitter.

## 29) Register your laptop and bicycle with the CU Police

### ▶ Register your laptop with CU Police.

- ▶ Bring your laptop to one of the registration sites so that the computer can be marked with a tamper-resistant sticker.



### ▶ Register your bicycle with CU Police.

- ▶ To register your bicycle fill out the online google form or bring your bike to one of the CU Bike Stations (located by the UMC and Folsom Field).



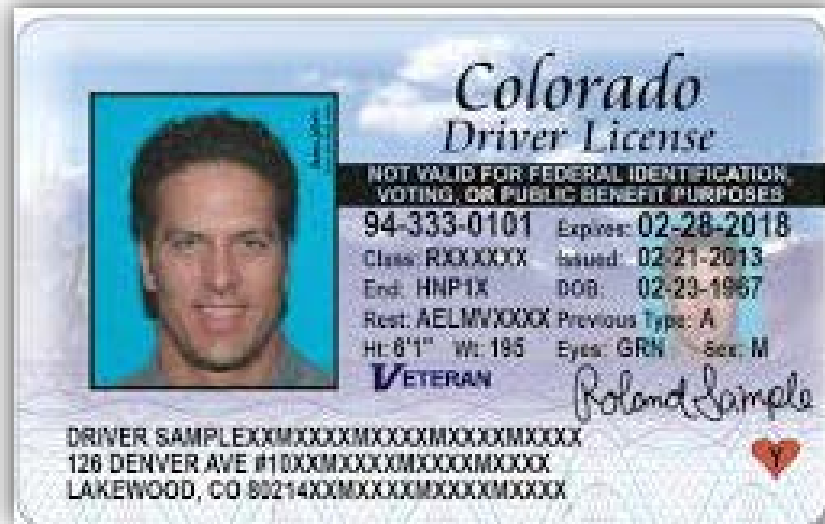
# 31) Take the Community Equity Training Online & the Effective Bystander Intervention Skills Training

- **2 Trainings required** for all undergraduate students:
  1. The Community Equity Training in [D2L](#)
  2. Effective Bystander Intervention Skills Training
    - Attend within the first three weeks of the semester and [sign up for the Effective Bystander Intervention Skills Training](#) in advance!
    - If you have questions or concerns, please contact [the Office of Institutional Equity and Compliance](#).
- **Note:** If you do not to complete these trainings, there will be a hold on your account that will prevent future class registration and have possible consequences for your immigration status.



## 32) Driver's License

- You should take driving lessons if you do not already have a driver's license in your home country.
- Before taking a driving test, it is a good idea to review the driver's manual online.



## 33) Parking on Campus

- ▶ **There is no free parking on campus.** Make sure you pay the hourly fees to avoid an expensive parking ticket.
- ▶ If you park more than a few times a month, it may be cost effective to buy a [Student Parking Permit](#).
- ▶ **Your sponsor will not pay for parking tickets.**



## 34) Scam Warning

Scammers will:

- ▶ Pose as bank/ government/ immigration officials, or potential employers.
- ▶ Claim false problems with your immigration record or account
- ▶ Demand money or account information immediately
- ▶ Threaten with arrest or account closure
- ▶ Please also be careful when shopping online for things such as cars, pets, and other expensive items.



# What to do if a scammer calls you:

- ▶ Hang up!
- ▶ Do not provide any personal information
- ▶ Do not provide any payment
- ▶ Legitimate banks/ government/ immigration officers and potential employers will **never**:
  - ▶ call you to ask for account info or payment over the phone
  - ▶ call you to discuss an immediate deportation or arrest
  - ▶ threaten you

## *Remember the 3 R's:*

- 1. Recognize*
- 2. Refuse*
- 3. Report*



# What to do if a scammer calls you:

## Reporting Scams

In addition to reporting a scam to the local police department, you can also report a scam to the following offices:

- [Colorado Attorney General's Office](#)

You may want to contact the following offices to seek additional support or assistance

All offices are located at CU Boulder:

- [OVA](#)
- [CAPS](#)
- [CUPD](#)





# ISSS Programs

**Location:** C4C, Room S355

## Programs we offer

- Peer Mentor Program
- Excursions
- International Festival
- CU International Club
  - International Coffee Hour



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International Student & Scholar Services

UNIVERSITY OF COLORADO BOULDER

# International Peer Mentor Program



- ▶ Get matched with an **International Student Peer Mentor**
- ▶ FREE social activities
- ▶ [Peer Mentor Program Website](#)



# Excursions

- ▶ Hikes & outdoor adventures
- ▶ Sporting events
- ▶ Cultural events
- ▶ <http://www.colorado.edu/issss/events>



# International Festival Committee



- International Festival
- Booths, performances and food samples
- Interest meetings: January 27<sup>th</sup>, 28<sup>th</sup>: 4-5PM C4C S350
- <https://www.colorado.edu/event/ifest/>

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# CU International Club

## INTERNATIONAL COFFEE HOUR

Time: Friday afternoons

4:00-5:30pm

Location: UMC across  
from the UMC Grill



Facebook.com/Cuinternational

@CuinternationalClub

@Cuinternational

Website: InternationalCu.com

Office: C4C - S336E



## International Coffee Hour

**When:** Fridays 4 – 5:30 pm

**Where:** UMC Grill

## Where's The Food Friday?

**When:** Fridays after Coffee Hour

**Where:** Varies

[Facebook.com/cuinternational](https://www.facebook.com/cuinternational)  
[internationalcu.com](http://internationalcu.com)



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University of Colorado Boulder



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# International Events on Campus

**Like the ISSS Facebook page:**

<https://www.facebook.com/ISSSCU>



**Snapchat**

ADD US! CUSpnsrdStdnt

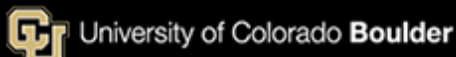


**Instagram**

<https://www.instagram.com/issc.cu>



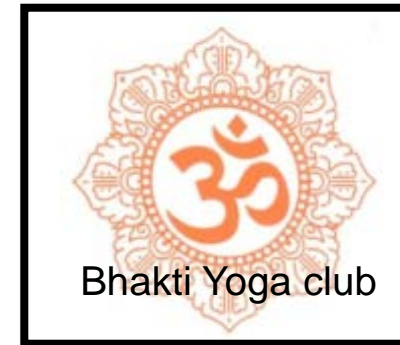
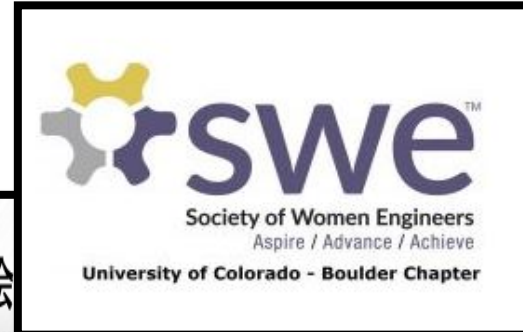
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# CU Boulder: Get Involved!

## Student Groups



See them all [here!](#)

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*Mark your calendars.....*

# Upcoming Events!



# Upcoming Events

## 1<sup>st</sup> International Coffee Hour

*January 17<sup>th</sup> from 4-5:30pm in the UMC Alfred Packer Grill*

## Pizza & Perspectives – United Kingdom

*January 29<sup>th</sup> from 11:30am to 12:30pm in UMC 247*

## International Festival (IFest) Interest Meetings

*January 27<sup>th</sup>, 28<sup>th</sup>: 4:00-5:00PM C4C S350*

## Sponsored Student Reception

*January 30<sup>th</sup>, at 5:00pm in the Old Main Heritage Center*

## Rocky Mountain National Park Snowshoeing Trip w/ Rec Center

*February 2<sup>nd</sup>, February 12<sup>th</sup>*

## CPT Workshop

*February 15<sup>th</sup>, at 3:00-4:30pm*

## International Festival

*April 12<sup>th</sup>, 2:00-7:00pm at the UMC*



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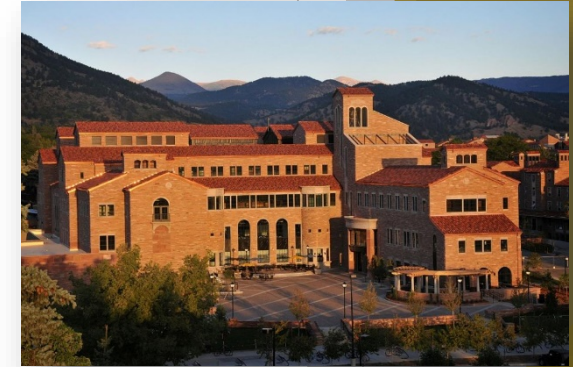
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# Sponsored Student Reception

- January 30, 2020 in the Old Main Heritage Center from 5pm – 7pm
- Academic advisors are invited to talk briefly and answer questions.
- Includes a FREE halal meal!
- Required for all incoming Sponsored Students

*All Students: Check with your home department, school or college for required orientation information.*

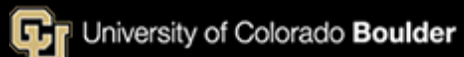




# Stay Tuned...



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# Stay Connected! Follow us!



**CUSpnsrdStdnt  
&  
ISSS CU Boulder**

**Be Boulder.**

*Next we will be heading to the lab  
to do a FERPA Release Online...*

**PLEASE FOLLOW**  
**THE HANDOUT**  
**CLOSELY**

# The release will look like this...

FERPA Release Information

☒ Authorized Third Party - Organization ☐ Authorized Third Party - Individual

Organization

Select

\*Authorization Phrase

☒ Never Expires

☒ All Education Records ☐ Financial Record Only ☐ Academic Record Only

WARNING! DO NOT USE A LOGIN PASSWORD


For “Organization”  
please check you  
instructions to see if you  
should use the drop  
down

For authorization  
phrase  
please use the ID  
number your sponsor  
has given you

Click “All  
Education  
Records”

to release all the information  
your sponsor needs (this  
does not include CU Medical  
Services)

# *Now please fill out the Transcript Release Form*

 International Student & Scholar Services  
Office of International Education  
UNIVERSITY OF COLORADO BOULDER

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**Release of Information Form for  
International Sponsored Students**

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I hereby authorize International Student and Scholar Services and the Office of the Registrar at the University of Colorado at Boulder to release my academic information (registration, coursework, credit hours, and academic transcript for my work both on main campus and through the Division of Continuing Education and Professional Studies to the Consulate General of the State of Kuwait, my financial sponsor.

Official transcripts may be sent to:

Consulate General of the State of Kuwait  
Kuwait Cultural Office  
2029 Century Park East  
Suite 2500  
Los Angeles, CA 90067  
United States

Student name - PRINTED \_\_\_\_\_

Student name - SIGNED \_\_\_\_\_

Date signed \_\_\_\_\_

Student Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

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Office of International Education  
University of Colorado at Boulder  
Center for Community Building, C4C, Suite S355  
123 UCB  
Boulder, CO 80309-0123  
Telephone: (303) 492-8057  
Fax: (303) 492-5185  
E-mail: [adviser@colorado.edu](mailto:adviser@colorado.edu)  
<http://www.colorado.edu/oiel/ss>

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# Example of a Completed Check-off Sheet (on the back of the Transcript Release Form)

## Sponsored Student Information Release Check-off Sheet

A. Please complete the section below with your scholarship information:

Please provide the ID number given to you by your scholarship sponsor and use this number as your password for your Online Information Release:

XX - XXXXX

Please write the name and contact information of your academic advisor from your scholarship sponsor's office:

Advisor's name Jean Smith  
Advisor's email address jean.smith@sponsor.com  
Advisor's phone number 508-555-8555

B. As you complete each of the steps below, please ask Paige, Hannah, or Rachel to review it and **stamp** this form. **Be sure to turn in the completed and stamped form to us before you leave.**

1. Completed Transcript Release form (the other side of this sheet)



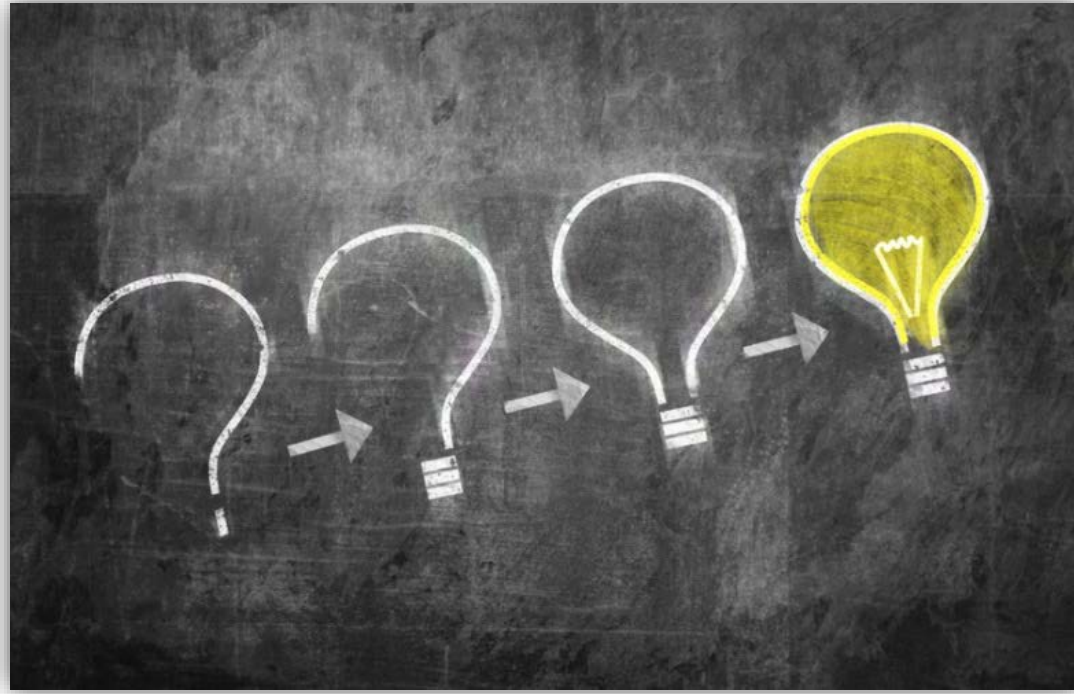
2. Created a Security Passphrase (in the computer lab)



3. Completed an Online Information Release form (in the computer lab)



Make sure you have all three boxes stamped by Paige, Tori, or Ben before you leave!



**Final Thoughts &  
Questions?**

# Let's go to the lab!



# International Student & Scholar Services

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