International Student & Scholar Services
UNIVERSITY OF COLORADO BOULDER

UCCS: H-1B Visa/Status Processing Overview Chart

ESTIMATED TIME FROM START TO SUBMISSION TO USCIS: 6 - 8 WEEKS.

Sponsoring department submits *UCCS I-129 H-1B/O-1 Export Control Form* to Michael Sanderson (exportco@uccs.edu / 719-255-304).
- Documentation from the export controls review must be submitted in the *H-1BVisa Status Request* (DocuSign).
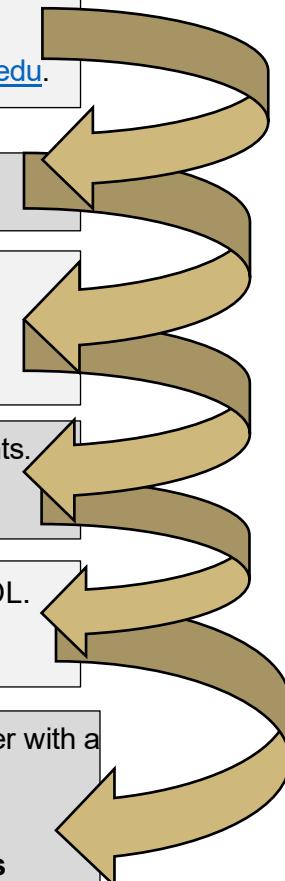
Processing Time: 2-4 weeks

Sponsoring department submits Journal Entry to pay CU Boulder ISSS for filing the H petition. Email a copy to ISSS@colorado.edu.

The sponsoring department gathers and submits a complete H-1B packet to ISSS.

ISSS reviews the *Request*. If documents are missing or additional information is needed, ISSS contacts the sponsoring department and/or H-1B beneficiary.

ISSS Processing Time: 1-2 weeks

ISSS analyzes and determines an appropriate prevailing wage based on U.S. Department of Labor (DOL) requirements.

ISSS Processing Time: 1 week

After the prevailing wage determination is complete, ISSS will submit a Labor Condition Application (LCA) to the DOL.

DOL Processing Time: 1 week

After the LCA is certified, ISSS prepares the H-1B petition. ISSS contacts the sponsoring department staff member with a P-Card and submits the H-1B petition online to U.S. Citizenship and Immigration Services (USCIS).

USCIS Processing Time: 4-8 months for regular processing
 15 business days (not including federal holidays) for premium processing unless
 USCIS requests additional evidence
 Current processing times

All H-1B fees must be paid by the sponsoring department through a P-Card.
- In limited instances, the H-1B employee may pay the premium processing fee. Contact ISSS for details.

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