

## UIS: H-1B Visa/Status Processing Overview Chart

**ESTIMATED TIME FROM START TO SUBMISSION TO USCIS: 6 - 8 WEEKS.**

Sponsoring department submits the [H1B Export Review Questionnaire](#) to the CU Boulder [Office of Export Controls](#).

- Documentation from the export controls review must be submitted in the [H-1B Visa Status Request](#) (DocuSign).

**Processing Time: 2-4 weeks**



Sponsoring department submits Journal Entry to pay CU Boulder ISSS for filing the H petition.

Email a copy to [ISSS@colorado.edu](mailto:ISSS@colorado.edu).

The sponsoring department gathers and submits a [complete H-1B packet](#) to ISSS.

ISSS reviews the *Request*. If documents are missing or additional information is needed, ISSS contacts the sponsoring department and/or H-1B beneficiary.

**ISSS Processing Time: 1-2 weeks**

ISSS analyzes and determines an appropriate prevailing wage based on U.S. Department of Labor (DOL) requirements.

**ISSS Processing Time: 1 week**

After the prevailing wage determination is complete, ISSS will submit a Labor Condition Application (LCA) to the DOL.

**DOL Processing Time: 1 week**

After the LCA is certified, ISSS prepares the H-1B petition. ISSS contacts the sponsoring department staff member with a P-Card and submits the H-1B petition online to U.S. Citizenship and Immigration Services (USCIS).

**USCIS Processing Time: 4-8 months for regular processing  
15 business days (not including federal holidays) for [premium processing](#) unless USCIS requests additional evidence  
[Current processing times](#)**

All [H-1B fees](#) must be paid by the sponsoring department through a P-Card.

- In limited instances, the H-1B employee may pay the premium processing fee. Contact ISSS for details.