

## Scholar: Prospective J-1 Exchange Visitor Intake Form

Complete this form and submit it along with a copy of your passport to the University of Colorado Boulder (CU Boulder) host department staff member assisting you with the DS-2019 request process.

### Exchange Visitor's Information (HCM Record & Add New Person E-Form in MyISSS Portal)

Full Name [from Machine-Readable Zone of the Passport](#):

First and Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth (MM/ DD/ YYYY): \_\_\_\_\_ Gender: ☐ Female ☐ Male

Birth City: \_\_\_\_\_ Birth Country: \_\_\_\_\_

Mailing Address:

Street Address	Apartment/Unit #	City	State/Province	Country	Zip Code
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International Home Address (if different than Mailing Address):

Street Address	Apartment/Unit #	City	State/Province	Country	Zip Code
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Preferred Phone Number: \_\_\_\_\_ Phone Type: \_\_\_\_\_  
(e.g., Cell, Home, Business/Work)

Preferred Email: \_\_\_\_\_ Email Type: \_\_\_\_\_  
(e.g., School, Home, Business/Work)

Highest Educational Level Completed: \_\_\_\_\_  
(e.g., Associates, Bachelor's, Master's, PhD)

If applicable, provide your Social Security Number (SSN) to your host department in a secure manner.

**Are you already affiliated with the University of Colorado (CU) system (e.g., previous student or scholar on any CU campus)?**

☐ No ☐ Yes—CU ID: \_\_\_\_\_  
Employee ID Student ID [IdentiKey](#) Operator ID/ OPR ID (e.g., AAAA111222)  
Institutional University ID in MyISSS Portal Network ID in MyISSS Portal

### Optional Information

Additional Contact Information

Phone Number: \_\_\_\_\_ Phone Type: \_\_\_\_\_  
(e.g., Cell, Home, Business)

Email: \_\_\_\_\_ Email Type: \_\_\_\_\_  
(e.g., School, Home, Business)

Marital Status: \_\_\_\_\_ Military Status: \_\_\_\_\_ Ethnic Group: \_\_\_\_\_

## Additional Information (DS-2019 Request)

Country of Citizenship: \_\_\_\_\_

Country of Permanent Residence: \_\_\_\_\_

**Are you requesting a J-1 exchange visitor SEVIS transfer?** *Are you currently inside the U.S. in active J-1 status and intend to transfer your J-1 SEVIS record to the University of Colorado Boulder without a break in the exchange visitor program.*

☐ No

☐ Yes— Provide a copy of your current DS-2019 and enter information about your current exchange visitor program.

Current DS-2019 start date (MM/DD/YYYY): \_\_\_\_\_

Current DS-2019 end date (MM/DD/YYYY): \_\_\_\_\_

Current [program category](#) (from #4 on DS-2019): \_\_\_\_\_

Current Subject/Field Code & Remark (from #4 on DS-2019): \_\_\_\_\_

Are you subject to the [212e: Two-Year Home Country Physical Presence Requirement](#)?

☐ No

☐ Yes—Have you received a favorable U.S. Department of State recommendation for a 212(e) waiver?

☐ No

☐ Yes—Once an exchange visitor receives a U.S. Department of State recommendation 212(e) waiver, they are no longer eligible for a J-1 exchange visitor program transfer.

As part of the CU Boulder DS-2019 request process, your CU Boulder host department will give you access to the *SEVIS Record Transfer-In* e-form to complete. You will have to coordinate the release of your J-1 SEVIS record to CU Boulder.

**Are you currently in the U.S. in a nonimmigrant or immigrant visa status other than J-1 exchange visitor?**

☐ No

☐ Yes—In the following visa status: \_\_\_\_\_.

The status or program ends on the following date (MM/DD/YYYY): \_\_\_\_\_

**Have you *previously* held J-1 or J-2 status in the U.S.?**

☐ No

☐ Yes—the most recent program was in the following [program category](#): \_\_\_\_\_

DS-2019 End Date for this Program (MM/DD/YYYY): \_\_\_\_\_

Are you subject to a [12 or 24-Month bar on repeat participation](#)?

☐ No

☐ Yes—Have you fulfilled the requirement? ☐ No ☐ Yes

Were you subject to the [212e: Two-Year Home Country Physical Presence Requirement](#)?

☐ No

☐ Yes—Have you fulfilled the requirement or obtained a waiver of it? ☐ No ☐ Yes

Contact your [ISSS department advisor](#) with questions.

**Notes/Questions**