

## **UIS: H-1B Visa/Status Processing Overview Chart**

Sponsoring department submits completed *H-1B/O-1 Export Control Review Worksheet* to <u>UIS</u> <u>Business Operations</u>. Sponsoring department requests checks (payable to U.S. Department of Homeland Security) for H-1B fees through <u>CU Marketplace</u> to be sent directly to International Student & Scholar Services (ISSS).

Processing Time: 2-3 weeks

Sponsoring department submits Journal Entry to pay CU Boulder ISSS for filing the H petition. A copy should be emailed to ISSS@colorado.edu.

Processing Time: 2-4 weeks

The sponsoring department gathers and submits a complete H-1B packet to ISSS.

ISSS reviews packet. If there are any documents missing or additional information is needed, ISSS will contact the sponsoring department.

## ISSS Processing Time: 10 to 15 business days

Particularly complex H-1B visa requests may require additional processing time.

ISSS analyzes and determines an appropriate prevailing wage based on the U.S. Department of Labor (DOL) requirements.

## **ISSS Processing Time: 5 to 10 business days**

When the prevailing wage determination is completed, ISSS will submit a Labor Condition Application (LCA) to , the Department of Labor.

**DOL Processing Time: 7 business days** 

When the LCA is certified, ISSS prepares and submits the H-1B petition to the U.S. Citizenship and Immigration Services (USCIS).

USCIS Processing Time: 6 to 8 months for regular processing 15 business days for premium processing unless USCIS requests additional

\* All H-1B fees must be paid by the sponsoring department through CU Marketplace.

Checks should be made payable to "U.S. Department of Homeland Security"

Government Filing Fee: \$460

Government Fraud Detection Fee: \$500 (Only required for the initial UIS H-1B petition, not extensions)

Government Premium Processing Fee: \$2805 (Additional fee only required if requesting premium processing)

\*In limited instances, the H-1B applicant may pay the premium processing fee. Contact ISSS for details.

International Student & Scholar Services | Center for Community, S355 | Boulder, Colorado 80309-0123 Phone 303.492.8057 | Fax 303.492.5185 | ISSS@colorado.edu