

## UAS UCB On Campus Flight Request

Overview: In order to standardize and ease the confusion on what is required for an on-campus flight request the following outline document has been created. If you wish to fly on campus, please make sure you have received or schedule on campus training and send a completed version of this outline to a flight operations representative.

Per the FOM the following is required to fly on campus:

- On-campus training from a CU flight instructor
- Detailed safety plan to include times of operation, plans to avoid flights over people, plans for takeoff and landing, etc.
- If the flight obstructs access to any facility, or requires any facility to be closed, the department must coordinate with the appropriate facilities manager; Flight Operations cannot give approval for obstructing access to or closing a facility.
- This plan must be submitted to the Director of Flight Operations no less than 48 hours in advance of the desired flight time (not including weekends and holidays).

Blank outline shown on following page.

Email completed document to: [Daniel.Hesselius@colorado.edu](mailto:Daniel.Hesselius@colorado.edu) and [Aidan.Sesnic@colorado.edu](mailto:Aidan.Sesnic@colorado.edu)

## On Campus Flight Request Outline

### Operational plan:

Mission and Flight Plan Description:

Desired Date and Time:

Backup Date and Time:

UAS Type:

PIC:

COA ID:

Dorm Proximity (flight path within 200ft of dorm): Yes / No ?

Additional Remarks:

### Risk Management Plan:

*Include remarks on potential risks and a plan for risk mitigation*

**Flight Area:**

*Include highlighted flight area depicting both a takeoff/landing zone and flight zone*

Red- Takeoff and landing area

Yellow- Flight area