

Student Organization Advisor Agreement

A student organization advisor is a faculty, staff, or a graduate student serving in a designated employment capacity (graduate assistant, teaching assistant, research assistant, or graduate part-time instructor) who provides guidance and support to a student organization, its officers, and members. The advisor not only serves as a representative of the organizations in an official capacity, but also an advocate for the organization.

As described in the Recognized Student Organization Agreement, student organizations are separate entities from the University; their activities, events and operations are not classified as official University business and they do not represent or speak on behalf of the University in any capacity. Official recognition of a student organization does not constitute any type of endorsement by the University of the organization's purpose, mission or principles, and it does not constitute any assumption of responsibility, liability, or sponsorship (fiscal or otherwise) by the University for the organization's message or activities. Recognition of a student organization does include acceptance of liability, sponsorship, or endorsement by the university. It is the responsibility of the student organization members to ensure that they are not leading other parties to believe that they are representatives of the university, or that their activities are sanctioned by the university.

While the Center for Student Involvement provides administrative support, including helping organizations access campus resources, these organizations are not "part of" the University, and as such their leaders and members are not protected by university insurance coverage or legal counsel when engaging in student organization actions or activities.

As a student organization advisor, you agree to the following:

- To serve as the advisor for the student organization listed in this document for the current academic year.
- To know and understand the requirements in the [Annual RSO Agreement](#) as signed by student organization leaders and report violations of the agreement to the appropriate university personnel.
- To understand university policies and procedures and how they relate to student organizations, as found on the University of Colorado website (<https://www.colorado.edu/compliance/policies>) and provide guidance to the organization in adhering to these policies, and to immediately report any and all violations or alleged violations to the appropriate office.
- To maintain awareness of Campus' Youth Program Registration and its subsequent requirements.
- To maintain communication with organization leaders to the degree decided upon between you and the organization.
- To be familiar with the organization's mission, vision, purpose, operating bylaws, intended outcomes, goals, structures, and procedures as well as to hold the organization accountable to maintaining those standards and ideas.
- To have a basic understanding of university funding structures for student organizations and the process for requesting funding.
- To support personal and professional growth and development for student organizations members.
- To provide continuity of information for the organization from year to year and guidance with successful end-of-the year transition to student organization leaders.
- To encourage students to find balance between their academics, personal lives, and co-curricular activities.
- Complete the below university trainings to help ensure a safe and inclusive experience for all students:
 - CSI Advisor training (once every two years)
 - Discrimination and Sexual Misconduct (once every three year, as required by campus HR)
 - Campus Security Authority
 - Hazing Prevention

Further, as a student organization advisor you agree not to:

- Assume ultimate responsibility for organization decisions, problems and failures; as noted above, RSOs are separate entities from the University such that their activities, events and operations are not classified as official University business and they do not represent or speak on behalf of the University in any capacity.

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- Run, or assume primary control of, organization meetings and events or assume the role of decision maker in regard to student organization functions.

I, the undersigned, agree to act as the student organization advisor for the recognized student organization listed below for the term of Fall 2025 through Summer 2026. By doing this, I agree to abide by all the policies and procedures as set by the University of Colorado Boulder and the Center for Student Involvement. I acknowledge that I fully understand the role of the student organization advisor and I agree to uphold the standards of an advisor set by the Center for Student Involvement. I understand that my role as Recognized Student Organization Advisor is considered within the scope of my job duties. If at any point during the academic year I am no longer able to uphold these set standards or serve as the student organization advisor, I will immediately notify the Center for Student Involvement and organization leadership.

Organization Name:

Advisor Name:

Advisor Email:

Signature: