

Instructions for macOS installation of the Konica Minolta BizHub C300i series Copiers in SEEC Updated **09/27/2023** by INSTAAR IT

PART 1: INSTALLING THE PRINTER

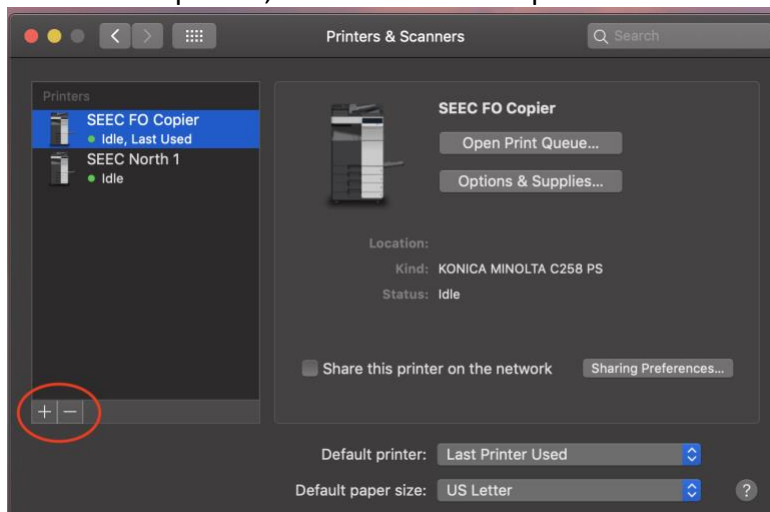
Step 1: Download the Konica Minolta driver for your macOS version from the KM website (Google: "Konica Minolta Drivers" to find the correct website)

Step 2: Double-click the installer file and click through the "OK/Next" prompts until it has finished.

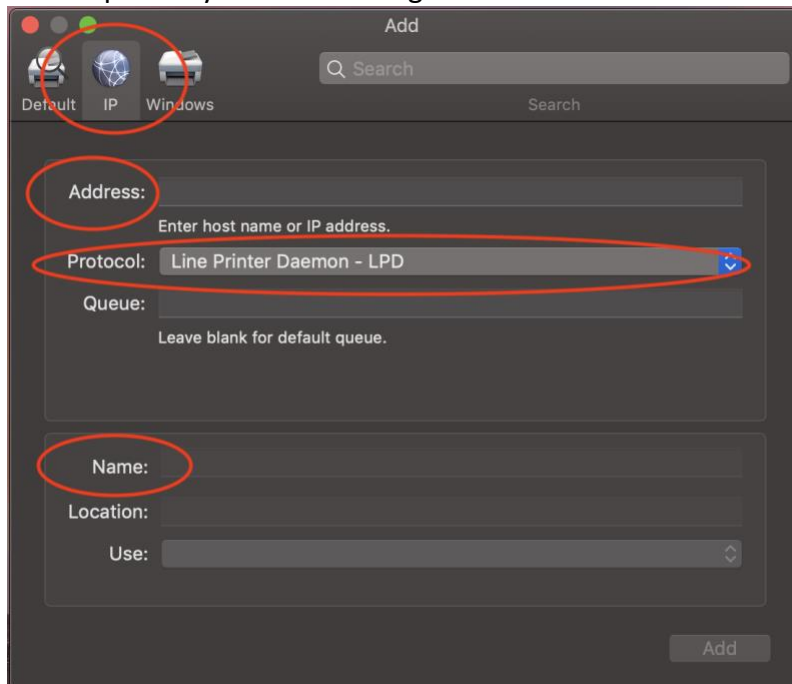
Step 3: Once the driver has been successfully installed, open System Preferences and click on "Printers & Scanners" shown here:



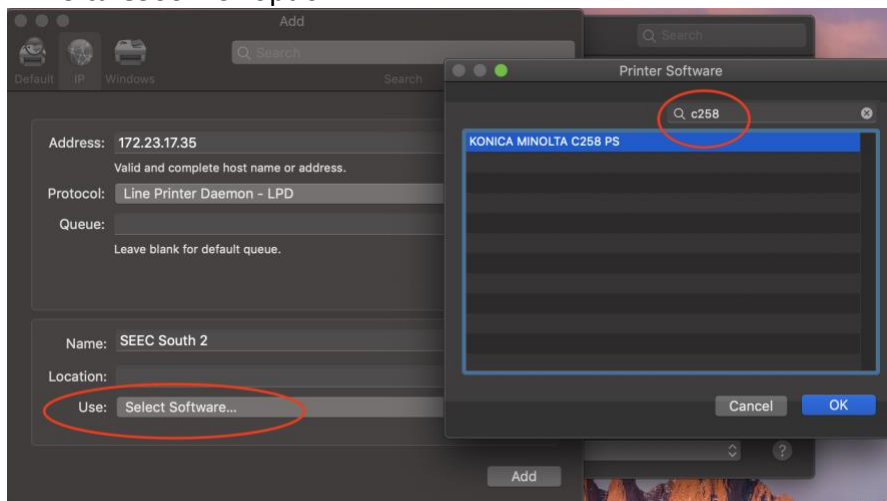
Step 4: If you have the previous model of SEEC South 1 or 2 or North 1 installed, highlight that printer and then click the minus '-' sign near the lower left corner of the Printer dialog to remove that printer, otherwise click the plus '+' to Add the new printer:



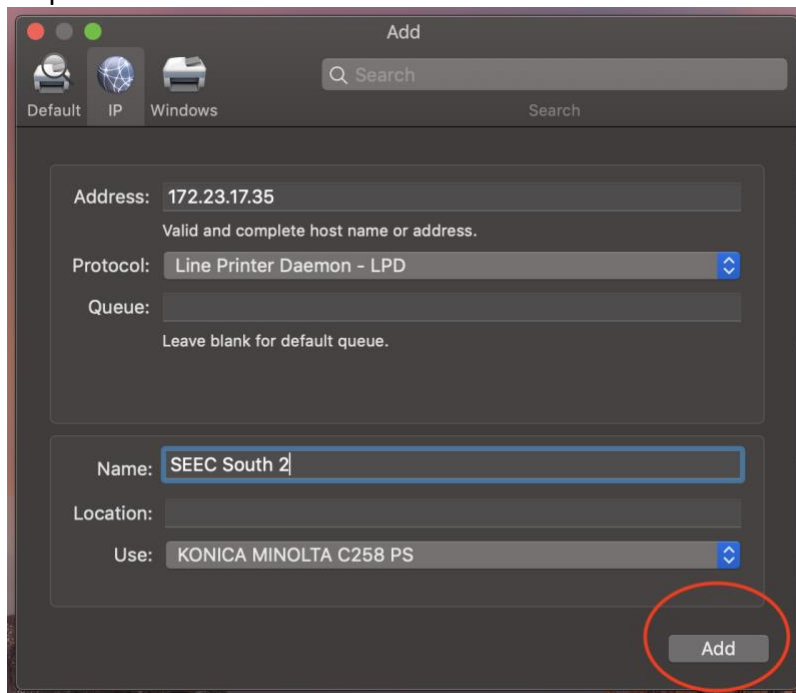
Step 5: In the “Add Printer” dialog box, click on the “IP” tab near the top, enter the IP address in the Address line (SEEC South = 172.23.16.40, SEEC North = 172.23.16.17), then choose the “Line Printer Daemon (LPD)” protocol and finally enter the Name for “SEEC South” or “SEEC North” printer you are installing



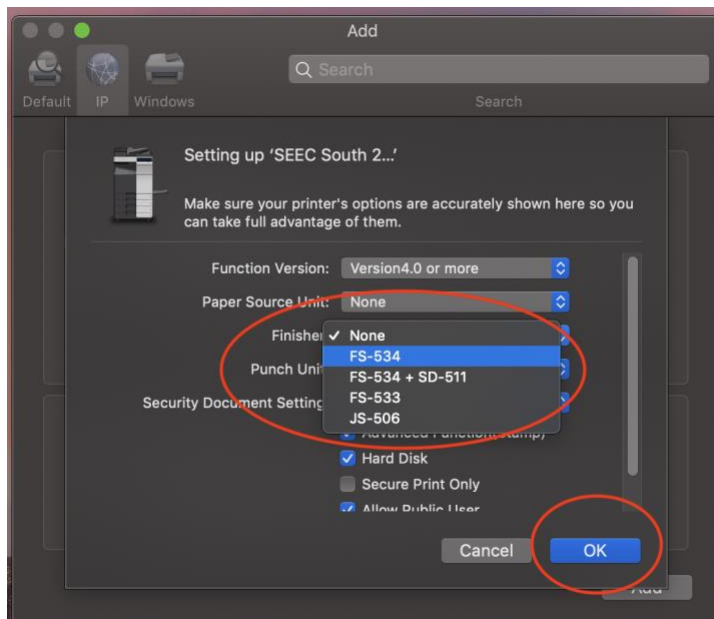
Step 6: On the line that says “Use:” select the dropdown menu item “Select Software...” and in the pop-up window that opens enter ‘300i’ in the Search line to bring up the “**Konica Minolta C300i PS**” option



Step 7: Click “Add”



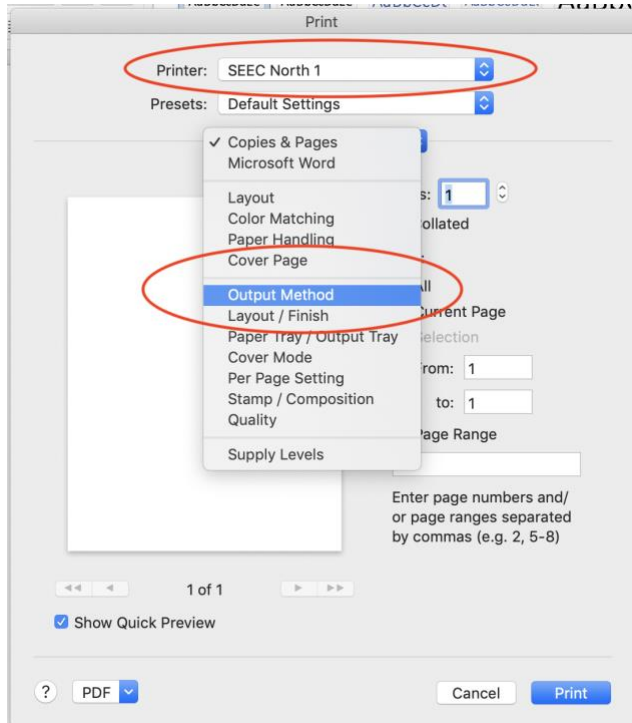
Step 8: On the next pop-up screen click on the “Finisher” line and choose ‘FS-536’ and then click ‘OK’



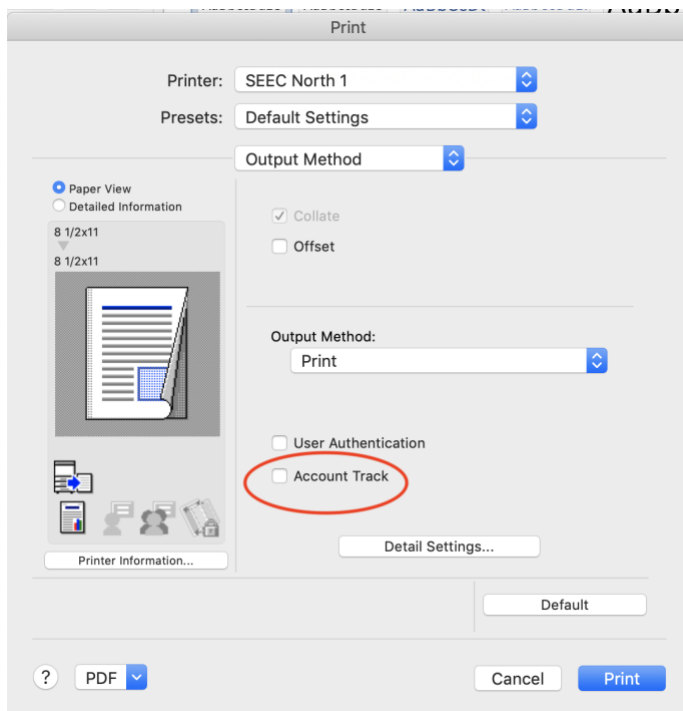
That is the end of adding the printer, now we need to create the Black and White (and Color for non-Grad Students) Presets in the Print dialog box on an application. I use Microsoft Office Word for these steps as it usually works best....if you try to use Safari, or Mac Preview, or Chrome, etc, your experience may be difficult or unsuccessful.....

PART 2: CREATING THE NECESSARY PRESETS FOR PRINTING

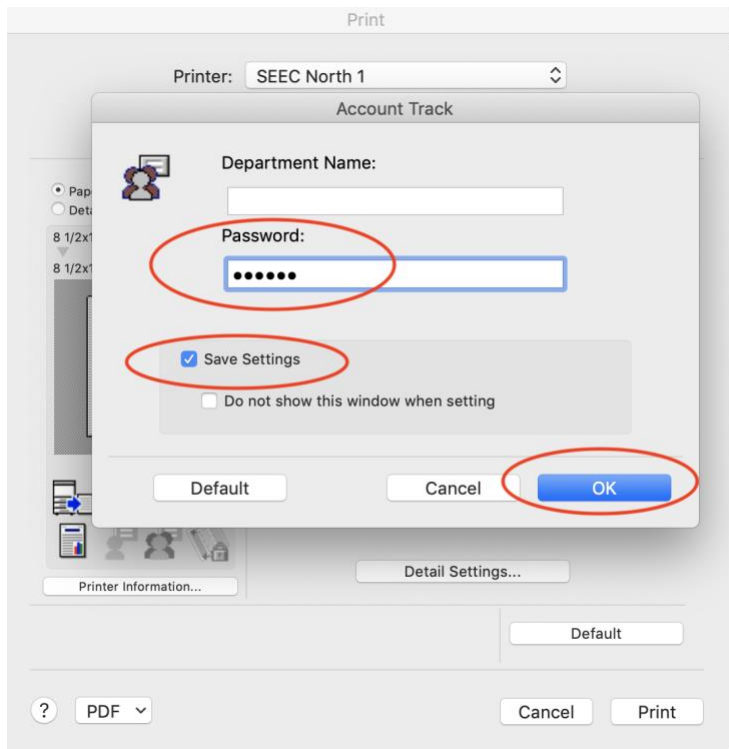
Step 1: Open Word and a new blank document and click on File – Print (⌘+p) and in the corresponding Print dialog window make sure you have selected the SEEC printer you installed in the above section and then click on the “Copies & Pages” menu and choose “Output Method” from the dropdown list



Step 2: Click the check box next to “Account Track”

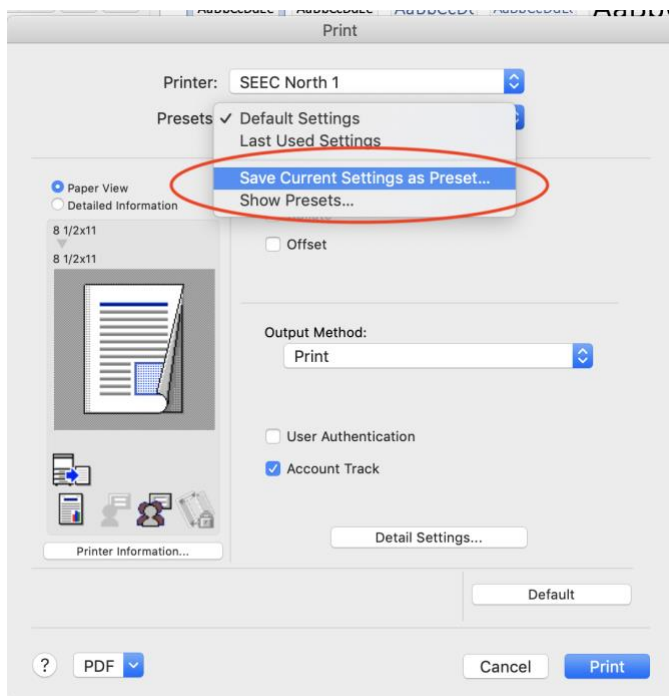


Step 3: In the “Password” field, enter your Employee ID number, then check the box that says “Save Settings” then click OK

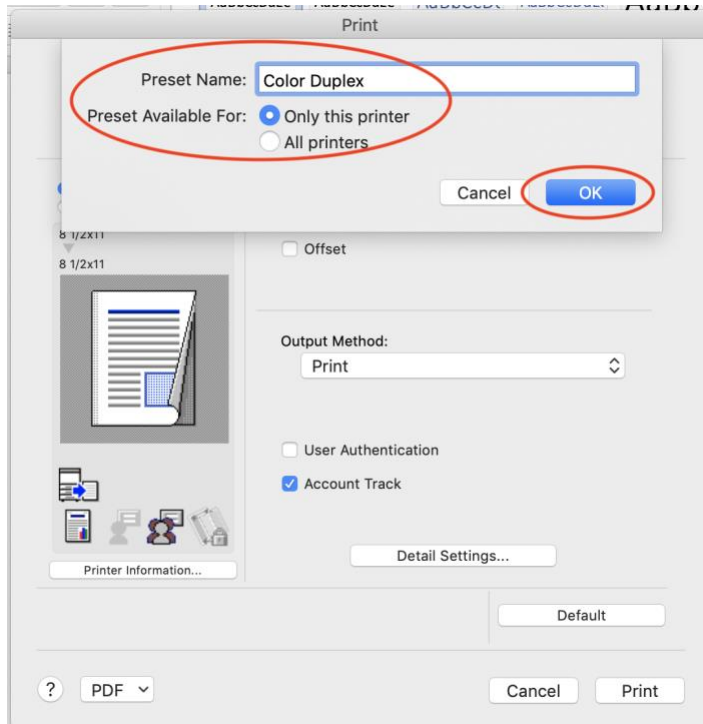


(If you are a GRAD STUDENT, please skip Steps 4 through 9 and start on Step 10)

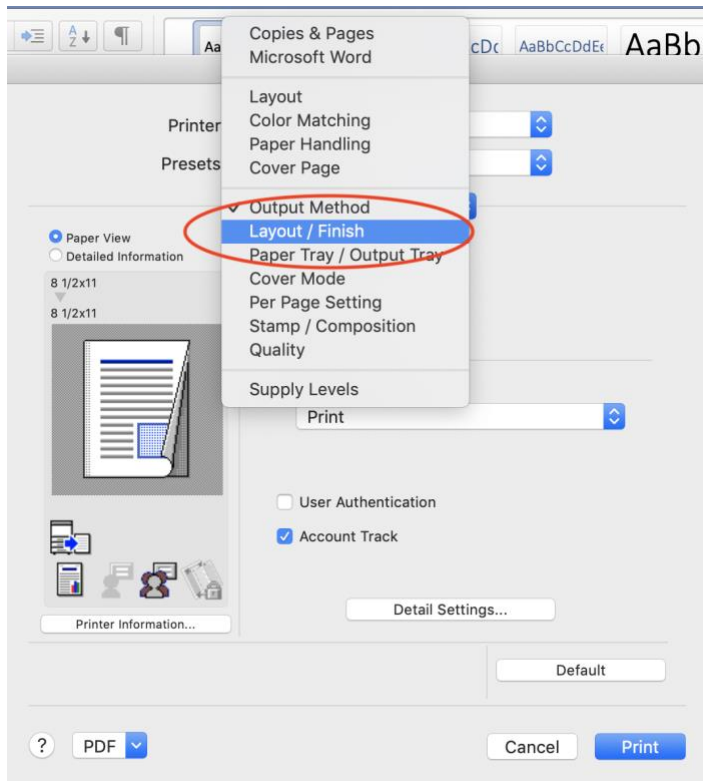
Step 4: Click on “Presets” and choose “Save Current Settings as Preset”



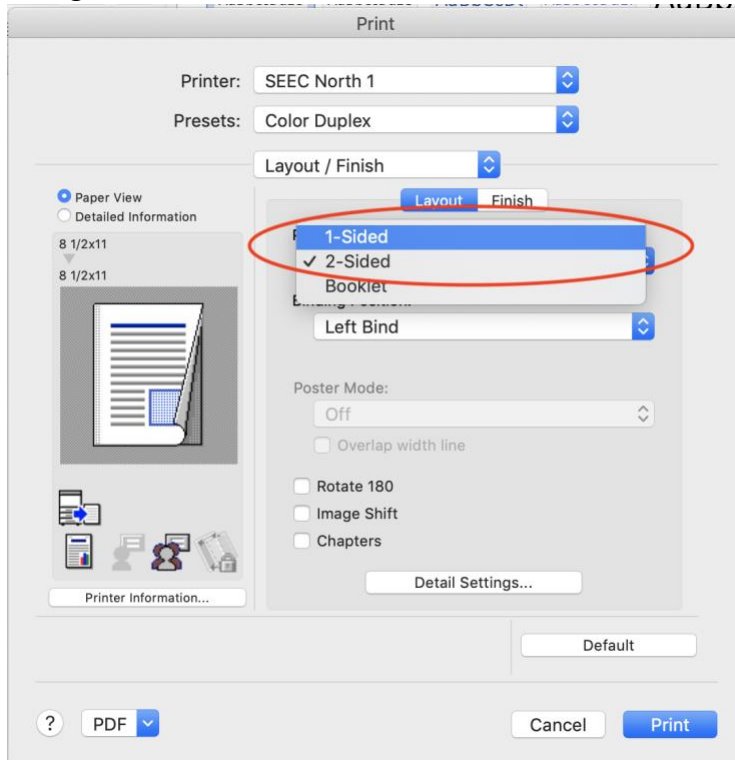
Step 5: In the 'Preset Name' field, type "Color Duplex" and verify that the radio button is selected for "Only this printer" and then click Ok



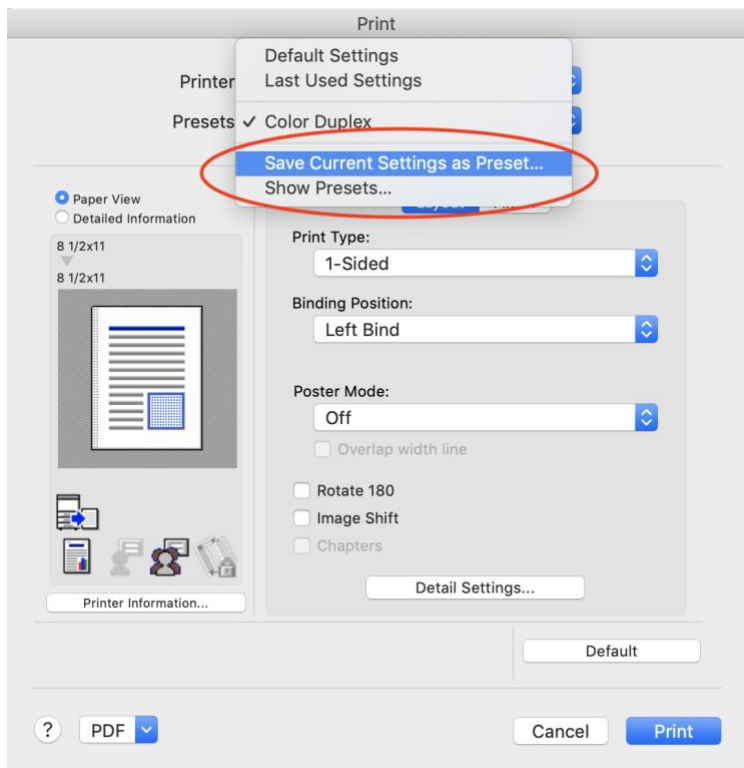
Step 6: Click on "Output Method" and select "Layout/Finish" from the dropdown menu



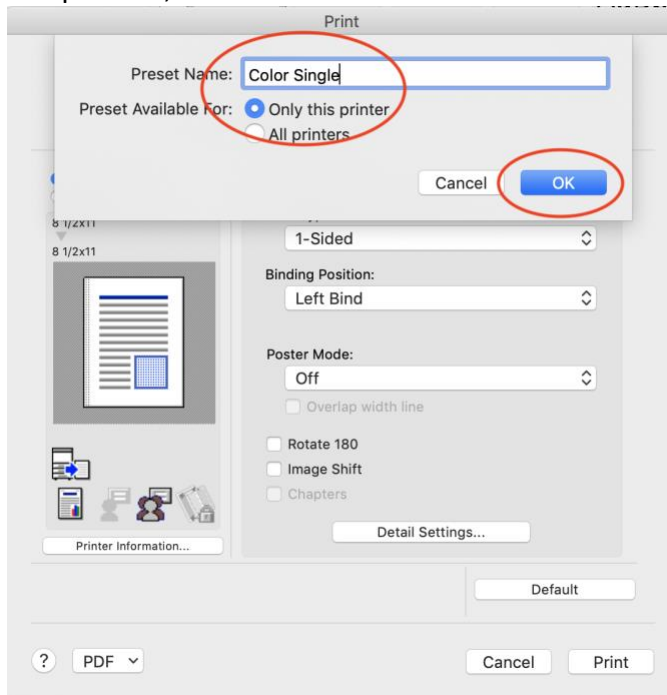
Step 7: Under Layout, there is an option for “Print Type” and should have 2-Sided selected, change that to 1-Sided



Step 8: Keeping that at 1-Sided, click on “Presets” and choose “Save Current Settings as Preset”

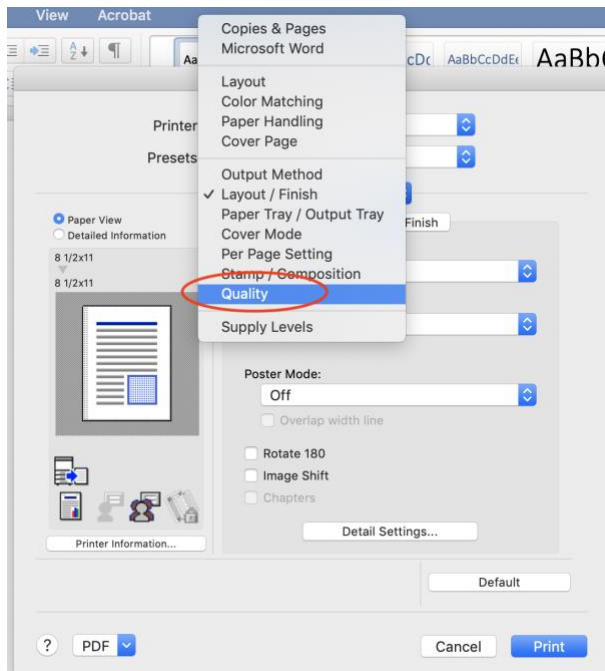


Step 9: Change the 'Preset Name' to "Color Single" and verify the radio button is still on "Only this printer", and click Ok

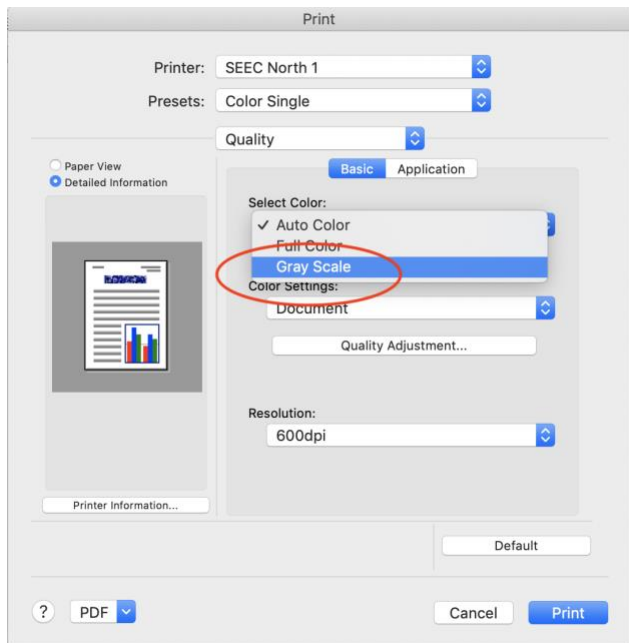


GRAD STUDENTS START HERE:

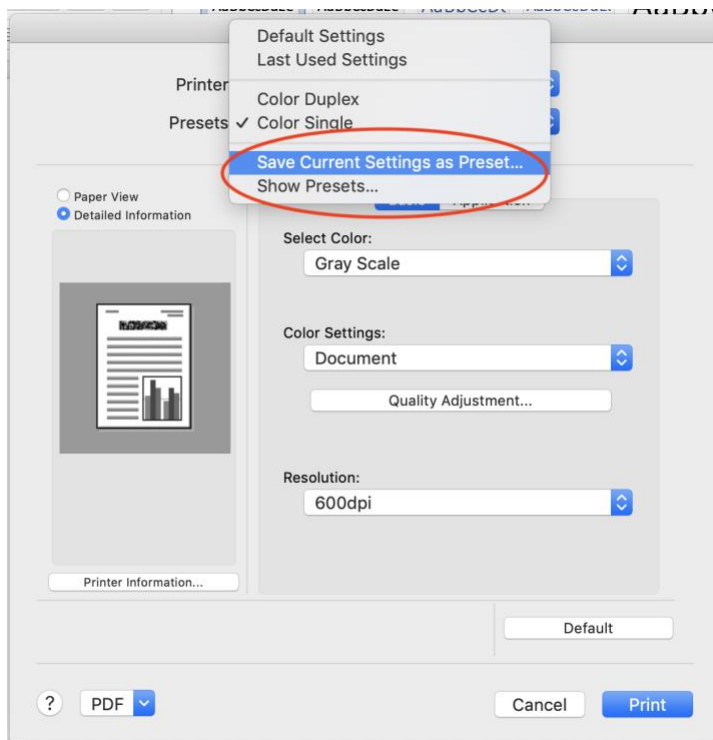
Step 10: Click on "Copies & Pages" (or "Layout/Finish" if you were on Steps 4-9) and go down to "Quality"



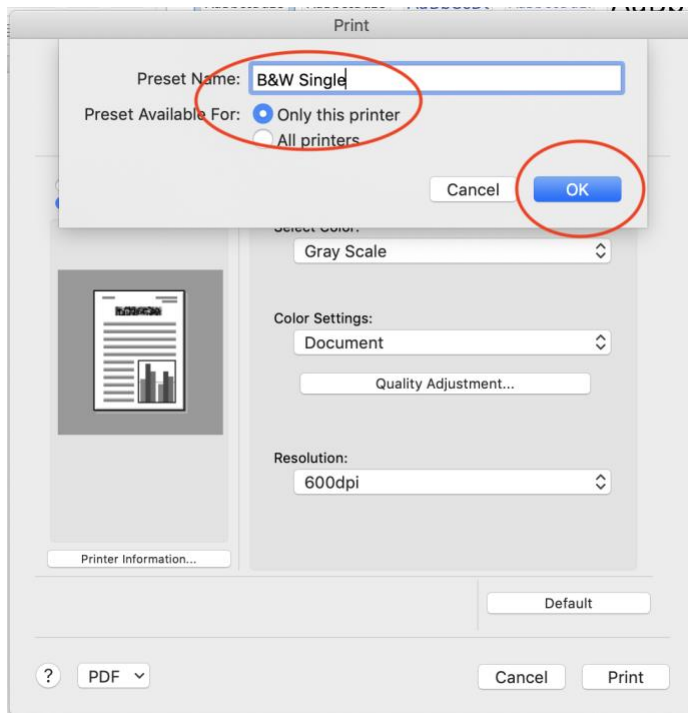
Step 11: Under the option “Select Color” change it from Auto Color to “Gray Scale”



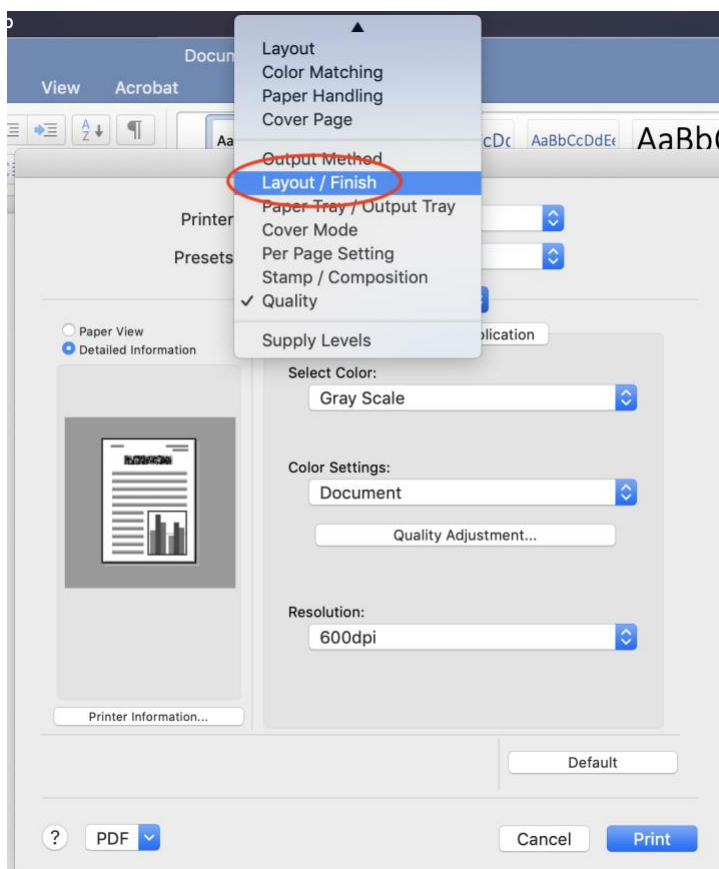
Step 12: Back to the “Presets” menu, click that and choose “Save Current Settings as Preset”



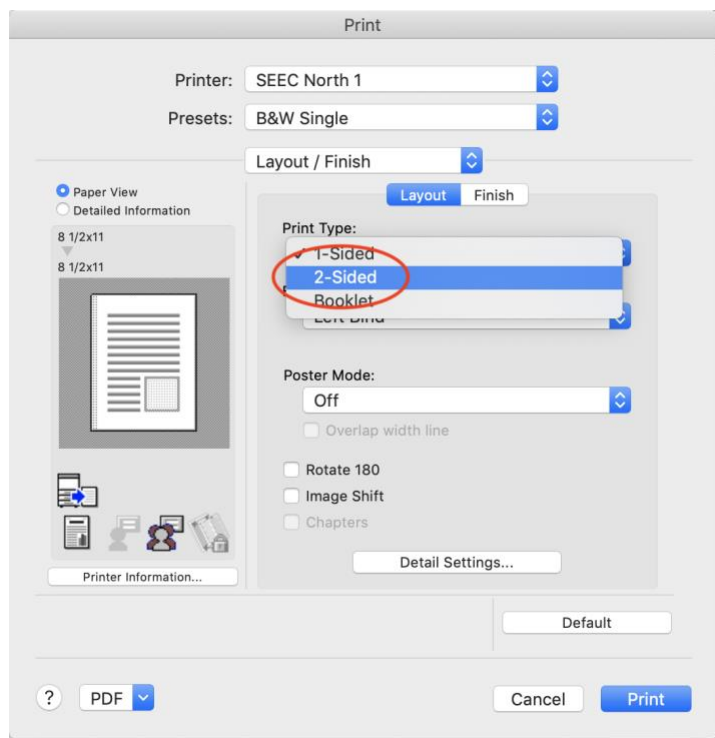
Step 13: **GRAD STUDENTS:** You will enter the Preset Name “B&W Duplex” since you haven’t changed the Single vs Double sided option yet, but Faculty and Staff will enter “B&W Single” here, then click OK



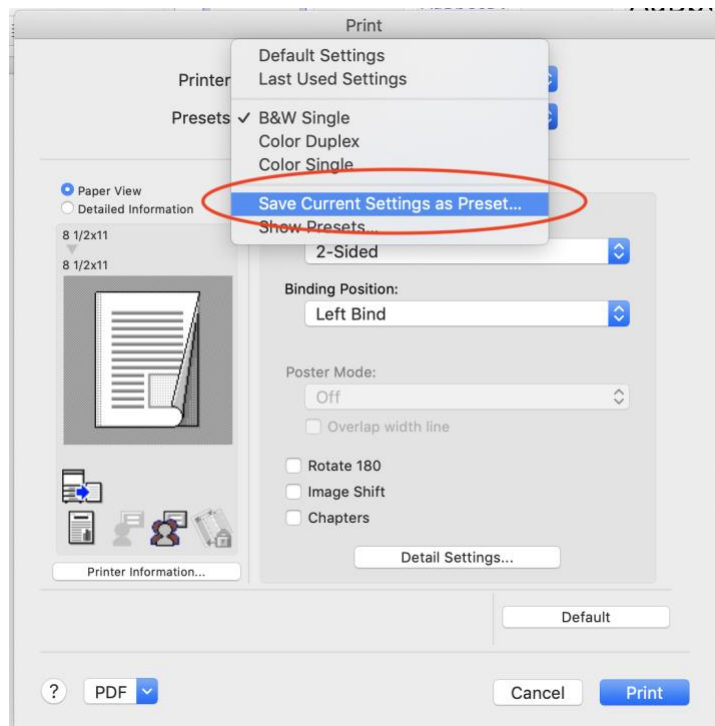
Step 14: Click on the “Quality” dropdown menu and go back up to “Layout/Finish”



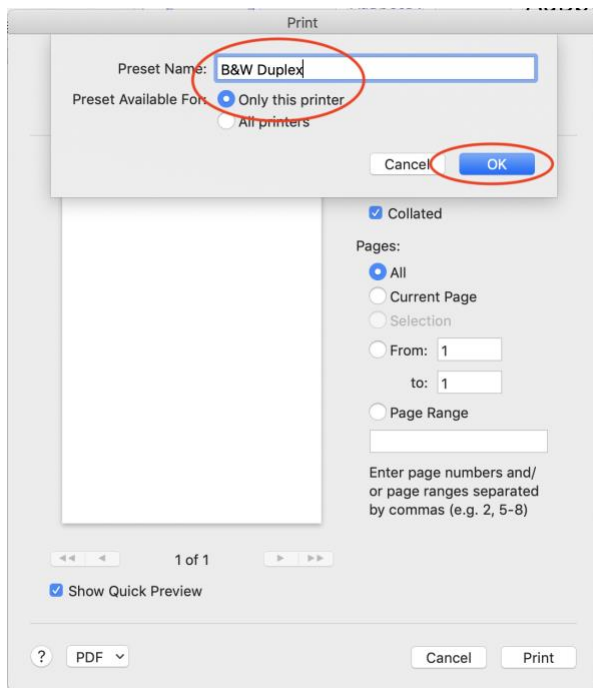
Step 15: **GRAD STUDENTS** will change it from 2-Sided to 1-Sided, everyone else will see 1-Sided changing to 2-Sided:



Step 16: Again, go to Presets and choose “Save Current Settings as Preset”



Step 17: **GRAD STUDENTS** will change the Preset name to **B&W Single**, everyone else will name it “B&W Duplex”, then click OK



Step 18: That is it! Change the Preset to “B&W Duplex” and click Print on the blank page, that will make the “default” Preset “B&W Duplex” the next time you need to print. You should now have 2 or 4 presets (B&W or B&W & Color) and it should “just work”!

