Accessibility Roadmap Template

# Background

The University of Colorado Boulder (CU Boulder) is committed to ensuring that the information and communication technology (ICT) it creates or utilizes in conducting its programs, services, and activities are accessible in accordance with applicable law (including Sections 504 and [508 of the Rehabilitation Act of 1973](http://www.section508.gov/section-508-standards-guide), as amended, and the Americans with Disabilities Act of 1990, as amended.) In addition, the University requires that all web based content adhere to [WCAG 2.0](http://www.w3.org/TR/WCAG20/) level AA. Consequently, the University requires that all purchases are reviewed to determine if the technology can be used by persons with disabilities. If an item is not fully accessible to individuals with disabilities then the University needs to plan for workarounds or accommodations that may be necessary until the vendor has resolved accessibility issues.

# Instructions

The University of Colorado Boulder encourages its vendors to create fully accessible products, even though it may be a lengthy process. This template is provided for vendors to document any accessibility issues with their product, and to indicate their plans for addressing these issues in future releases. If you haven't already done so, completing a Voluntary Product Accessibility Template (VPAT) will help you identify any accessibility issues with your product, so that you can more readily complete this roadmap.

# External information

For information on how to complete a VPAT, we recommend using the [CSU Guide to Completing the Voluntary Product Evaluation Template (VPAT)](http://www.calstate.edu/Accessibility/EIT_Procurement/APPENDIX.C.VPAT_GUIDE.doc).

If you prefer to hire an outside agency to test your product for accessibility we recommend that you google “508 accessibility consultant” to find a consultant.

# Vendor/Product Information

|  |  |
| --- | --- |
| Vendor Name |  |
| Product Name & Version |  |
| Completion Date |  |
| Contact Name |  |
| Contact Email or Phone |  |

# Remediation Roadmap

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| --- | --- | --- | --- | --- |
| Issue Description  List all accessibility issues individually (issues identified on the product's VPAT, or ascertained from other sources.) | Current Status Please use one of the following:   * Issue resolved, * Remediation In progress, * Under investigation, * Issue will not be fixed, * Issue will be fixed according to remediation timeline | Remediation Timeline  Anticipated date when the issue will be resolved. | Available Workarounds  For impacted users, list any solutions you are aware of that will allow them to work around this issue. | Comments  Provide details/description regarding the issue |
| Example: Does not support full keyboard access to all functions. | Issue will be fixed according to remediation timeline | Q3, 2015 release (v1.2) |  | The toolbars will be re-written to provide keyboard equivalents for all functions. |
|  |  |  |  |  |

# Additional Information

Provide any additional information regarding accessibility plans.